

VILLAGE OF ELM GROVE

**13600 Juneau Boulevard
Elm Grove, WI 53122**

BOARD OF TRUSTEES

TUESDAY, SEPTEMBER 26, 2023 * 7:00 P.M. * COURTROOM

AGENDA

ROLL CALL

PLEDGE OF ALLEGIANCE

- 1. Public Hearing**
- 2. Public Comments on any subject without any action, except possible referral to a governmental body or staff member**
 - a. Elmbrook Rotary Club – Business Person of the Year Award Announcement (Doug Jacobson).
- 3. Approval of Agenda**
- 4. Approval of Minutes**
 - a. Committee of the Whole – July 24, 2023
 - b. Board of Trustees – August 22, 2023
 - c. Committee of the Whole – August 23, 2023
 - d. Approval of Minutes – September 20, 2023
- 5. Report of the Village President – James Koleski**
- 6. Report of Fire Chief – Brian Naylor**
 - a. FD Report – August
- 7. Report of Police Chief – Jason Hennen**
 - a. PD Report – August
- 8. Report of EMS Director – Dr. Jon Robinson**
- 9. Report of Village Clerk**

10. Report of Village Manager – Thomas Harrigan

- a. Resolution 092623: Review and possible action on the Wisconsin Department of Natural Resources Urban Forestry Grant Program
- b. Review and possible action on engagement with Ruekert & Mielke for the purpose of engineering and design for the pedestrian pathway to be located between North Avenue and Gebhardt Road on Highland Drive.
- c. Update on the municipal water extension from the City of Wauwatosa and traffic detour.

11. Report of Village Attorney – Hector de la Mora

12. Report of Standing Committees

- a. **Plan Commission – President Koleski**
Report on discussion and any action taken at previous meetings, future agenda items, and upcoming meetings.
- b. **Library Board – Trustee Castile**
Report on discussion and any action taken at previous meetings, future agenda items, and upcoming meetings.
 - 1. Minutes dated 9/18/2023
- c. **Public Works – Trustee Schindler**
Report on discussion and any action taken at previous meetings, future agenda items, and upcoming meetings.
 - 1. Minutes Dated 9/11/2023
 - 2. Review and action on recommendation to approve the PP/II construction bid to Mid City Corporation, in the amount of \$498, 900.
- d. **Public Safety – Trustee Sayas**
Report on discussion and any action taken at previous meetings, future agenda items, and upcoming meetings.
 - 1. Minutes dated 9/18/2023
- e. **Legislative – Trustee Stuckert**

Report on discussion and any action taken at previous meetings, future agenda items, and upcoming meetings.

f. Park and Recreation – Trustee Shepherd

Report on discussion and any action taken at previous meetings, future agenda items, and upcoming meetings.

1. Minutes dated 9/12/2023

g. Administrative and Personnel – Trustee Stuckert

Report on discussion and any action taken at previous meetings, future agenda items, and upcoming meetings.

h. Finance and Licensing – Trustee Koleski

Report on discussion and any action taken at previous meetings, future agenda items, and upcoming meetings.

1. **Project Updates and Financial Report**

2. **Review and act on vouchers**

13. Closed Session - May convene into closed session pursuant to Wis. Stat. Sec. 19.85 (1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically with respect to easement acquisitions for the daylighting of Underwood Creek more specifically from Elm Grove Park and Shop at 13425 Watertown Plank Road, Elm Grove Associates LLC at 13425 Watertown Plank Road, Village Court LLC at 890 Elm Grove Road and the Canadian Pacific Railroad.

14. Other Business

15. Adjourn

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires that the meeting or materials for the meeting has to be in an accessible location or format must contact the Village clerk at 262-782-6700 or 13600 Juneau Boulevard by 3:00 p.m. Friday prior to the meeting so that any necessary arrangements can be made to accommodate your request.

NOTICE: it is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in the above notice.

Village of Elm Grove Committee of the Whole Meeting Minutes

Call to Order:

The meeting was called to order at 5:04 pm.

Roll Call:

PRESIDENT KOLESKI
TRUSTEE STUCKERT
TRUSTEE SCHINDLER
TRUSTEE SHEPHERD
TRUSTEE SAYAS
TRUSTEE CASTILE
TRUSTEE HILLMANN

DAVID DEANGELIS, VILLAGE MANAGER
HECTOR DE LA MORA, VILLAGE ATTORNEY
KATHERINE GEHL, ASST. VILLAGE MANAGER/ZONING ADMINISTRATOR
SANDEE POLICELLO, VILLAGE CLERK/DEPUTY TREASURER

1. Discussion on municipal water and lateral installation policies and procedures

Mr. De Angelis provided an overview of the manager’s memo dated Jul 21, 2023.

Trustee Shepherd inquired if any property owner identified as a “back yard connection” on the project area map have reached out to Village staff expressing interest to connect to the municipal water system.

Mr. De Angelis stated there have been no inquires.

Trustee Shepherd suggested the Village also provide notice letters to these property owners so they can be made aware of the pending construction.

There was discussion on the Meadows of the Grove subdivision mandatory connection policy.

There was consensus among the Trustees that there will be no back yard connection allowed at this time.

[Trustee Stuckert entered at 5:32 p.m.]

Trustees were in consensus that the commitment letters will be mailed out on August 1, and residents will have until August 31, 2023 to return the commitment letter agreements.

Discussion was held over the actual cost for the water lateral based on the “long-side” “short-side” pricing provided by D.F. Tomasini.

There was consensus that averaging the cost to connect across all eligible properties makes the most sense, excluding the additional connection fees for Meadows of Grove and properties on the north side of Watertown Plank Road.

Village of Elm Grove Committee of the Whole Meeting Minutes

Trustee Stuckert suggested that the Board shall require properties to connect to the water system at such time the property is sold, if they choose not to connect now.

A special assessment would become a lien on the property and will show up in the title search.

Trustee Shepherd stated he is opposed to anything that encumbers a property and effects liquidity for sale.

Mr. De Angelis noted that utilities have the ability to special assess. The Village does not currently have that luxury.

President Koleski noted the Public Works and Utilities Committee has recommended that corner lots shall be able to connect at this time. The Board was in consensus.

2. Discussion on transportation budget

The Public Works/Utility Committee recommendations were reviewed. The Legion/Village Park bridge is a 57 rating. Action is required when the rating is at 50, which would make it eligible for grants. \$240,000 in the bridge fund was moved to roads. There are some 4 road ratings in the Village; it is recommended that action be taken when a road rating is down to a 5. Repaving 4's and 4/5 road is to be done for the budgeted \$800,000. The Committee requested that the Public Works Director have new Paser ratings done for the 2024 budget review. We own half of the Gebhardt bridge, which is a 54 rating. Brookfield is applying for an 80/20 grant, which would make our portion 10%.

