

ELM GROVE POLICE DEPARTMENT

MEMO

DATE: June 24, 2022
TO: DAVID A. DEANGELIS, VILLAGE MANAGER
FROM: JASON J. KUBIAK, CHIEF OF POLICE
SUBJECT: Keyless Door Entry System

Sir:

Currently, the Village is scheduled for the installation of a new entry door lock system for the entire government building, including the police and fire departments. The necessity for the project was due to our current door entry system being over twelve years old, resulting in its software and hardware no longer being supported. The physical door locks located at the certain entry points to the building have already started to fail this year, with the inability to program new employees' access codes into the system. This has not only created a logistical problem for employees gaining access to the building, but also inhibited the police department and Village government from tracking who has entered the building when security checks and inquiries are necessary.

Originally, this project was scheduled for 2021, but it was delayed to be carried over to 2022. Capital budget funds originally appropriated for this project was \$27,500. After obtaining several estimates from potential installers of a new system this year it is clear the monies appropriated are simply not enough to cover such a project. The lowest bid obtained this year for the project was \$79,272.28 (See attached Central Office Systems proposal). This includes the installation of the new locking system for the government building and police department, as well as exterior doors for the fire department. The estimate includes using the existing ADA systems and main exterior doors to the courthouse and library. If a decision is made to install a new exterior door at the library entrance, the proposal for integrating the locking system could increase as high as \$20,000. Discovering the shortcomings for the necessary funding, I researched and successfully obtained a \$25,000 Coronavirus Emergency Supplemental Funds grant to be used towards this project. This still leaves a significant shortcoming in necessary funds to successfully complete this project.

I request the Village consider the use ARPA funds towards the completion of this project. Due to the system being a keyless door system, I believe it may qualify as an eligible expenditure under ARPA guidelines.

Cost breakdown:

Product hardware, software, and installation: \$79,272.28

Appropriated Capital Funds: - \$27,500.00

Supplemental Grant Funds: - \$25,000.00

Total funds still needed: \$26,772.28

- Based on decision to install new exterior door at library main entrance, the potential of another \$20,000 may be needed.



Central Office Systems
W223N777 Saratoga Drive
Waukesha, WI 53186

Thursday June 23, 2022

**Site location: Chief Jason Kubiak
Elm Grove Police Department
13600 Juneau Blvd
Elm Grove, WI 53122**

**Estimate #: 1002
Title: Village of Elm Grove Door Security**

Dear Chief Kubiak,

Thank you for giving us the opportunity to bid on the door security for the Elm Grove Municipal Building. We have included coverage for forty-one interior and exterior doors (as outlined and numbered on the attached building floor plan) with an option for the Main Village Hall Door and the Library Door to be replaced. Here is what we propose to accomplish:

All Forty-Two Doors as Outlined on the Map (Door Number One stays as is):

- Door #1 = (Police Department Main Outer Door) Remaining as is without any changes
- Door #2 = (Police Department Main Inner Door) Add a Strike Lock and an HID Reader
- Door #3 = (Police Department Waiting Area Door) Add a Strike Lock and an HID Reader
- Door #4 = (Police Supervisors Door) Add a Strike Lock and an HID Reader
- Door #5 = (Door Between the Police and Fire Dept) Connect Existing Strike Lock and Add an HID Reader
- Door #6 = (IT Office) Add a Strike Lock and an HID Reader
- Door #7 = (Police Chief Office) Add a Strike Lock and an HID Reader
- Door #8 = (Assistant Police Chief Office) Add a Strike Lock and an HID Reader
- Door #9 = (Clerk of Courts Office) Add a Strike Lock and an HID Reader
- Door #10 = (Captains Office) Add a Strike Lock and an HID Reader
- Door #11 = (Dispatcher Door) Add a Strike Lock, an HID Reader and a REX (release) Button
- Door #12 = (Door to Village Offices) Add a Strike Lock and an HID Reader

