

# VILLAGE OF ELM GROVE

13600 Juneau Boulevard  
Elm Grove, WI 53122

RECREATION COMMITTEE

May 20th, 2021 \* 4:00 PM \* Park View Room  
AGENDA

**1. Call meeting to order**

**2. Review and Approve Meeting Minutes Dated April 15th, 2021**

*Documents:*

[RC041521m.pdf](#)

**3. Review and Approve Special Meeting Minutes Dated April 21st, 2021**

*Documents:*

[RC042121m- Special Meeting.pdf](#)

**4. Discussion and Possible Action on Tree Damage in Elm Grove Park**

*Documents:*

[IMG\\_1791.jpg](#)

[Tree Damage Memo.pdf](#)

**5. Discussion and Possible Acton on 2015 Comprehensive Park and Open Space Plan**

<https://elmgrovewi.org/DocumentCenter/View/1201/Comprehensive-Park-and-Open-Space-Plan-Compiled-Final?bidId=>

<https://elmgrovewi.org/DocumentCenter/View/1200/Village-of-Elm-Grove-Comprehensive-Park-and-Open-Space-Plan-Summary?bidId=>

*Documents:*

[Comprehensive Park Plan Memo.pdf](#)

**6. Summer Planning Update**

**7. 4th of July Planning Update**

**8. Old Business**

**9. New Business**

## 10. Adjourn

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires that the meeting or materials for the meeting has to be in an accessible location or format must contact the Village Clerk, Michelle Luedtke, at 262-782-6700 or 13600 Juneau Boulevard by 3:00 PM Friday prior to the meeting so that any necessary arrangements can be made to accommodate your request.

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in the above notice.

## RECREATION COMMITTEE

### MEETING MINUTES

April 15th, 2021 4:00pm P.M., Park View Room

1.) Call meeting to order

Trustee Cornell called the meeting to order at 4:03pm

Present: N/A

Present by Zoom: Trustee Katy Cornell, Dr. Susan Retzack, Mr. Wes Parkin, Mr. Ryan Black

Absent: Trustee Tom Michalski, Mrs. Allison Kelly

Also Present: Mr. Jerod Mikkelsen, Recreation Director

2.) Review and Approve Meeting Minutes Dated March 18th, 2021

After discussion and edits Mr. Parkin motioned to approve meeting minutes dated March 18th, 2021 and Dr. Retzack seconded the motion. Motion passed 4-0.

3.) Review and Possible Action on the 2021 Elm Grove Pool Safety Plan

Mr. Mikkelsen presented his proposed safety plan for the 2021 summer season. After further discussion, changes were made to increase the max capacity of each pool session to 125 patrons, also changes were made to allow 10 lockers socially distanced in each locker room to be open for patron use. The committee debated on allowing pool deck loungers to be used for the 2021 summer season and after discussion the committee was in favor of the recommendation. Mr. Parkin made a motion to approve the 2021 Elm Grove Pool Safety Plan as written with changes, and the addition of signage near pool deck loungers stating the patron's responsibility of sanitizing the loungers. Mr. Black seconded the motion, motion passed 4-0.

4.) Discussion and Possible Action on Splash Pad Grand Opening

Mr. Mikkelsen presented his proposed date for the Splash Pad Grand Opening which is scheduled for June 8<sup>th</sup>, 10:00am. After discussion, Mr. Parkin motioned to approve the Splash Pad Grand Opening date of June 8<sup>th</sup>, 10:00am. Dr. Retzack seconded the motion. Motion passed 4-0.

5.) Summer 2021 Planning Update

Mr. Mikkelsen updated the committee on his progress for summer 2021.

6.) 4<sup>th</sup> of July Planning Update

Mr. Mikkelsen presented his update of 4<sup>th</sup> of July to the committee.

7.) Old Business

No old business was reported.

8.) New Business

Mr. Mikkelsen stated that he met with Third Space Brewing and the company is interested in hosting a weekly beer garden during the summer. Mr. Mikkelsen asked the committee before the meeting their availability for a special meeting for the week of April 19<sup>th</sup>. After further discussion the committee asked that Mr. Mikkelsen have select more time and availability and conduct a poll to set up a special meeting for the coming week.

