

ELM GROVE PUBLIC LIBRARY BOARD OF TRUSTEES

June 20, 2022 MEETING MINUTES

For approval at the July 25, 2022 Meeting

Park View Room

1. Call to Order.

The meeting was called to order at 5:03 p.m. Board members present were: Sally Cashin, Dave Hecker, Kayte Parkin, Kristina Sayas and Karen Sopik, in person; and John Alexander and Kristin Olson, via Zoom. Also present: Sarah Muench, Library Director.

2. Approval of the Agenda.

Upon motion made by John Alexander and seconded by Kristin Olson, the Agenda was approved by the board.

3. Minutes of the May 16, 2022 Meetings.

The minutes of the May 16, 2022 meeting were reviewed. Upon motion made by Dave Hecker and seconded by Kristina Sayas, the minutes were approved as written.

4. Hearing of the Public. Dave Cronin, President of FOEGL

a. A new fiscal year has begun. In addition to FOEGL's veteran members, there are several new members. One of the big challenges is to improve communications throughout the various platforms of FOEGL. Would like to get a software package to help keep track of donations.

b. FOEGL may set aside some money each year to support an element of the facilities assessment results.

c. Dave Cronin's goal, in his last year as FOEGL president, is to bring back Bookie Cookie in some capacity.

d. This past fiscal year's Lights of Love campaign and Book Sale were very successful, allowing FOEGL to continue with their donations to the library.

5. Youth Summer Library Program Update – Sue Daniels, Assistant Director and Youth Services Librarian. "Oceans of Possibilities" is the theme of the summer. It will be the first full spectrum program since 2019. As always, a reading challenge is the centerpiece of the summer program. The program is on Beanstack. Students who have a Beanstack

account at school and at the library can now link them together. The Elmbrook School District provides Beanstack to all students. At this point we have 120 children and 15 teens signed up to participate in our summer program.

6. Waukesha County Library Standards, Karol Kennedy, Bridges System Director.

On April 12, 2022 the Waukesha County Board of Supervisors approved a new Library Services Plan for the period 2022-2026. Wisconsin Statutes 43.11(3)(d) requires that the proposed standards be approved by at least 50% of the library boards in the county representing 80% of the population of municipalities with libraries in addition to the county board approval. Following a presentation by Bridges System Director, Karol Kennedy and discussion, upon motion made by Dave Hecker and seconded by Karen Sopik, the Elm Grove Board of Trustees endorsed the proposed new Waukesha County Library Standards as set forth in the Waukesha County Library Services Plan for the period 2022-2026.

7. Future Meeting Dates.

- July 25, 2022 at 5:00 p.m. (4th Monday)
- August 22, 2022 at 5:00 p.m. (4th Monday)
- September 19, 2022 at 5:00 p.m.

Upon motion made by Kayte Parkin and seconded by John Alexander, the dates were approved.

8. Treasurer's Report

(a) Operating Budget Accounts Payable

June 2022

- On a motion by John Alexander and seconded by Dave Hecker, the board approved the expenditure of \$5,102.81 in June.

(b) Gift Fund Accounts Payable

(1) LGIP-4

June 2022

- On a motion by John Alexander and seconded by Kristin Olson, the board approved the expenditure of \$1,117.19 in June.

(c) FOEGL Gift Fund Accounts Payable

June 2022

- On a motion by John Alexander and seconded by Sally Cashin, the board approved the expenditure of \$1,917.70 in June.

(d) Status of Accounts

The following Gift Fund Account balances were announced:

May 2022

i.	LGIP-4	\$24,627.96
ii.	FOEGL	\$39,753.10
iii.	LGIP-10	\$21,972.24

9. Director's Report

- a. Library statistics, programming and activity report
- b. Youth report
- c. Gifts

Upon motion made by Dave Hecker and seconded by John Alexander, the library voted to acknowledge, thank and accept the following gifts:

- \$110 from the Kiwanis Club of Elm Grove Golden K, quarterly speaker recognition donation for the purchase of children's books.
- \$15,000 from the Friends of the Elm Grove Library's proceeds from the 2022 Book Sale.
- \$5,000 from an anonymous donor.
- \$2,676 from Mary Agnes and Clarence Kuehmichel.

10. Old Business

Update on facilities assessment progress and plans

Sarah Muench and Dave DeAngelis had their interviews with FEH. Sarah Muench and Sue Daniels participated in an online zoom program on space planning for the library. FEH will submit a draft report by the end of June.

11. New Business

Trustee Handbook Chapter 17: Membership in the Library System. Discussion on Chapter 17.

Upon motion made by John Alexander and seconded by Sally Cashin, the meeting was adjourned at 6:28 p.m.

Respectfully submitted,

Karen Sopik

Secretary