Bridges, pathways and roads are covered by the transportation fund. Trustee Stuckert said the Ad Hoc Pathways Committee recommends a new pathway every year. The proposed pathway to be installed next is on Highland from North Avenue to Gebhardt; then Highland from Gebhardt to Juneau. She said the residents want it to go to Victoria Circle. Trustee Stuckert said Juneau to St. Mary's and the Tonawanda pathways are also desirable. Both of those would be desirable for 2025. She asked if there are crossing guards for Tonawanda School. Mr. De Angelis said St. Mary's used to provide them; Tonawanda does not. Trustee Stuckert supports the Highland pathway for the 2024 budget with preparation for Gremoor and Juneau pathways for 2025 completion.

Ad Hoc Committee member Stacy Barry-Coffey spoke regarding the Highland pathway extending to Victoria Circle. She would like to see pathways prioritized over roads for a few years to get them done. President Koleski said he would like to get the cost to extend the Highland pathway to Victoria Circle North and then the cost from Victoria Circle North to Juneau.

3. Discussion on Underwood Creek Daylighting project

Mr. De Angelis provided history for the daylighting project. The DNR wanted the creek daylighted in 2005, but there was pushback from property owners. The Village negotiated a memorandum of understanding that there would be no repairs made to the creek. The Village has received approximately one million dollars in grants for the project. There is TIF and stormwater money to use as well. If the current structure fails, Sendiks and the 890 Building would be responsible and look to the Village for assistance. The Village has no choice in the daylighting project. There will need to be a referendum for the expenditure of funds in excess of one million dollars for the project. Trustee Stuckert supports starting communication now to residents.

Village of Elm Grove Committee of the Whole Meeting Minutes

4. Discussion on Mandel project/Caroline Heights

Mr. De Angelis provided an update. Mandel has provided Ehlers with updated numbers to run. Mandel's banks are looking for a letter of credit, which we won't provide until Ehlers completes its review. TIF and interest rates will need to be considered. President Koleski has asked Ehlers to review Mandel's ability to guarantee the execution of the project. Koleski asked Attorney de la Mora for a memorandum of the Village's liability if Mandel couldn't fulfill their obligation. Koleski said he has informed Phil Aiello that we need good communication. Mandel today provided Ehlers with a financial forecast. There is an August 14th closing scheduled for the property.

Mr. De Angelis said that Mandel's demolition plans are done and the building plans are now with Safebuilt. Weekly updates will be provided to the Village.

5. Other business

Trustee Shepherd would like to see the one million dollar referendum requirement increased.

President Koleski would like follow up regarding working with Reinders regarding fencing along the pathway. Trustee Stuckert would like to see more arborvitaes planted along the Elm Grove Road pathway.

6. Adjourn

Motion by Trustee Stuckert, second by Trustee Hillmann to adjourn. All were in favor. Motion carried.

Meeting adjourned at 7:39 pm.

Minutes transcribed by: Sandee Policello

Minutes Approved on:

Village of Elm Grove Board of Trustee Meeting Minutes

Board of Trustee Call to Order:

The meeting was called to order at 7:12 PM.

Roll Call:

PRESIDENT KOLESKI
TRUSTEE SHEPHERD
TRUSTEE STUCKERT
TRUSTEE SCHINDLER
TRUSTEE SAYAS
TRUSTEE CASTILE
TRUSTEE HILLMANN

TOM HARRIGAN, VILLAGE MANAGER
HECTOR DE LA MORA, VILLAGE ATTORNEY
KATHERINE GEHL, ASST. VILLAGE MANAGER/ZONING ADMINISTRATOR

The Pledge of Allegiance was recited.

1.) Public Hearing – Amendment to Chapter 330 Floodplain Zoning

President Koleski opened the Public Hearing.

Noting that no one wished to speak, President Koleski closed the Public Hearing.

2.) Public Comments – Please note comments read into record are included in the minutes. Comments emailed to Village Board members, but not read aloud, are not included.

Mary Inden – 14745 Watertown Plank Road
Shred Day will be taking place on September 9th, 2023 in the Park & Shop parking lot. The event will run from 9:00 AM to noon. No metal or ceramic will be accepted – just paper.

Mike Hamilton - 13130 Watertown Plank Road
Was present to speak on the water main project. Noted that the Watermark should be installing pressure pumps in order to get water up to the third floor based on review done by Wauwatosa on the anticipated water pressure. Village Manager Harrigan stated that measurements of water pressure will have to be taken after initial installation.

Heather Weber – 13445 Tosca Court
Member of Elm Grove Business Association and has two businesses located on Watertown Plank Road. Is requesting that an alternate detour route be considered on Church Street rather than Legion Drive to not divert traffic as far from businesses.

Stacy Barry-Coffey – 12805 Dunwoody Drive
Member of the Elm Grove Recreation Committee and urges the Village Board to approve funding for the creation of Comprehensive Outdoor Recreation Plan (CORP) in 2024 because the Village’s current park plan is out of date and the Village cannot apply for certain grants without an updated plan. The CORP could incorporate pathways, beautification, sustainability, and daylighting project.

Village of Elm Grove Board of Trustee Meeting Minutes

Tim Broerman – 13865 Stonefield Court

Resides on Stonefield Court and believes there is a speeding issue on Sunnyslope Road and throughout the Village. He went before the Public Safety Committee in January and an electronic speed sign was subsequently installed but believes there should be more enforcement done.

Mary Inden - 14745 Watertown Plank Road

Echoes Mr. Broerman’s concerns about speeding and also noted that speeding on Watertown Plank Road is an issue. Asked the Village to look into camera monitored speeding ticket system. President Koleski and Attorney de la Mora noted that these systems are not legal in the State of Wisconsin.

President Koleski asked that comments about the CORP be forwarded to the Recreation Committee and comments about speed be forwarded to the Public Safety Committee.

3.) Approval of Agenda

MOTION BY TRUSTEE STUCKERT, SECOND BY TRUSTEE CASTILE, TO APPROVE THE AGENDA AS PRESENTED. ALL WERE IN FAVOR. MOTION CARRIED 6-0.

4.) Approval of Minutes

- a. July 25, 2023 - Village Board of Trustee DRAFT Minutes.

MOTION BY TRUSTEE SCHINDLER, SECOND BY TRUSTEE HILLMANN, TO APPROVE THE MINUTES AS AMENDED. ALL WERE IN FAVOR. MOTION CARRIED 6-0.

