

# VILLAGE OF ELM GROVE

13600 Juneau Boulevard

Elm Grove, WI 53122

## RECREATION COMMITTEE

October 21st, 2021 \* 4:00 PM \* Park View Room

### AGENDA

**1. Call meeting to order**

**2. Review and Approve Meeting Minutes Dated September 16th, 2021**

*Documents:*

[\*RC0091621m.pdf\*](#)

**3. Discussion of Pickleball in Elm Grove Park**

**4. Pool House Renovation**

*Documents:*

[\*Poolhouse Rennovations Pricing List. DRAFT 10.15.21.pdf\*](#)

[\*Pool House Renovation Memo FINAL.pdf\*](#)

**5. Fall Update**

**6. Update on Adult Fitness Class Instructor Search**

*Documents:*

[\*Fitness Instructor Memo.pdf\*](#)

**7. Old Business**

**8. New Business**

**9. Adjourn**

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires that the meeting or materials for the meeting has to be in an accessible location or format must contact the Village Clerk, Michelle Luedtke, at 262-782-6700 or 13600 Juneau Boulevard by 3:00 PM Friday prior to the meeting so that any necessary arrangements can be made to accommodate your request.

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in the above notice.

## RECREATION COMMITTEE

### MEETING MINUTES

September 16th, 2021 4:00pm P.M., Park View Room

1.) Call meeting to order

Chairperson and Trustee Katy Cornell called the meeting to order at 4:01pm

Present: Mr. Wes Parkin, Dr. Susan Retzack, Mr. Ryan Black, Village President Neil Palmer

Present by Zoom: Mrs. Allison Kelly, Trustee Tom Michalski, Trustee and Chairperson Katy Cornell,

Absent: Mrs. Stacy Barry-Coffey

Also Present: Mr. Jerod Mikkelsen, Recreation Director

2.) Review and Approve Meeting Minutes Dated August 19<sup>th</sup>, 2021

After discussion, Dr. Retzack made a motion to approve the minutes as written, Mr. Black seconded the motion, and motions approved 7-0.

3.) Discussion & Updates on Pool house Renovation

Mr. Mikkelsen presented updates on the pool house renovation which included pricing for minor facility changes which included touchless bathroom appliances, and other minor upgrades to the facility. Also listed were changes to cleaning and repairing the locker room floors with epoxy and the addition of a roof over both locker rooms, these prices were not listed as Mr. Mikkelsen is still waiting for an estimate on renovation. Mr. Mikkelsen explained that this is a preliminary draft and the goal was to gather estimations of cost for these requested changes. After discussion which included possible total reconstruction of the pool house, looking into a ventilation system in the locker rooms, ADA considerations, and time line of the project. The recreation committee thanked Mr. Mikkelsen for gathering the information and Mr. Mikkelsen stated he will have an up to date report for the next meeting.

4.) Fall Program Update

Mr. Mikkelsen presented his update on the Fall programs and stated that all programs are going smoothly. All Fall programs started the first week of September. Mr. Mikkelsen stated that he is working on winterizing the pool and splash pad and so far it has been going well. He also stated that he is working with the Elm Grove Community Foundation to help them prepare for Oktoberfest being held that weekend.

5.) Old business

Mr. Mikkelsen reported that he is working on replacing the basketball hoops and is looking into totally replacing the backboards on both hoops. The committee asked that he look into a breakaway rim to help prevent further damage to the basketball hoops.

6.) New Business

No new business was reported

7.) Adjourn

Mr. Parkin made a motion to adjourn, Village President Mr. Palmer seconded the motion, and motion passed 7-0. Meeting was adjourned at 4:45pm

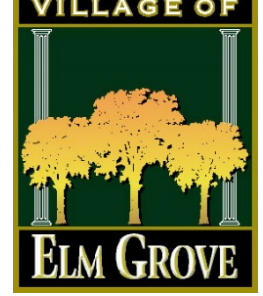
Respectfully Submitted,

Jerod K. Mikkelsen, Recreation Director

2021 Elm Grove Pool House Renovation Pricing List

<u>Item</u>	<u>Units</u>	<u>Cost</u>
<b>Bathrooms</b>		
Toilets	8	\$ 3,620.32
Urinals	3	\$ 1,295.37
Sink Faucets	7	\$ 2,334.29
Soap Dispensers	7	\$ 350.00
Hand dryers	6	\$ 684.00
<b>Stalls</b>		
Men's Changing Area		\$ 2,880.00
Indoor Bathrooms		\$ 6,013.00
Women's Changing Area		\$ 8,812.00
Exterior Bathrooms		\$ 4,852.00
<b>Pool house Interior/Exterior</b>		
Ceiling Fans	2	\$ 240.00
Mirror Replacements	8	\$ 400.00
Outside Lighting Men's	8	\$ 560.00
Interior Lighting (LED)		\$ 2,620.00
Exterior Bathroom Lighting		\$ 420.00
Paint		\$ 450.00
Replacement decking for basement stairs		\$ 878.50
Replacement of Shower fixtures		\$ 1,556.80
Pool house Lockers		\$ 8,000.00
Locker room Bench Replacements		\$ 5,500.00
<b>Pool house Cleaning</b>		
Pool house Deep Cleaning		-
Epoxy Treatment for Floors		\$ 18,905.00
<b>Pool house Roof</b>		
Addition of Pool house Lockerroom Roof		\$ 79,000.00
<b>Totals:</b>		<b>\$ 149,371.28</b>

# Memo



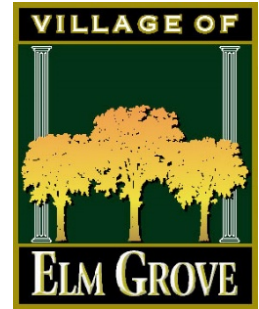
To: Recreation Committee  
From: Jerod Mikkelsen  
Date: 10/15/2021  
Re: Pool House Renovation Update

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## **Pool House Renovation Update**

The Village of Elm Grove met with contractors last month for estimations and cost of project as well as a timeline for installation and renovations. After discussion, the timeline for the outdoor exterior locker room renovations can be completed in the Spring of 2022 prior to the opening of the Elm Grove Pool. All interior renovations will be completed throughout Fall into the Spring. The prices have been updated in the attached document which includes all of the suggested renovations. The Elm Grove Finance Committee will be reviewing and making a recommendation for the projects for inclusion in the final budget. The final evaluation a decision will be made from the Board of Trustees. I will continue to update you as the project progresses.

# Memo



To: Recreation Committee  
From: Jerod Mikkelsen  
Date: 10/21/2021  
Re: Update on Adult Fitness Class Instructor Search

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## **Update on Adult Fitness Instructor Search**

Before summer our instructor that taught Cardio Fit & Strength and Vinyasa Yoga had resigned. Our instructor has taught the classes for many years and the students would like have a replacement. Since the resignation we have been contacting other municipalities, gyms and studios for any instructors that would be interested in teaching these classes. Unfortunately due to the specificity of these classes and the certifications that they require it's been difficult to find certified teachers to teach these classes. My next course of action is to try to offer another type of class that is more popular and more instructors are certified in to increase our chances of finding a new instructor. Also I continue to search for instructors to teach Cardio Fit & Strength and Vinyasa Yoga.