

**DISCLAIMER – THE FOLLOWING ARE DRAFT MINUTES FROM THE PLAN COMMISSION AND ARE SUBJECT TO CHANGE UPON APPROVAL FROM THE PLAN COMMISSION**

**PLAN COMMISSION  
MEETING MINUTES  
Tuesday, November 2<sup>nd</sup>, 2021**

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Meeting was called to order at 10:00 A.M. by President Palmer

**1. Roll Call.**

Present: President Palmer, Mr. Michalski, Mrs. Wynia-Smith, Ms. Schneider

Absent: Mr. Cashin, Mr. Kujawa, Mr. Reineke

Also: Thomas Harrigan - Zoning and Planning Administrator/Assistant to the Village Manager

**2. Review and act on meeting minutes dated 10/4/21.**

Mr. Michalski motioned to approve the minutes as submitted. President Palmer seconded. Motion carried 4-0.

**3. Review and act on a request for a Plan of Operation and Conditional Use Permit for Find Your Balance Massage & Wellness LLC pursuant to §335-85 and §335-23C(41) for a unspecified use which is found to be similar in character to those principal uses found within the B-2 Office Business District.**

President Palmer noted that the applicant is not present at this time, and this Conditional Use Permit (CUP) application is very similar to the CUP which the Commission reviewed at its last meeting.

Mr. Michalski noted this business would have an extremely low impact as the owner operator, Debbie Conklyn, is the only employee.

Mr. Michalski motioned to recommend approval of the Conditional Use Permit to the Village board of Trustees pursuant to §335-85 and §335-23C(41). Seconded by Mrs. Wynia-Smith. Motion carried 4-0.

**7. Other Business**

None.

**6. Adjournment**

Mr. Michalski motioned to adjourn, seconded by Mr. Schneider, Motion carried 4-0.  
Meeting adjourned at 10:11 A.M.

Respectfully Submitted,

Thomas Harrigan  
Zoning and Planning Administrator/Assistant to the Village Manager