5.) Report of the Village President – Jim Koleski

- a. Review and possible action of Elizabeth Hermsen to the Sustainability Committee

President Koleski noted that an individual stepped down from their position on the Sustainability Committee and this appointment would fill the open position.

MOTION BY PRESIDENT KOLESKI, SECOND BY TRUSTEE STUCKERT, TO APPOINT ELIZABETH HERMSEN TO THE SUSTAINABILITY COMMITTEE. ALL WERE IN FAVOR. MOTION CARRIED 6-0.

Trustee Sayas arrived in person at 7:38 PM.

- b. Review and act on nomination of Trustee Shawn Hillmann to the Fire and EMS Futures Study Committee

President Koleski noted that there was a vacancy on the Ad Hoc Committee following the departure of former Trustee Tom Michalski.

MOTION BY PRESIDENT KOLESKI, SECOND BY TRUSTEE SAYAS, TO APPOINT TRUSTEE SHAWN HILLMANN TO THE FIRE AND EMS FUTURES STUDY COMMITTEE. ALL WERE IN FAVOR. MOTION CARRIED 7-0.

Village of Elm Grove Board of Trustee Meeting Minutes

- c. Review and act on nomination of Jennifer Morris to the Library Board

Jennifer Morris was present before the Board. She is a 27-year resident of Elm Grove and has worked as a Firefighter/EMT in the Village, has participated in the Citizens Police Academy, has been a part of the Elm Grove Women’s Club, is an active user of the Elm Grove Public Library, and taught high school and college.

MOTION BY TRUSTEE STUCKERT, SECOND BY TRUSTEE SCHINDLER, TO APPOINT JENNIFER MORRIS TO THE LIBRARY BOARD. ALL WERE IN FAVOR. MOTION CARRIED 7-0.

- 6.) Report of Fire Chief – Brian Naylor

- a. July Fire Department Report

President Koleski asked for clarification to be made as to why there were a significant number of calls for service for Electrical Hazards. Village Manager Harrigan will follow-up with Fire Chief Naylor.

- 7.) Report of Police Chief

- a. July Police Department Report

Trustee Stuckert asked why there was a significant increase in the amount of calls for service for Ordinance Violations in July. Village Manager Harrigan will follow-up with Assistant Police Chief Ryan Unger.

- 8.) Report of EMS Director – Dr. Jon Robinson

- a. Year-to-date EMS Department Report

- 9.) Report of Village Clerk

- a. Discussion and possible action to designate Village Manager, Thomas Harrigan, as interim Village Clerk

Village Manager Harrigan explained that with the current vacancy of the Village Clerk position, an individual needs to be appointed to serve as Interim Village Clerk.

MOTION BY TRUSTEE SAYAS, SECOND BY TRUSTEE SCHINDLER, TO APPOINT VILLAGE MANAGER THOMAS HARRIGAN AS INTERIM VILLAGE CLERK. ALL WERE IN FAVOR. MOTION CARRIED 7-0.

- b. Review and act on Special Event Application for Oktoberfest

Village Manager Harrigan explained that the event will occur on September 15th and September 16th in the Village. A pre-event meeting is scheduled for this Friday with the Elm Grove Community Foundation and village staff to go over final details. There are no significant changes proposed from previous years. It is a very well received event in the Village.

Village of Elm Grove Board of Trustee Meeting Minutes

President Koleski asked that clarification be made that the event will be held during certain hours on Friday and Saturday. President Koleski asked if the event will be impacted by construction. Village Manager stated no, the event will be far enough west.

MOTION BY TRUSTEE STUCKERT, SECOND BY TRUSTEE SHEPHERD, TO APPROVE THE SPECIAL EVENT APPLICATION FOR OKTOBERFEST WITH MORE DETAILED HOURS OF OPERATION INCORPORATED IN THE APPLICATION. ALL WERE IN FAVOR. MOTION CARRIED 7-0.

- c. Review and act on Special Event Application for Walk the Plank

Village Manager Harrigan explained that the event takes place on Watertown Plank Road on October 21st and requires a closure of the Road.

Heather Weber of the Elm Grove Business Association noted that all activities will be the same as last year and a notice letter will be addresses within the closure. President Koleski asked that the road closure hours be 3:30 PM – 7:00 PM to accommodate set-up and take-down of the event.

MOTION BY TRUSTEE SAYAS, SECOND BY TRUSTEE SHEPHERD, TO APPROVE THE SPECIAL EVENT APPLICATION FOR WALK THE PLANK WITH THE EVENT TIME ON THE APPLCIATION BE ADJUSTED TO 3:30 PM TO 7:00 PM. ALL WERE IN FAVOR. MOTION CARRIED 7-0.

10.) Report of Village Manager – Thomas Harrigan

- a. Review and action on Resolution 082223 to Appropriate Library Funds for 2024

Village Manager Harrigan explained that this is an annual item that occurs in the month of August. This resolution commits the Village to a library tax levy at least equal to the County library tax levy. This requires that the Village levy at least \$347,388.

MOTION BY TRUSTEE CASTILE, SECOND BY TRUSTEE SCHINDLER, TO APPROVE RESOLUTION 082223 TO APPROPRIATE LIBRARY FUNDS FOR 2024. ALL WERE IN FAVOR. MOTION CARRIED 7-0.

- b. Review and act on Resolution 082223B to Suspend Enforcement of Temporary Sign Ordinance

Village Manager Harrigan explained that this Resolution comes at the request of the Elm Grove Business Association to suspend the Village’s temporary sign ordinance during construction and extension of water main on Watertown Plank Road. The suspension would be from August 22, 2023 to November 30, 2023. This request has previously been granted during the reconstruction of the Watertown Plank Road Bridge. Permits will still be required and all standards must still be followed but the permit fee will be waived.

MOTION BY TRUSTEE STUCKERT, SECOND BY TRUSTEE HILLMANN, TO APPROVE RESOLUTION 082223B TO SUSPEND ENFORCEMENT OF TEMPORARY SIGN ORDINANCE.

Village of Elm Grove Board of Trustee Meeting Minutes

ALL WERE IN FAVOR. MOTION CARRIED 7-0.

- c. Review and possible action regarding the approval of a final plat titled Red Barn and for a final plat titled Green Meadow as part of the redevelopment of the School Sisters of Notre Dame (SSND) property

Village Manager Harrigan introduced the item and explained that these are plats for the individual single-family lots. The plats have received approval from the Wisconsin Department of Administration and Waukesha County. Village engineering firm Ruekert & Mielke provided an engineering review memo which states that all baseline materials have been addressed as outlined in the review letter provided by the Wisconsin Department of Administration.

Attorney de la Mora explained that prior meeting minutes have been included in tonight's packet materials to show that the Village Board review and approved the final plats in 2020 and then forwarded the plats to the State and Waukesha County for review. The Village heard back from the State on August 9, 2023 that they had no objections. Attorney de la Mora explained that to be consistent with the formal process, the Board should take action to approve the plats following State approval. He further explained that by statute, if a preliminary plat was approved and a final plat was submitted which is in substantial conformity action should be taken to approve the final plat.

Trustee Stuckert noted that although the lots are well designed they are inconsistent with the rest of the Village. There are also notes on the plat as it relates to soil testing and it being an archeological site. Trustee Stuckert would like these things to be addressed and action on this item should be tabled until such has occurred.

Village Manager Harrigan explained that the comments made by Waukesha County on the plats are entirely customary and are only recommendations. Groundwater concerns will be reviewed by Village Engineers at such time the proposals come to the Building Board. He explained the certification from the State is to say that these final plats are in substantial conformity with the preliminary plats and if the Board does something to stop or delay the approval process substantial ramifications to the Village are possible.

Trustee Hillmann asked how the setbacks for these lots are being defined. Village Manager Harrigan stated that the setbacks were approved as part of the Planned Development Overlay process are memorialized on the face of the plats. And in engineering review letters from Ruekert & Mielke.

Trustee Stuckert noted that she does want to see applications for variances coming to the Board of Appeals for requests to deviate from the set requirements. Attorney de la Mora stated that the only way to revise a Planned Development Overlay is by Board action.

MOTION BY TRUSTEE SHEPHERD, SECOND BY TRUSTEE SAYAS, TO RE-APPROVE THE FINAL PLAT TITLED RED BARN AND FINAL PLAT TITLED GREEN MEADOW APPROVED BY THE WISCONSIN DEPARTMENT OF ADMINISTRATION AND CERTIFIED BY WAUKESHA COUNTY ON AUGUST 8, 2023 FOR RED BARN AND ON AUGUST 9, 2023 FOR GREEN

Village of Elm Grove Board of Trustee Meeting Minutes

MEADOW. MOTION CARRIED 6-1 WITH TRUSTEE STUCKERT DISSENTING.

- d. Review and approval of temporary stop signs at Legion and Elmhurst Parkway

Village Manager Harrigan introduced the item and explained that the temporary signs are needed as a result of the planned detour route as a result of the water main construction closing parts of Watertown Plank Road. The detour will be from 124th Street north to Elmhurst Parkway, west to Legion Drive, then south to Watertown Plank Road. The detour signs will be installed by the contractor at the beginning of construction and will remain until the end of construction which is expected to be in November 2023. Village Manager Harrigan stated that he has heard from the Elm Grove Business Association (EGBA) that they would request that the detour instead be from 124th Street north to Elmhurst Parkway, west to Church Street, then south to Watertown Plank Road in order to keep the detour traffic closer to the businesses. Action could be taken tonight or could be tabled until further discussion is held.

President Koleski stated that he would like to take action tonight so that something is in place and then modifications could be made later if it was determined to be necessary.

Trustee Shepherd asked if there was concern with a detour on a more narrow Church Street because of St. Mary's and Tonawanda Elementary school traffic.

Trustee Stuckert and Trustee Sayas both stated they understood the concerns of the EGBA but requested that Richard Paul, Jr., the Public Works Director, and the Police Department offer their feedback that the Board can consider at the Committee of the Whole meeting on August 23rd, 2023.

Heather Weber of the EGBA asked if the detour route could change as the project progresses down Watertown Plank Road. President Koleski said the construction schedule would need to be reviewed to see if this was possible.

Trustee Sayas asked if the stop signs at Legion Drive and Elmhurst Drive are intended to be flashing and if lines are intended to be painted. Village Manager Harrigan stated that the lights are intended to be flashing and our Public works will be using tape rather than paint to mark lines on the road.

MOTION BY TRUSTEE SAYAS, SECOND BY TRUSTEE HILLMANN, TO APPROVE TEMPORARY STOP SIGNS AT LEGION DRIVE AND ELMHURST PARKWAY. MOTION CARRIED 6-1 WITH TRUSTEE SHEPHERD DISSENTING.

- e. Review and act on Amendment to Chapter 330 Flood Plain Ordinance

Village Manager Harrigan explained that the Village Board approved updated FIRM (Flood Insurance Rate Map) Panels which were completed in 2023. As a result, the Village's Flood Plain Ordinance needs to be amended to reflect the new Panel numbers.

MOTION BY TRUSTEE STUCKERT, SECOND BY TRUSTEE CASTILE, TO APPROVE

Village of Elm Grove Board of Trustee Meeting Minutes

**AMENDMENT TO CHAPTER 330 FLOOD PLAIN ORDINANCE. ALL WERE IN FAVOR.
MOTION CARRIED 7-0.**

Mr. Harrigan provided an update to projects detailed in his memo.

1. The Gebhardt Road project is 70-75% complete.
2. Letters regarding water extension were mailed out and the Village has received about 30 responses. Final letters will be sent to those we have not yet heard from shortly.
3. Interfluve notified the Village that several plantings that were planted as part of the Underwood Creek Streambank Stabilization project did not make it. As part of their contract they will be replanting them.
4. The developer of the Caroline Heights property plans to close on the property at the end of August. Construction equipment is planned to mobilize on site the week of September 4th.

11.) Report of Village Attorney – Hector De La Mora

- a. Attorney De La Mora had no report at this time

12.) Report of Standing Committees – Please review the minutes on our website for more details.

A. Plan Commission – President Koleski

President Koleski explained that there was a Special Exception granted for the property located at 700 Brinsmere Drive and that this is a normal process to occur in the Village for legal non-conforming structures to do additions so long as they do not increase non-conformity.

A demolition permit was approved for the home located on 1745 Westmoor Terrace.

There was discussion regarding Downtown Master Planning and the next step is for Village Manager Harrigan to reach out to the Elm Grove Business Association.

B. Library Board – Trustee Castile

Trustee Castile explained that the process of implementing RFID tags is in process and will be closed on August 22nd, 23rd, and 24th. The library has lost four employees in the last six weeks. Library Administration and the Library Board are looking at what needs to be done to retain employees. To mitigate the challenges of understaffing the library will have reduced hours in the month of September and October. The hour changes will be shared on the library website, in the library newsletter, and in the Village newsletter.

C. Public Works – Trustee Schindler

Trustee Schindler gave an update on the water main project. A pre-construction meeting was held and the project is expected to begin the week of September 4th. Construction will

Village of Elm Grove Board of Trustee Meeting Minutes

occur in the Village from 124th west to just past Church Street. The timeline of construction will depend on the availability of crews.

The submitted bids for the Private Property Inflow and Infiltration (PPII) project were discussed. The lowest bid came in about \$40,000 higher than the projected cost. Action of the bids was tabled in order for MMSD to look at funding options.

The Public Works Committee discussed the Gebhardt Road project and the Public Works 5-year Capital Budget.

The Sustainability Committee has placed two bins for collecting textiles which will generate 10 cents per pound.

D. Public Safety – Trustee Sayas

The Public Safety Committee did not meet. No report.

E. Legislative – Trustee Stuckert

The Legislative Committee did not meet. No report.

F. Park and Recreation – Trustee Shepherd

Trustee Shepherd gave an update on the Recreation Committee meeting. An update of the 4th of July Event and Great Elm Grove Campout Event was given. Summer programs are ending and registration numbers are very strong. There was a Recreation Manager interview held and a second interview is being scheduled. The Committee had a discussion about including funding for the completion of a CORP in 2024 in the Recreation Capital Budget. The Committee recommended to the Finance & Licensing Committee to earmark this project for 2024 in the Capital Budget. The Committee had a discussion regarding the basketball court in Village Park and the Committee recommended to the Finance & Licensing Committee to allocate funds for the full replacement of the basketball court prior to June 1, 2024. The Committee recommended to the Finance & Licensing Committee to adjust the year of purchase of a second diving board to 2024.

G. Administrative and Personnel – Trustee Stuckert

The Administrative and Personnel Committee did not meet. No report.

H. Finance and Licensing – President Koleski

1. Review and act on license applications/renewals

The applicant for Walgreens was not present. Review and action was not taken.

Village of Elm Grove Board of Trustee Meeting Minutes

The Finance & Licensing Committee recommended approval of a Class “B” Beer and “Class C” Wine License for Fairgrounds Coffee with the exclusion of the outdoor patio area due to the current lack of containment.

MOTION BY PRESIDENT KOLESKI, SECOND BY TRUSTEE STUCKERT, TO APPROVE A CLASS “B” BEER AND “CLASS C” WINE LICENSE FOR FAIRGROUNDS COFFEE EXCLUDING THE OUTDOOR PATIO AREA. ALL WERE IN FAVOR. MOTION CARRIED 7-0.

The Finance & Licensing Committee recommended approval of a reserve “Class B” Liquor and Class “B” Beer License for ZA.

MOTION BY PRESIDENT KOLESKI, SECOND BY TRUSTEE CASTILE, TO APPROVE A “CLASS B” LIQUOR AND CLASS “B” BEER LICENSE FOR ZA. ALL WERE IN FAVOR. MOTION CARRIED 7-0.

2. Project Updates and Financial Reports

President Koleski explained that overall revenues are in-line or slightly higher than budgeted and expenditures are in control. Soon there will be payouts made for resignations and retirements that will affect the expenditure levels.

3. Review and possible action on reconstruction of park basketball court

President Koleski introduced the item and noted that the Finance & Licensing Committee made a recommendation to the Village Board to direct staff to move forward with seeking concrete and asphalt bids in 2023 for the reconstruction of the existing basketball court to be completed no later than June of 2024.

MOTION BY TRUSTEE SHEPHERD, SECOND BY TRUSTEE SCHINDLER, TO SEND OUT A REQUEST FOR PROPOSAL FOR THE REPLACEMENT OF THE EXISTING BASKETBALL COURT WITH EITHER CONCRETE OR ASPHALT WITH THE INCLUSION OF NEW BASKETBALL POLES, BACKBOARDS, AND RIMS.

Trustee Hillmann explained that he voted no on the recommendation by the Recreation Committee because he is concerned that money is being spent without the consideration of adding additional facilities. He would like more time to consider the options for the project and notes the CORP would be a guiding document.

ALL WERE IN FAVOR. MOTION CARRIED 7-0.

5. Review and act on vouchers

Village of Elm Grove Board of Trustee Meeting Minutes

President Koleski noted that there were limited questions on the vouchers but explained there was direction given to staff to have an understanding of the warranty on the equipment before final payment is made.

MOTION BY PRESIDENT KOLESKI, SECOND BY TRUSTEE SAYAS, TO APPROVE THE VOUCHERS. ALL WERE IN FAVOR. MOTION CARRIED 7-0.

6. Discussion of updated Caroline Heights review by Ehlers

President Koleski explained that the Finance & Licensing Committee had an extension review on updated reporting by Ehlers to look at the developer's ability to honor the guarantee, cash flows, and financial projections.

Trustee Shepherd explained it was very informative to see Ehlers side-by-side comparisons and report. He is aware of many projects outside of the organization that have failed because of the current economic climate.

Trustee Schindler noted that the reports prepared by Ehlers projected that it would take an additional four years to pay off the TID which was disappointing. President Koleski noted that the extension may be 2-4 years because Ehlers has very conservative estimates.

13.) Closed Session - Pursuant to Wis. Stat. §19.85(1)(e) upon a motion duly made, may convene into a closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, namely to consider the engagement of a law firm to assist the village in the acquisition of interests in properties needed for the pending daylighting of the creek project in downtown Elm Grove and to assist with other legal issues where the firm of the village attorney may have a professional conflict due to a prior professional engagement by the owner(s) of any interest being acquired.

BY ROLL CALL VOTE, ALL WERE IN FAVOR OF GOING INTO CLOSED SESSION. MOTION CARRIED 7-0.

14.) May reconvene into open session to take action on any closed session items.

MOTION BY TRUSTEE HILLMANN, SECOND BY TRUSTEE SAYAS, TO APPROVE THE REQUEST FOR PROPOSAL OF AXLEY BRYNELSON, LLP FOR THE SERVICES AS OUTLINED IN THE RFP. ALL WERE IN FAVOR. MOTION CARRIED 7-0.

15.) Other Business

None.

16.) Adjourn

Village of Elm Grove Board of Trustee Meeting Minutes

MOTION BY TRUSTEE SHEPHERD, SECOND BY TRUSTEE SCHINDLER, TO ADJOURN THE MEETING. ALL WERE IN FAVOR. MOTION CARRIED 7-0.

Meeting adjourned at 9:33 pm.

Minutes transcribed by: Katherine Gehl

Minutes Approved on:

DRAFT

Village of Elm Grove Committee of the Whole Meeting Minutes

Board of Trustee Call to Order:

The meeting was called to order at 5:02 PM.

Roll Call:

PRESIDENT KOLESKI
TRUSTEE SHEPHERD – via zoom
TRUSTEE STUCKERT
TRUSTEE SCHINDLER
TRUSTEE SAYAS
TRUSTEE CASTILE
TRUSTEE HILLMANN

TOM HARRIGAN, VILLAGE MANAGER
HECTOR DE LA MORA, VILLAGE ATTORNEY
KATHERINE GEHL, ASST. VILLAGE MANAGER/ZONING ADMINISTRATOR

1.) Discussion On Pedestrian Pathway Cost Estimate Updates

Trustee Castile arrived at 5:03 PM

Village Manager Harrigan introduced the item and explained that at the July Committee of the Whole meeting there was discussion on the Village’s transportation budget and its forecast for 2024. The Board was interested in pursuing a pathway on Highland Avenue from North Avenue to Gebhardt Road. The Board took action at the July Board of Trustees meeting to request that cost estimates be prepared for Highland Avenue from North Avenue to Gebhardt Road as well as for Highland Avenue from Gebhardt Road to Victoria Circle N and Highland Avenue from Victoria Circle N to Juneau Boulevard. Conceptual layouts were created in 2021 that have not been modified but were used to generate cost estimates.

Further, the Public works Committee recommended to commit \$550,000 for a pathway on Highland Avenue from North Avenue to Gebhardt Road; however, the cost estimate is \$662,000.

Village Manager Harrigan has been in contact with Peter Gesch, engineer with Ruckert & Mielke who recommends that the Village begin conversations with Canadian Pacific rail for the proposed pathway on Highland Avenue.

President Koleski asked if there is any way engineering can begin in 2023 in order to get a better estimate. Village Manager Harrigan stated that the Village does have additional funds because of interest revenues that are higher than expected but would also have to see if there is the personnel to do the work.

Trustee Schindler believes it’s important to start this year and believes that we could take a look at PASER ratings for roadways and use some money to supplement the remaining funding need.

Trustee Hillmann asked how the Village will keep up with commitments financially and President Koleski reiterated that in order to do a pathway annually, borrowing will most likely be required but pathways have been identified by the community as a priority.

Village of Elm Grove Committee of the Whole Meeting Minutes

Trustee Sayas stated that pathways are important but at what expense. She would like to hear from Monica if this is feasible and/or how it would affect the budget.

Trustee Stuckert said the community wants pathways and delays keep driving the project costs up. Trustee Stuckert and Trustee Castile are in favor of getting engineering done as soon as possible to get up-to-date information.

Trustee Stuckert asked when the Village is expected to be out from under the issues caused with superpave used in the past. Village Manager Harrigan stated that superpave was used 15-20 years ago.

Trustee Schindler said the Village could look at other funding alternatives.

Audience member Stacy Barry-Coffey explained that a Waukesha County Representative told her that she believed the Village Could eligible for funding based on the types of projects we are doing.

President Koleski noted that there seems to be consensus among the Board members that we should review the budget with Monica Hughes, Finance Director, to see if it is possible to move forward with engineering in 2023 for the pathway on Highland Avenue from North Avenue to Gebhardt Road.

Attorney de la Mora said this direction should be agendized for approval because action cannot be taken at a Committee of the Whole meeting.

Trustee Stuckert asked where the Village will find grants to apply for and how we will apply. Village Manager Harrigan said Ruckert & Mielke can provide assistance about competitiveness of grants. In the past the Village itself has identified grants and then engaged Ruckert & Mielke but could see what the cost would be for Ruckert & Mielke to do this work and if they have the expertise to do it. Trustee Stuckert noted the Village could work with legacy group to help with applying for these grants. Village Manager Harrigan said the Village could have them due the due diligence aspect and then bring it forward so the village could then take it on for professional work.

President Koleski said the Pathway Committee may need to look at pathway prioritization as it relates to community feedback. Trustee Stuckert said they could get the pathway back together again but doesn't know that anything would change. President Koleski believes an updated review and reassessment would be helpful.

2.) Discussion On Municipal Water And Lateral Installation Policies And Procedures

Village Manager Harrigan introduced the item and noted that the intention tonight is to discuss the proposed traffic control detour for Watertown Plank Road after the Board received a request from the Elm Grove Business Association to consider a detour route onto Church Street instead. Assistant Chief Unger and Public Works Director Richard Paul, Jr. both drafted opinions about why the originally proposed detour route onto Legion Drive should be used.

Trustee Schindler asked why a full closure of the road is required for two full months. Village Manager Harrigan explained that a full closure is needed due to wide width of Watertown Plank Road and because there are sections where the main has to be placed in the right-of-way. The full closure also helps with

Village of Elm Grove Committee of the Whole Meeting Minutes

staging of construction equipment. If there was not a full closure, traffic control would be required and it could result in very long delays and backups.

Trustee Sayas noted that Assistant Chief Unger's report noted that Legion Drive has a pathway for pedestrians and Church Street does not. Church Street is also narrower.

Trustee Sayas and Trustee Stuckert believe that what Assistant Chief Unger and Public Works Director Richard Paul, Jr. have explained makes sense and feel that the Village should do signage instead to help businesses. Trustee Sayas asked representatives from the Mandel Group if there is any opportunity for them to support the businesses. Dan Romnek of the Mandel Group said they could potentially advertise on the project website or do onsite advertisement. They could also involve the affected businesses in the ribbon cutting ceremony.

President Koleski asked how Stephen Place and Meadow Drive construction will happen. Village Manager Harrigan said that construction will be focused on Watertown Plank Road first and then will go to Stephen Place and Red Barn if the project progresses quickly but this depends on the amount of crews available for construction.

Trustee Schindler feels the village should assist with paying for signs for businesses and President Koleski notes that staff should engage the businesses on the placement and content of the signs to meet their needs.

Trustee Shepherd asked if there is potential for a two-stage detour. Village Manager Harrigan said it could be done but it comes down to timing and a reliable detour pattern is the intention.

Trustee Castile noted that the approved detour route keeps the heavy amount of traffic on a large road (Elmhurst Parkway).

Trustee Shepherd has hesitations about the approved detour but is aware that this has been noted as the best and safest route as opined by the Public Works Department and the Police Department.

President Koleski noted that there appears to be Board consensus to stay with the originally recommended detour route as approved at the Board of Trustees meeting on August 22, 2023.

Trustee Shepherd asked if there will be police enforcement if people go into the construction area. Village Manager Harrigan explained that the action taken by Board at the Board meeting gave the ability to enforce.

President Koleski asked what the traffic route for contractors will be through construction. Dan Romnek of the Mandel Group will get the exact route to the Village but has the understanding that it will be on Watertown Plank Road heading east.

President Koleski asked that construction hours be communicated to the community. Dan Romnek of the Mandel Group explained that after the start of construction there will be a neighborhood meeting for those residents who will be most affected.

Attorney de la Mora asked how updates about the project will be shared.

Village of Elm Grove Committee of the Whole Meeting Minutes

Village Manager Harrigan said the Village can create a landing page on our website that will be updated daily when we get updates from the Mandel Group.

3.) Discussion On Underwood Creek Daylighting Project

Village Manager Harrigan explained that the Board took action at the August 22, 2023 Board of Trustees meeting to engage Axley Law Offices for the easement agreements.

The Village met with Kevin Schaefer with to talk about Milwaukee Metropolitan Sewerage District (MMSD) regarding their Private Property Inflow and Infiltration (PPII) program that the Village is a part of. Mr. Schaefer thinks alternate funding would be available to cover a current funding shortfall. President Koleski said because of the Village's water flow and flood control we could be able to tap into other money with green initiatives. This effort allows municipalities to apply for funding for projects that use green infrastructure if they are part of the program but once you are part of the program you cannot opt out. MMSD can send representatives to different committees in village to look at the pros/cons and where Committees could benefit from the program. Trustee Schindler asked what the cost per year to participate would be. Village Manager Harrigan believes that it is based on a property valuation assessment per municipality.

Trustee Schindler would like this to come to the Public Works Committee and have the Sustainability Committee there to join in on conversation.

As it relates to the funding shortfall for the PPII program, Mr. Schaefer was confident that the program funding wasn't going to change moving forward, so the Village could use next year's monies to fund the current gap. Trustee Schindler noted that bids came in about \$40,000 higher than expected so the question was whether the Village pays now and hopes that MMSD give money earmarked for next year or do we wait for next year when contracts may change. The current thought of the Public Works Committee is to move forward now.

4.) Discussion On Caroline Heights And Construction Update

President Koleski introduced the item and explained that signatures are needed on various documents as it relates to the project.

Village Manager Harrigan explained that all of these documents were approved as part of development agreement but need to be signed and incorporated as part of overarching agreement.

Attorney de la Mora explained that the Walkway Path Easement Agreement focuses on the rights that the developer gave to the public for the use of the pathways within the development, treating them as pedestrians but not for the use of bikes, scooters, and motorized vehicles. Dan Romnek of Mandel Group explained that there is a utility easement that will be paved over to create the connection south to Green Meadow Place from the apartment development. The maintenance will be the responsibility of the developer and any successor. There will be signage along the pathway for permissions, rules, and regulations. There are guarantees in the agreement about having "reasonable" regulations.

Village of Elm Grove Committee of the Whole Meeting Minutes

Attorney de la Mora also explained that the spirit of the agreement is to treat Elm Grove residents receiving Wauwatosa water are treated similarly to Wauwatosa residents. We should expect the level of PSI that they are running at for Wauwatosa residents to be the same for Elm Grove residents. Village Manager Harrigan noted he reached out to Dave Simpson with Wauwatosa to see what the intended PSI of the system will be and is awaiting an update.

Attorney de la Mora explained that the Storm Water Management, Facility Maintenance and Easement Agreement details that a certain amount of material will have to be reallocated throughout the site and documents the expectation of the water management scheme of the site and that the developer has to strictly adhere to the terms of construction for the life of the project. Village engineers have reviewed these plans extensively.

Trustee Hillmann arrived in person at 7:09PM

Attorney de la Mora explained that the Irrevocable Standby Letter of credit needs to be signed. The Village is working through the base numbers used to calculate the final Letter of Credit amount. The Mandel Group forwarded calculations/spreadsheets which outline line items in the Letter of Credit. Ruekert & Mielke asked for clarification in order to review the numbers to see if the values make sense. The Letter of Credit will be issued upon the closing of property. These funds are to ensure the public portion of the project is completed if Mandel does not complete them for whatever reason.

Attorney de la Mora explained that the MGI Elm Grove Assessment Valuation Completion Guaranty outlines that the Mandel entity is required to incorporate a guarantee on the assessment valuation meaning a specific value that the project has to meet at the end, \$41,000,000, and that construction has to be completed as set forth in the development agreement. If the value is not met, Mandel will pay the difference.

President Koleski noted that there is Board understanding of what is being signed.

5.) Other Business

Trustee Sayas asked about the process for public comments at Board of Trustee meetings and whether comments from the public should be allowed in the middle of the meeting.

Attorney de la Mora explained that once public comment is received, the members of the public do not have the right to be heard; however, it is left to the discretion of the Chair of the meeting to allow for it. The ruling of Chair can be challenged if there is dissatisfaction by another Trustee and the ruling can be changed by power of vote.

President Koleski explained that his current thought was to allow dialogue because there is usually low attendance at the Board meetings; however, if it becomes disruptive adjustments can be made.

Trustee Hillmann asked if additional stop signs will be added along the approved detour routes. Village Manager Harrigan stated no, they will only be on Legion Drive and Elmhurst Parkway.

Trustee Hillmann asked if there can be trimming done on Elmhurst Parkway for shrubbery to allow for better sightlines.

Village of Elm Grove Committee of the Whole Meeting Minutes

President Koleski asked that speed and speed enforcement be a topic of conversation at an upcoming meeting. We have to find out what is reasonable from our Department and what the current practice is.

Trustee Stuckert left the meeting at 7:37 PM

Trustee Castile would like to focus on what is being done to improve public safety.

Trustee Schindler noted that the Boards' goal should be to set direction and policy.

6.) Adjourn

MOTION BY TRUSTEE SAYAS, SECOND BY TRUSTEE HILLMANN, TO ADJOURN THE MEETING. ALL WERE IN FAVOR.

Meeting adjourned at 7:41 PM.

Minutes transcribed by: Katherine Gehl

Minutes Approved on:

DRAFT

Village of Elm Grove Board of Trustee Meeting Minutes

Board of Trustee Call to Order:

The meeting was called to order at 9:02 A.M.

Roll Call:

PRESIDENT KOLESKI
TRUSTEE SHEPHERD
TRUSTEE STUCKERT (ARRIVED 9:20 A.M.)
TRUSTEE SCHINDLER
TRUSTEE SAYAS
TRUSTEE CASTILE
TRUSTEE HILLMANN (ARRIVED 9:15 A.M.)

