

**VILLAGE OF ELM GROVE
BUILDING BOARD
MEETING MINUTES**

Tuesday, March 3rd, 2020

Meeting was called to order at 5:30 PM by Chairman Olson.

1. Roll Call.

Present: Chairman Olson, Mr. Schoenecker, Mr. Matola and Mr. Liechty, Mr. Koleski, Mr. Janusz, Ms. Steindorf, President Palmer

Absent: Mr. Collins

Also present: Mr. Harrigan, and applicants.

2. Review and act on meeting minutes dated February 20, 2020.

Mr. Schoenecker motioned and President Palmer seconded to approve the minutes as amended. Motion carried 8-0.

Item 3. Review and act on a request by Ted Schrubbe, 12900 Gremoor Drive, for a home addition.

Ted Schrubbe was present before the Board.

Mr. Liechty noted that it appears the same details that are on the front of the home will be carried through to the rear addition.

Mr. Schrubbe commented there will also be several windows included.

Mr. Schoenecker asked if the new roofing shingles on the addition will match the existing shingles on the home.

Mr. Schrubbe confirmed that he will attempt to match the new shingles as close as possible.

Mr. Liechty motioned and Mr. Matola seconded to approve the plan as submitted. Motion carried 8-0.

Item 4. Review and act on a request by Philip Schultz of Horizon Development, 13040 W. Bluemound Road, for a monument sign.

Mr. Harrigan informed the committee that the applicant will be unable to attend the meeting due to an unexpected illness.

Mr. Matola asked Mr. Harrigan if the previous sign approval for Elm Grove Heights stipulated that both the sign base for Elm Grove heights and Emerald woods would match in the same stone material.

Mr. Harrigan indicated he would need to review the meeting minutes to confirm.

Mr. Olson opined the proposed base for the new Elm Grove Heights monument sign is too large for the proposed size of the signage. The proposed 84" base is too wide and should be reduced to a size more proportional with the proposed signage.

Mr. Matola motioned for the item to be tabled until the next meeting so that a representative of Elm Grove Heights can be in attendance to answer questions from the Board, Mr. Schoenecker seconded. Motion carried 8-0.

Item 5. Review and act on a request by Laura Shilling of Bug & Goose (Children's Café), 13448 Watertown Plank Road, for business signage.

Laura Schilling was present before the Board.

Ms. Schilling indicated the letters will be internally lit with LED's.

Mr. Matola asked if the business will occupy the floor space on both sides of the building.

Ms. Schilling confirmed, the business will occupy the entire floor space.

Mr. Matola asked if the elevation rendering which demonstrates the front entry way having signage reading "Elm Building Garage" is also being considered.

Mr. Harrigan indicated that it was his understanding the elevation rendering utilized the existing front entrance design of the Elm Building on Watertown Plank Road to assist in mirroring the new front entrance design of the renovated garage space. Mr. Harrigan will review the original approval for the building (garage) renovation and inquire with the property owner as to his intentions for entrance signage, if any.

Mr. Matola opined that if the applicant would like to widen the "Play Café" component of signage in order to fill more of the enclosed signage area, that would be acceptable. This would include widening the space between the dashes.

President Palmer inquired if "Play Café" is intended to be two words.

Ms. Schilling confirmed that it is the intention.

President Palmer stated that if the words and dashes are more spaced out, the sign would be more legible.

Mr. Schoenecker motioned to approve the submittal on condition the "Play Café" sign is more spread out along with the dashes, however the new configuration of total sign square footage remains compliant with zoning code, Mr. Matola seconded. Motion carried 8-0.

Item 6. Review and act on a request by John and Mary Riemer, 1720 Wedgewood Dr East, for a new deck.

Scott Watson was present before the Board representing the deck application.

Mr. Schoenecker asked if the existing electrical service and dryer vent will be relocated.

Mr. Watson stated the electrical service will be replaced in order to bring it into compliance with code.

Mr. Watson passed a sample of decking material around to the Board for review. It was stated the deck railing material will be black aluminum.

Mr. Matola asked if Mr. Watson has any concerns about airflow underneath the deck.

Mr. Watson stated he does not have any concerns.

Mr. Liechty asked if the deck railing material will continue through to the stair case for consistency.

Mr. Watson confirmed the same railing material will be used on the deck and staircase.

Mr. Schoenecker motioned and Ms. Steindorf seconded to approve the deck plan as submitted. Motion carried 8-0.

Item 7. Review and act on a request by John Just, 1150 Upper Ridgeway, for a home alteration.

A representative from Design Group Three was present before the Board. It was stated the intention is to match the new window with the existing windows.

Mr. Schoenecker asked if the new trim will match the existing trim on the home.

It was confirmed the new trim will match.

Mr. Liechty motioned and Mr. Schoenecker seconded to approve the plan as submitted. Motion carried 8-0.

Item 8. Review and act on a request by Herbert Real Estate, 12970 Bluemound Rd, for a retaining wall.

There was no applicant present.

Mr. Matola commented that the proposed retaining wall at 6' in height will be required to have a railing on top per code.

Mr. Liechty noted the railing submittal should be included for review with the retaining wall.

Mr. Olson stated he would prefer to see the railing detail prior to approval of the retaining wall.

President Palmer clarified the applicant will need to return to the Board with dimensions of the retaining wall on the elevation rendering and railing details need to be shown.

Mr. Schoenecker motioned to table the items, Mr. Liechty seconded. Motion carried 8-0.

Item 9. Other Business

None.

Item 10. Adjournment

Mr. Matola motioned to adjourn and Ms. Steindorf seconded. Motion carried 8-0. Meeting adjourned at 5:59 pm.

Respectfully Submitted,

Thomas Harrigan
Zoning and Planning Administrator
Assistant to the Village Manager.