

Village of Elm Grove Legislative Committee
Minutes

DRAFT

Call to Order

The meeting was called to order by the Chair at 5:33PM.

Roll Call:

Trustee John Domaszek (Chair)
President Neil Palmer
Trustee George Haas
Committee Member Angie Jodie (absent)
Committee Member Marlee Jansen
Thomas Harrigan, Village Zoning Administrator
Hector De La Mora, Village Attorney
Michelle Luedtke, Village Clerk/Deputy Treasurer

Review and act on meeting minutes dated 5/11/2021.

MOTION BY TRUSTEE HAAS, SECOND BY PRESIDENT PALMER, TO ACCEPT THE MEETING MINUTES AS PRESENTED.

ALL WERE IN FAVOR. MOTION CARRIED.

Review and possible action on an Ordinance for Chapter 65 of the Municipal Code: record retention for video recordings.

Chair Domaszek introduced the item and asked about the timeframe and why we do not keep the recordings for a longer period of time.

Trustee Haas indicated the normal timeframe for record retention of recordings is 90 days. With the 1 year plus 90 days – Village staff would be able to remove all recordings from the prior year and still be in compliance. This would eliminate the need to purge recordings every month and instead allow it to be done once per year.

President Palmer followed up by indicating because of the cost of storage for video recordings, we opted for not more than this timeframe as the cost would be higher and unnecessary. We have minutes to look back on.

Trustee Haas clarified that the only meetings we currently record are Village Board and Plan Commission.

MOTION BY PRESIDENT PALMER, SECOND BY TRUSTEE HAAS, TO APPROVE AN ORDINANCE FOR CHAPTER 65 OF THE MUNICIPAL CODE; RECORD RETENTION FOR VIDEO RECORDINGS. THIS ITEM WILL BE FORWARDED TO THE VILLAGE BOARD WITH RECOMMENDATION.

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ALL WERE IN FAVOR. MOTION CARRIED.

Review and possible action on an Ordinance for Chapter 19 of the Municipal Code: election wards and reporting units.

Chair Domaszek introduced the item and referred to the Clerk's memo. He also gave a brief overview of what happened with regards to this ward map at the last Village Board of Trustees meeting. This ordinance would bring us back into compliance for the size of our reporting units and allow the Clerk to report to the County with one set of data.

President Palmer explained that after the last Census, the Village is not split in any way that would require us to have the separate reporting units. The benefits of the one reporting unit work because we are all at one polling location anyway.

MOTION BY MEMBER JANSEN, SECOND BY PRESIDENT PALMER, TO APPROVE AN ORDINANCE FOR CHAPTER 19 OF THE MUNICIPAL CODE; ELECTION WARDS AND REPORTING UNITS. THIS ITEM WILL BE FORWARDED TO THE VILLAGE BOARD WITH RECOMMENDATION. THE VILLAGE BOARD MUST VOTE WITH A 2/3 MAJORITY.

ALL WERE IN FAVOR. MOTION CARRIED.

Review and possible action on an Ordinance for Chapter 106 of the Municipal Code: the description and value of work for building permits.

Chair Domaszek introduced the item and referred to Case 2017CV005134, Document 82, from the Wisconsin Circuit Court Branch 13 document outlining the court case between the City of Wauwatosa and Meijer Stores Limited Partners. This is one reason the Village is adopting this type of legislation.

Attorney De La Mora explained when this would take effect in the building process for commercial properties that have significant renovations or brand new construction.

President Palmer added this would have commercial entities start providing this information right away instead of in the 11th hour.

Trustee Haas indicated after major construction or building, there would be no usable sales data for the Assessor to figure a value. This would help.

Attorney De La Mora would like to change the wording "Assessing Department" to "Village Assessor" in line 14.

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Trustee Haas would like to change line 16 and 17 to read: Paragraph A in Section 1 supersedes all other contravening ordinances and parts of ordinances.

MOTION BY PRESIDENT PALMER, SECOND BY TRUSTEE HAAS, TO APPROVE AN ORDINANCE FOR CHAPTER 106 OF THE MUNICIPAL CODE; THE DESCRIPTION AND VALUE OF WORK FOR BUILDING PERMITS. TO INCLUDE THE CHANGES REQUESTED ABOVE AND FOR THE CLERK TO INFORM THE BUILDING INSPECTOR OF THE CHANGE. THIS ITEM WILL BE FORWARDED TO THE VILLAGE BOARD WITH RECOMMENDATION.

ALL WERE IN FAVOR. MOTION CARRIED.

Other Business – none.

Adjournment

There was no further business.

MOTION BY PRESIDENT PALMER, SECOND BY MEMBER JANSEN, TO ADJOURN THE MEETING.

ALL WERE IN FAVOR. MOTION CARRIED. MEETING ADJOURNED AT 5:58PM.

Minutes transcribed by: Michelle Luedtke

Minutes Approved on: