



DATE: August 20, 2021
TO: Finance Committee
FROM: Finance Director Monica Hughes
RE: Capital Budget Meeting Schedule

As in past years, the Committee normally meets with department heads to have a preliminary review of the items submitted for the capital budget in the upcoming 5 year period, 2022-2026. Historically we have met on a Thursday or Friday morning beginning at 7:30am and usually concluding between 9-9:30 am. Calendars are filling up quickly so we would like to try and schedule the meeting so members can plan to attend.

Proposed Options

Friday September 17, 2021 7:30am

or

Friday September 24, 2021 7:30am

Please review your calendars for availability prior to the meeting