

**DISCLAIMER – THE FOLLOWING ARE DRAFT MINUTES FROM THE BUILDING BOARD  
AND ARE SUBJECT TO CHANGE UPON APPROVAL FROM THE BUILDING BOARD**

**VILLAGE OF ELM GROVE  
BUILDING BOARD  
MEETING MINUTES**

**Tuesday, March 5th, 2019**

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Meeting was called to order at 5:32 p.m. by Chairman Olson.

**1. Roll Call.**

Present: Mr. Liechty, Mr. Collins, Mr. Olson, Mr. Domaszek, Mr. Janusz

Absent: Mr. Matola, Mr. Koleski, Ms. Steindorf, Mr. Schoenecker

Also present: Mr. Harrigan, Ms. Walters and applicants

**2. Review and act on meeting minutes dated February 6th, 2019.**

Mr. Liechty motioned and Mr. Collins seconded to approve the minutes as amended.  
Motion carried 5-0

**3. Review and act on a request by Rob and Marry Casperson, 1620 Longwood Ave, for a home alteration.**

Rob Casperson represented the request. The homeowners are expanding the entryway. The chosen color is pale green.

Mr. Olson suggested cedar goes up to eave on north side of home to meet brick and new roof.

Mr. Liechty motioned and Mr. Janusz seconded to approve on condition the addition be offset on the Northside bringing the new entryway 3" toward the south, exposing the Lannon Stone and continuing the cedar shakes to the eave line of the new roof. Motion carried 5-0.

**4. Review and act on a request by Mike and Kersden Rozny, 1100 Lower Ridgeway, for a revised new home plan set.**

Dave Hoffman was present before the board. He provided new color and material selections sheets and summarized the changes.

Mr. Olson expressed concern for the corner material. It doesn't tie to anything else and looks out of place. It was noted the Douglas fir upgraded to cedar.

Mr. Hoffman will meet with owners to gain consensus.

Mr. Liechty motioned to approve contingent on the two northwest corners facing Lower Ridgeway match the material being applied to the center towers (smooth Hardy panels) and eliminating the wood style. Mr. Domaszek seconded. Motion passed 5-0.

**5. Review and act on a request by Dan and Marlene Salek, 13900 Watertown Plank Road, for a home addition.**

The homeowner's changes addressed all concerns from the prior meeting.

Mr. Liechty motioned and Mr. Domaszek seconded. Motion passed 5-0.

**6. Review and act on a request by Mike Welsh, 13925 Garfield Avenue, for a home addition.**

Mike Welch was present to represent the project. There will be new cover and extended stoop on the front as well as the rear addition. The roof will change in pitch to get the additional 4 feet. Both gables and dormers in the roof seem inconstant. Mr. Olson suggests 2 smaller sheds or 3 dormers. New rear additional is on the current patio.

Mr. Liechty identified where roof ridges drain to a point with no relief. Chimney will be eliminated. Home will be re-roofed.

Mr. Welch requested to table the plan in order to revise the roof plan and exterior updates.

Mr. Liechty motioned and Mr. Janusz seconded the request to table. Motion carried 5-0.

**7. Review and act on a request by Nick and Stephanie Butrym, 1905 Hollyhock Lane, for a home addition.**

Mr. Butrym's father as general contractor was present before the board. This is phase 2 of 4 phase project. Pool is coming up next in Phase 3. Lastly, Phase 4 will be interior work.

Mr. Olson explains that the past project did not match what was approved in phase 1.

Mr. Olson expresses concern of 3 major focal points entryways.

The Contractor noted all soffits and fascia, gutters and downspouts will be copper. There will be straight grain douglas fir all the way around. Rear garage doors will be solid and match front.

Trim on various rear windows will match each other. New gutters will direct water to front ditch

Mr. Butrym requested to table the request to a future meeting.

Mr. Liechty motioned to accept the table and Mr. Collins seconded. Motion carried 5-0.

**8. Other business**

None

**9. Adjournment**

Mr. Collins motioned and Mr. Liechty seconded to adjourn. Motion carried 5-0.

Meeting adjourned at 6:55 P.M.

Respectfully Submitted,

Diane Walters  
Administrative Assistant