

VILLAGE OF ELM GROVE

13600 Juneau Boulevard
Elm Grove, WI 53122

BOARD OF TRUSTEES

Monday, February 28, 2022 * 7:30 PM * Court Room

AGENDA

Roll Call

Pledge of Allegiance

1. Public Hearing - Conditional Use Permit for Elm Grove Esthetics, LLC

Documents:

[.890 elm grove rd, elm grove esthetics.pdf](#)
[.conditional use permit - elm grove esthetics.pdf](#)

2. Public Hearing - Conditional Use Permit for University of Wisconsin Credit Union, Drive-in Bank.

Documents:

[.conditional use permit - uwcu.pdf](#)
[.uwcu - plan of operation.pdf](#)

3. Public comments on any subject without any action, except possible referral to a governmental body or staff member

4. Approval of Agenda

5. Approval of Minutes

Documents:

[2022-01-22 vb minutes draft.pdf](#)
[2022-2-11 dvb minutes.pdf](#)

6. Report of the Village President - Neil H. Palmer

7. Report of Fire Chief - David Kastenholtz

Documents:

[.january fire report.pdf](#)

8. Report of Police Chief - Jason Kubiak

Documents:

[.january pd report.pdf](#)

9. Report of EMS Director - Dr. Jon Robinson

10. Report of Interim Village Clerk - Tom Harrigan

11. Report of Village Manager - David De Angelis

Update on ongoing projects.

Documents:

[.board memo 2-28-22.pdf](#)

12. Report of Village Attorney - Hector de la Mora

13. Report of Standing Committees

A. Plan Commission - Trustee Michalski

Report on discussion and any action taken at previous meetings, future agenda items, and upcoming scheduled meetings.

Documents:

[pc020722md.pdf](#)

- 1. Review and act on a request for a Conditional Use Permit for Elm Grove Esthetics LLC pursuant to §335-86 and §335-23C(41) for an unspecified use which is found to be similar in character to those principal uses found within the B-2 Office Business District.**

Documents:

[.890 elm grove rd, elm grove esthetics.pdf](#)
[.conditional use permit - elm grove esthetics.pdf](#)

- 2. Review and act on a request for a Conditional Use Permit for the University of Wisconsin Credit Union for a Drive-in Bank pursuant to §335-22C(3), §335-86 located in the B-1 Local Business District at 15300 W. Bluemound Road.**

Documents:

[.conditional use permit - uwcu.pdf](#)
[.uwcu - plan of operation.pdf](#)

B. Library Board - Trustee Sayas

Report on discussion and any action taken at previous meetings, future agenda items, and upcoming scheduled meetings.

C. Public Works - Trustee Kressin

Report on discussion and any action taken at previous meetings, future agenda items, and upcoming scheduled meetings.

Documents:

[*pw022122md \(003\).pdf*](#)

D. Public Safety - Trustee Sayas

Report on discussion and any action taken at previous meetings, future agenda items, and upcoming scheduled meetings.

E. Legislative - Trustee Domaszek

Report on discussion and any action taken at previous meetings, future agenda items, and upcoming scheduled meetings.

F. Park and Recreation - Trustee Cornell

Report on discussion and any action taken at previous meetings, future agenda items, and upcoming scheduled meetings

Documents:

[*rc021722m.pdf*](#)

1. Review and act on Third Space Brewing Vendor Agreement.

Documents:

[*elm grove beer garden vendor agreement 2022- final clean 02.25.22- h, rc, ts comments.pdf*](#)

[*elm grove beer garden vendor agreement 2022- rc edits.pdf*](#)

G. Administrative and Personnel - Trustee Michalski

Report on discussion and any action taken at previous meetings, future agenda items, and upcoming scheduled meetings.

Documents:

[*ap021022md.pdf*](#)

1. Review and act on sleeping quarters policy for public safety services personnel.

Documents:

[*.sleeping quarters policy 2-22-22 final draft.pdf*](#)

2. Review and act on Job descriptions for the General Maintenance position (Public Works), the Recreation Manager and the Assistant Village Manager & Planning Administrator.

Documents:

*.assistant village manager zoning and planning administrator 2-22-22
draf....pdf
.pw general maintenance draft 2-22-22.pdf
.recreation manager job description 02-18-22.pdf*

H. Finance and Licensing - Trustee Haas

Report on discussion and any action taken at previous meetings, future agenda items, and upcoming scheduled meetings.

Documents:

fl12422md.pdf

1. Review and act on Resolution 022822A Amendment to 2021 Budget

Documents:

*resolution 022822a amending 2021 budget.pdf
preliminary financial statements ending 12.31.21.pdf*

2. Review and act on Resolution 022822B Amending the Fee Schedule

Documents:

*memo- village fee schedule.pdf
resolution 022822b amending the fee schedule.pdf
copy of current fee schedule 2022 and proposed changes.pdf*

3. Review and Act on Vouchers

Documents:

*0. voucher list 02-2022.pdf
1. 1-2022 ach.pdf
2. 2021-12 ap4.pdf
3. 2022 tax refund 21-12.pdf
4. 2022 tax ref 2-2022.pdf
5. 2022-02 ap.pdf
6. 2022-02 credit card.pdf
7. 2022-02 lib ap.pdf
8. 2022-02 lib ccard.pdf
9. tax refunds 2-2022-2.pdf*

14. Closed Session- May convene into closed session pursuant to Wisconsin §19.85(1) (e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session with respect to the contract for municipal water from the City of Wauwatosa, and with respect to the potential purchase of 13405 Watertown Plank Road, commonly referred to as One Hour Martinizing (OHM).

15. Closed Session - The Board may go into closed session pursuant to Wis. Stat. 19.85 (1)(c) to consider employment and compensation data over which the

governmental body has jurisdiction and exercises responsibility, more specifically hiring of Municipal Clerk/Deputy Treasurer and establishment of non-represented salaries.

16. May convene into open session to take action on any closed session items.

17. Other Business

18. Adjourn

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires that the meeting or materials for the meeting has to be in an accessible location or format must contact the Village Clerk, Michelle Luedtke, at 262-782-6700 or 13600 Juneau Boulevard by 3:00 PM Friday prior to the meeting so that any necessary arrangements can be made to accommodate your request.

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in the above notice.