

Elm Grove Public Library Board of Trustees
December 18, 2022 Meeting Minutes
For Approval at the January 16, 2023 Meeting

1. Call to order

The meeting was called to order at 5:03pm. Board members present were: Kristina Sayas, Dave Hecker, Sally Cashin, Kristin Olson, John Alexander, Kayte Parkin, & Sarah Muench, Library Director. Excused: Kim Irwin

2. Approval of agenda

Upon motion made by Dave Hecker and seconded by Kayte Parkin; agenda was approved.

3. Minutes of the November 21, 2022 meeting

Upon motion made by Kristina Sayas and seconded by Dave Hecker, the meeting minutes from November 21, 2022 were approved with suggested changes.

4. Hearing of the public

Friends of the Elm Grove Library report by Dave Cronin, FOEGL President

Lights of Love fundraiser is on track to raise nearly \$20,000. There was a great turnout at the tree lighting on December 4th. Boswell Bookstore has a fundraiser project for nonprofits to assist with gift wrapping & FOEGL participated this year.

5. Confirm future meeting dates in the Village Hall - Park View Room

- January 16, 2023 at 5pm
- February 20, 2023 at 5pm
- March 20, 2023 at 5pm

Upon motion made by Sally Cashin and seconded by John Alexander, the future meeting dates were approved.

7. Treasurer's report

- a. O.B. accounts payable Dec. 2022 part 1: **\$3,418.28**

On a motion made by John Alexander and seconded by Dave Hecker the board approved the expenditure of the amount noted above.

- b. LGIP4 gift fund accounts payable Dec. 2022 part 1: **\$2,271.55**

On a motion made by John Alexander and seconded by Kayte Parkin the board approved the expenditure of the amount noted above.

- c. FOEGL gift fund accounts payable December 2022 part 1: **\$2,216.36**

On a motion made by John Alexander and seconded by Sally Cashin the board approved the expenditure of the amount noted above.

d. Status of accounts

The following Gift Fund Account balances as of November 30, 2022

- LGIP-4 = \$24,604.07
- FOEGL = \$24,567.56
- Total LGIP-4 Balance = \$ 49,171.63
- LGIP-10 = \$ 15,150.25
- Overall Gift Fund Total = \$ 64,321.88

8. Director's report

- Library statistics, programming and activity report
- Youth report
- Gifts

Upon motion made by Kayte Parkin and seconded by Sally Cashin, the board voted to accept the following gifts: \$229 from the Elm Grove Woman's Club for the purchase of materials in the Browsing collections

9. Old business

Strategic Planning Update; review of Memorandum of Understanding from WiLS. Dave Hecker motioned that Sarah proceed with signing the MOU as presented; second by Sally Cashin & the motion passed.

10. New business

Review Trustee Essentials chapter 20 – “The Library Board & Building Accountability” & chapter 21 “The Library Board & Accessible Service”

11. Adjournment

Upon motion made by Sally Cashin and seconded by John Alexander, the board adjourned the meeting at 6:15pm

Respectfully Submitted By:

Kayte Parkin
Secretary