9.) Adjourn

Mr. Black made a motion to adjourn the meeting at 5:02pm, Trustee Cornell seconded the motion. Motion passed 4-0.

Respectfully Submitted,

Jerod K. Mikkelsen, Recreation Director

## RECREATION COMMITTEE

### MEETING MINUTES

April 21st, 2021 2:00 P.M., Park View Room

1.) Call meeting to order

Trustee Cornell called the meeting to order at 2:02pm

Present: Trustee Tom Michalski

Present by Zoom: Trustee Katy Cornell, Dr. Susan Retzack, Mr. Wes Parkin, Mr. Ryan Black, Mrs. Allison Kelly

Absent: N/A

Also Present: Mr. Jerod Mikkelsen, Recreation Director, and Village Manager Mr. David De Angelis

2.) Review and Possible Action on Third Space Brewery Beer Garden

Mr. Andy Gehl from Third Space Brewery presented the brewery's proposal for a beer garden in the Elm Grove Park. After the presentation committee members asked questions pertaining to the licensing and permitting. Committee members also discussed the boundaries of where alcohol can be allowed in the park. Dr. Retzack had concerns about having a beer garden located in the park and having adults with open container throughout the park. After further discussion the location of the beer garden was selected and a smaller service area was selected. Trustee Michalski made a motion to recommend to the board approval of the Third Space Beer Garden in Elm Grove Park with the recommended location of the beer garden and the recommended service proposed by the Recreation Committee. Mrs. Kelly seconded the motion. Motion passed 4-1.

3.) Discussion and Possible Action on Elm Grove Splash Pad Donation Sign

Mr. Mikkelsen presented the proposed Elm Grove Splash Pad donation sign designs. The committee had two selections to choose from. After discussion the committee asked Mr. Mikkelsen and Mr. De Angelis to make the changes requested by the Recreation Committee and present the updated sign to the committee at their next meeting.

4.) Other Business

No other business was reported.

5.) Adjourn

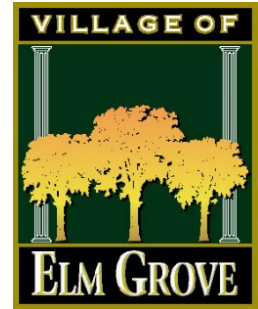
Trustee Cornell made a motion to adjourn the meeting at 2:57pm, Mr. Parkin seconded the motion. Motion passed 5-0.

Respectfully Submitted,

Jerod K. Mikkelsen, Recreation Director



# Memo



To: Recreation Committee

From: Jerod Mikkelsen, Recreation Director

Date: 05/20/2021

Re: Discussion and Possible Action on Tree Damage in Elm Grove Park

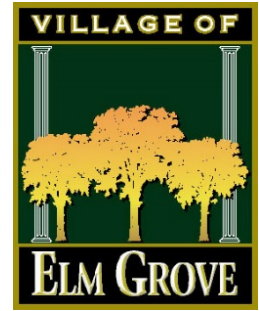
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## **Discussion and Possible Action on Tree Damage in Elm Grove Park:**

In 2020 there was significant tree damage from patrons climbing young trees and incorrectly using hammocks throughout the park. Last year the committee asked Mr.Mikkelsen to place signs in the area the trees were being damaged.

It has been brought to Mr.Mikkelsen' s attention from Dr.Retzack and multiple patrons in the park that there is more tree damage specifically in the southeast portion of the park. Mr.Mikkelsen was asked to add to the agenda to discuss further action that may need to be taken

# Memo



To: Recreation Committee

From: Jerod Mikkelsen, Recreation Director

Date: 05/20/2021

Re: Discussion and Possible Action on Comprehensive Park and Open Space Plan

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## **Discussion and Possible Action on Comprehensive Park and Open Space Plan:**

In 2015 the 2005 Comprehensive Park and Open Space Plan was updated. Committee member Mrs. Barry-Coffey is requesting the review on the plan in regards to pathways leading up to the park.

Below are links to the plan and summary:

<https://elmgrovewi.org/DocumentCenter/View/1200/Village-of-Elm-Grove-Comprehensive-Park-and-Open-Space-Plan-Summary?bidId=>

<https://elmgrovewi.org/DocumentCenter/View/1201/Comprehensive-Park-and-Open-Space-Plan-Compiled-Final?bidId=>