



MEMO

TO: Board of Trustees
FROM: David De Angelis
DATE: January 21, 2022
RE: Agenda Items

Item A: Please find attached the new engagement letter for Von Briesen and Roper for providing legal services to the Village of Elm Grove. The principal change in this agreement is the increase in rate to \$250 per hour for attorney work and \$69 per hour for legal clerk work. I am recommending approval of the engagement letter.

Item B: Please find attached the resolution for the vacation of the remnant road reservation off of Watertown Plank Road for the Waddells. Both the Plan Commission and Public Works Committees have reviewed this request and have recommended approval to the Board of Trustees. At this time, this resolution is being brought for introductory purposes only, with notice of vacation to follow and the final action in March.

Item C: Please find attached the modified extension agreement for the R&R Investments property. Mr. Reinders has requested a minimum of a six to nine month extension of the agreement. The dates on the agreement have been left blank for the Board to determine whether an extension is appropriate and if so what the extension time would be.