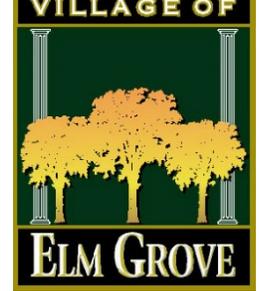


Memo



To: Village Board

From: Jerod Mikkelsen, Recreation Director

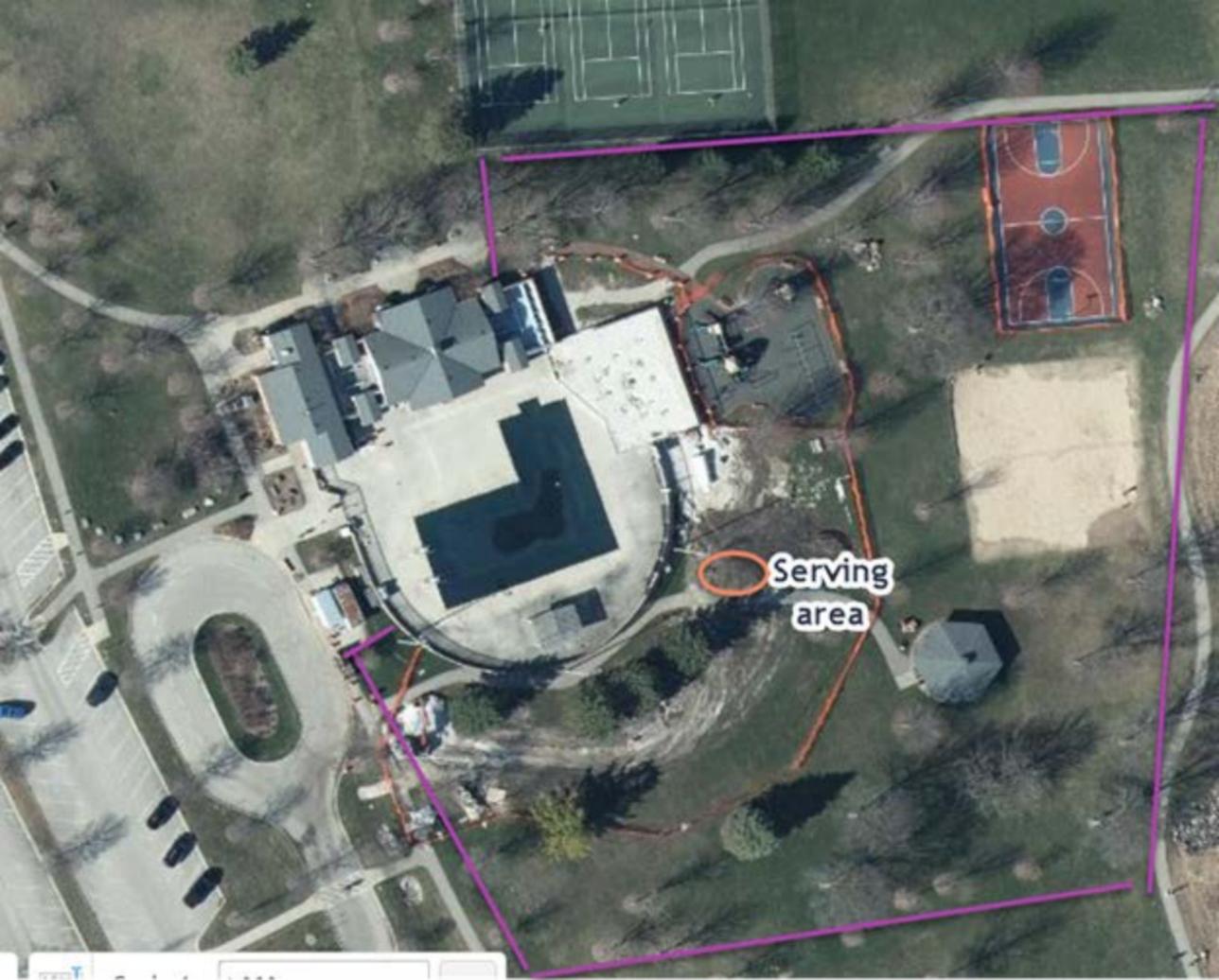
Date: 04/22/2021

Re: Discussion and Possible Action on Third Space Brewing Beer Garden

Discussion and Possible Action on Third Space Brewing Beer Garden:

On Wednesday April 21st the Recreation Committee met with Third Space Brewery to discuss a proposal for a beer garden in the park during the summer, which would start in 2021. After the presentation and questions from the committee, the committee made a motion to recommend the approval of a Third Space Beer Garden in the Elm Grove Park.

With the committee and staff approval of operator's license and permission for permits. We are asking for approval for staff to work with Third Space Brewery to construct a vendor agreement and have staff present the agreement to the board for approval in the May Village Board meeting.



Serving
area





DATE: April 21, 2021
TO: Recreation Director Mikkelsen
FROM: Village Clerk Luedtke
RE: Beer Gardens

The Village of Elm Grove does not have a beer garden permit. Therefore, if a person/business is desiring an outdoor beer garden – they should apply for a special event permit for each consecutive beer garden. Example: Friday and Saturday would be under one event permit. The following Friday and Saturday would be under a separate permit.

The applicant will apply at least 60 days prior to their event unless otherwise approved by the Village Board. The application will include the following:

1. The special event permit application (currently paper only); and
2. A written description of event activities. Include a written premises description along with a site plan describing the outdoor area sought to be added as an addendum to the licensed premises; said site plan, drawing or map also complying with and indicating all buildings and structures on the property, lot lines, setbacks, measurements, zoning uses of surrounding property, appropriate fencing, entrances and exits, safety and lighting, and any other requirements deemed necessary; and
3. Signage submission including the number and type; and
4. Proof of current insurance (to be accepted and approved by the Village Manager or authorized designee; and
5. Evidence of mailing to property owners within a 500 foot radius of the event at least three weeks prior to the beginning of activity and at least one week prior to review by the Recreation Committee. A copy of such notice must be furnished to the Village Clerk; and
 - a. Omit if the event is located in the Village Park.
6. Any other information which may be required. Up to and including licenses and/or permits from the State and/or County.

The submission of the event application and fee shall in no way be construed as an automatic guarantee that a permit will be granted.

The fee shall be paid at the time of filing the application. The fee is not prorated and not refundable. Additional fees beyond the special event permit fee may be assessed by the Park and Recreation Committee.

Alcohol would be limited to beer and fermented malt beverages. The area which they are serving should be clearly marked. Alcohol should not be able to be removed from that area. All local and State laws pertaining to alcohol purchase and consumption should be followed.

If in the event the beer garden becomes a reoccurring event beyond 2021, I recommend putting an ordinance in place for the rules and regulations as they pertain to beer gardens outside of the park area (if any) and to reevaluate the fees associated. I would be happy to put something together for the Park and Recreation Committee to review and recommend to the Legislative Committee. Finalization by the Village Board of Trustees. I would be willing to work on an application specific to beer gardens with the Director of Recreation.