- Door #13 = (Village Conference Room) Add a Strike Lock and an HID Reader
- Door #14 = (Main Village Hall Door, one door must be kept locked) Add a Strike Lock and an HID Reader
- Door #15 = (Village Conference Room) Add a Strike Lock and an HID Reader
- Door #16 = (Village Clerk Office) Add a Strike Lock and an HID Reader
- Door #17 = (Village General Office) Add a Strike Lock and an HID Reader
- Door #18 = (Village Assessor Office) Add a Strike Lock and an HID Reader
- Door #19 = (Village Bookkeeper Office) Add a Strike Lock and an HID Reader
- Door #20 = (Village Manager Office) Add a Strike Lock and an HID Reader
- Door #21 = (Library Door) Remove the existing Deadbolt Latch and replace with a white painted cover plate, install a new Brass Latch into the existing Lever Lockset, Add a Strike Lock, Add an HID Reader, and Connect all parts to the existing ADA System.
- Door #22 = (Building Maintenance Inner Door) Add a Strike Lock and an HID Reader
- Door #23 = (Building Maintenance Outer Door) Add a Strike Lock and an HID Reader
- Door #24 = (Door near Sally Port) Add a Strike Lock and an HID Reader
- Door #25 = (Door to Booking) Add a Strike Lock and a Camera/Keypad Unit
- Door #26 = (Property/Processing Room Door) Add a Strike Lock and an HID Reader
- Door #27 = (Door to Police Garage) Add a Strike Lock and an HID Reader
- Door #28 = (Door to Holding Area) Add a Strike Lock and an HID Reader
- Door #29 = (Detective Mayer) Add a Strike Lock and an HID Reader
- Door #30 = (Armory) Add a Strike Lock and a Camera/Keypad Unit
- Door #31 = (Evidence Room) Fix ability for the door to close, Add a Strike Lock and a Camera/Keypad Unit
- Door #32 = (Detective Lenardic) Add a Strike Lock and an HID Reader
- Door #33 = (Outer Entry Door) Add a Strike Lock and an HID Reader
- Door #34 = (Finger Printing Room) Add a Strike Lock and an HID Reader
- Door #35 = (Storage Door) Add a Strike Lock and an HID Reader
- Door #36 = (Crime Prevention Door) Add a Strike Lock and an HID Reader
- Door #37 = (Metal Fire Dept Door) Connect Existing Strike Lock and Add an HID Reader

- Door #38 = (Fire Command Center Door) Add a Strike Lock and an HID Reader
- Door #39 = (Door near Fire Dept Kitchen) Add a Strike Lock and an HID Reader
- Door #40 = (Metal Fire Dept Door) Connect Existing Strike Lock and Add an HID Reader
- Door #41 = (Women's Locker Room) Add a Strike Lock and an HID Reader
- Door #42 = (Men's Locker Room) Add a Strike Lock and an HID Reader

Provide and Install all IT Hardware needed to support the Door Security:

- Provide and Install (1) 48 Port POE Switch
- Provide and install (20) Axis Door Controller
- Provide and install (1) 16GB Server to support the system
- Test and Configure the Door Security System
- Provide Training to all Designated Users and Administrators of the Door Security System

Total for all Forty-One (41) doors (with partial upgrade to the Main Village Hall Door and to the Library Door): **\$79,272.28**

Additional Optional Enhancements:

- The above estimate includes using the existing door #14 Main Village Hall Door as is. If the Village of Elm Grove decides to replace the Village door with a new door (with a mullion), there would be an additional change order fee of \$5,000-\$9000 to the project depending on type of door selected
- The above estimate includes using the existing door #21 Library Entrance Door as is. If the Village of Elm Grove decides to replace the Library Entrance door with a new door but keep the current ADA System, there would be an additional change order fee of \$14,000.
- If the Village of Elm Grove decides to replace the Library Entrance door with a new door AND replace the existing ADA System, there would be an additional change order fee of \$20,000.

QUALIFICATIONS:

- Prices based on above counts only & guaranteed for 30 days from date.
- **Sales tax and shipping will be billed in addition to the quote above if tax exemption documents are not provided.**
- Delays caused by situations beyond our control will result in renegotiation of the work schedule/pricing.
- Figures based on all areas being available and clear to install during the installation.
- All work is to be completed in a professional manner, according to the EIA/TIA standard practices.
- All work to take place during regular business hours. Any overtime hours not listed will have to be billed as a separate ticket for hour's works.
- All electronic network (computer) hardware provided and installed by others.
- All telephone system hardware provided and installed by others.
- Any Demarc extensions would be additional.
- All coring, conduit stubs and raceways for the communication cabling are provided by others and installed by others unless noted above.
- All agreement's contingent, upon strikes, accidents, or delays beyond our control.
- COSC will warranty the installation for one full year, from the date of completion. Parts will be covered under manufacture warranty. Labor will be billed T&M unless others caused damage. Service work required because of damages to the installation will be charged on a T&M basis.
- Any permits, fees, or parking will be charged additionally if required.

Submitted by:

Accepted by:

Robert J. Stachowiak

6/23/2022

Central Office Systems Authorized Signature

Date

Client Authorized Signature

Date

Print Name

Title