THOMAS HARRIGAN, VILLAGE MANAGER
HECTOR DE LA MORA, VILLAGE ATTORNEY
JASON HENNEN, APPOINTED CHIEF OF POLICE

- 1.) Call meeting to order

- 2.) Closed Session - May convene into closed session pursuant to Wis. Stat. Sec. 19.85(1)(c) and 19.85(1)(e) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. More specifically, the consideration and possible action on the Employment Compensation Agreement for the Elm Grove Chief of Police.

IT WAS MOVED BY PRESIDENT KOLESKI TO MOVE INTO CLOSED SESSION, SECONDED BY TRUSTEE SAYAS.

ROLL CALL:

**PRESIDENT KOLESKI
TRUSTEE SHEPHERD
TRUSTEE STUCKERT - ABSENT
TRUSTEE SCHINDLER
TRUSTEE SAYAS
TRUSTEE CASTILE
TRUSTEE HILLMANN – ABSENT**

CLOSED SESSION WAS ENTERED AT 9:06 A.M.

Village of Elm Grove Board of Trustee Meeting Minutes

IT WAS MOVED BY TRUSTEE SCHINDLER TO MOVE INTO OPEN SESSION, SECONDED BY TRSUTEE SAYAS.

ROLL CALL:

**PRESIDENT KOLESKI
TRUSTEE SHEPHERD
TRUSTEE STUCKERT
TRUSTEE SCHINDLER
TRUSTEE SAYAS
TRUSTEE CASTILE
TRUSTEE HILLMANN**

OPEN SESSION WAS ENTERED AT 10:15 A.M.

TRUSTEE STUCKERT MOTIONED TO APPROVE THE ELM GROVE POLICE CHIEF EMPLOYMENT AGREEMENT AS AMENDED, TRUSTEE SCHINDLER SECONDED. MOTION CARRIED 7-0.

President Koleski left the meeting at 10:20 A.M.

TRUSTEE STUCKERT MOTIONED TO APPOINT TRUSTEE SCHINDLER AS CHAIR PRO TEM IN ABSENCE OF PRESIDENT KOLESKI, SECONDED BY TRSUTEE SAYAS. MOTION CARRIED 6-0.

- 3.) Closed Session - May convene into closed session pursuant to Wis. Stat. ss.19.85(1) (g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, namely the filing of a legal action in conjunction with the unsatisfactory performance of a firefighting apparatus.

IT WAS MOVED BY TRUSTEE SCHINDLER TO MOVE INTO CLOSED SESSION, SECONDED BY TRSUTEE SHEPHERD.

ROLL CALL:

**PRESIDENT KOLESKI - ABSENT
TRUSTEE SHEPHERD
TRUSTEE STUCKERT
TRUSTEE SCHINDLER
TRUSTEE SAYAS
TRUSTEE CASTILE
TRUSTEE HILLMANN**

CLOSED SESSION WAS ENTERED AT 10:23 A.M.

Village of Elm Grove Board of Trustee Meeting Minutes

IT WAS MOVED BY TRUSTEE STUCKERT TO MOVE INTO OPEN SESSION, SECONDED BY TRSUTEE SHEPHERD.

ROLL CALL:

PRESIDENT KOLESKI - ABSENT

TRUSTEE SHEPHERD

TRUSTEE STUCKERT

TRUSTEE SCHINDLER

TRUSTEE SAYAS

TRUSTEE CASTILE

TRUSTEE HILLMANN

OPEN SESSION WAS ENTERED AT 10:56 A.M.

- 4.) May reconvene into open session to take action, if necessary, regarding any closed session items.

No action was taken.

- 5.) Adjourn

MOTION BY TRUSTEE SAYAS, SECOND BY TRUSTEE SHEPHERD TO ADJOURN. MOTION CARRIED 6-0.

Meeting adjourned at 10:58 A.M.

Minutes transcribed by: Thomas Harrigan

Minutes Approved on:

Elm Grove Fire Department
Fire Chief Narrative
Board of Trustee Report

Training for August 2023

Building Sprinkler operations

Forcible entry

Driver training

Combined evolutions. Vent Enter Search, Ladders

August had 19 calls for service

5 automatic alarms

5 Motor vehicle accidents (Bluemound Rd construction)

4 Mutual Aid

2 CO alarms

1 Smell of smoke

1 Electrical

1 Natural gas leak

Respectfully submitted,

Brian Naylor, Elm Grove Fire Chief

Elm Grove Fire Department 2018-2023

Fire Calls

Fire Calls							Avg. Response Time						
M/Yr	2018	2019	2020	2021	2022	2023	M/Yr	2018	2019	2020	2021	2022	2023
J	9	10	8	6	6	3	J	7.88	6.19	5.58	14.13	31.10	8.00
F	6	5	5	11	7	7	F	6.80	4.20	3.38	6.22	12.30	9.10
M	10	11	9	15	9	15	M	6.20	3.46	3.25	6.21	7.60	6.21
A	9	6	11	12	9	9	A	10.40	10.47	8.20	9.43	4.50	8.32
M	13	6	8	12	10	14	M	6.51	4.11	5.35	3.44	5.20	8.30
J	10	9	11	18	15	15	J	4.70	6.37	3.21	4.50	5.02	
J	21	17	13	4	14	15	J	6.17	5.29	6.00	5.05	6.20	5.10
A	11	13	12	38	12	19	A	10.27	10.44	6.18	6.40	5.00	
S	12	15	12	5	8		S	4.57	7.27	5.08	6.40	4.44	
O	8	15	12	9	18		O	3.36	3.41	4.26	8.52	5.00	
N	7	13	13	11	18		N	7.25	6.01	3.44	11.43	4.07	
D	11	10	6	18	14		D	6.00	9.36	9.45	7.44	8.29	
Total	127	130	120	159	140	97	Total	6.68	6.38	5.28	7.43	8.23	7.51

Average Turnout

M/Yr	2018	2019	2020	2021	2022	2023
J	11.0	13.0	13.0	14.0	15	10.6
F	14.5	12.0	16.0	11.0	12	14.8
M	13.9	12.7	11.0	12.0	13	12.4
A	12.6	12.6	14.0	10.8	13	11
M	14.0	13.6	15.0	10.5	12.7	8.1
J	11.1	12.4	12.5	9.4	12.4	11.13
J	11.1	11.3	11.0	8.8	12.1	10.5
A	12.0	9.4	11.0	13.1	10.9	8.5
S	11.0	13.1	10.0	12.8	10	
O	11.4	12.0	11.0	10.8	10.8	
N	10.9	12.0	9.6	12.0	11.2	
D	13.6	12.0	10.1	12.0	11.9	
Total	12.3	12.2	12.0	11.4	12.1	10.9

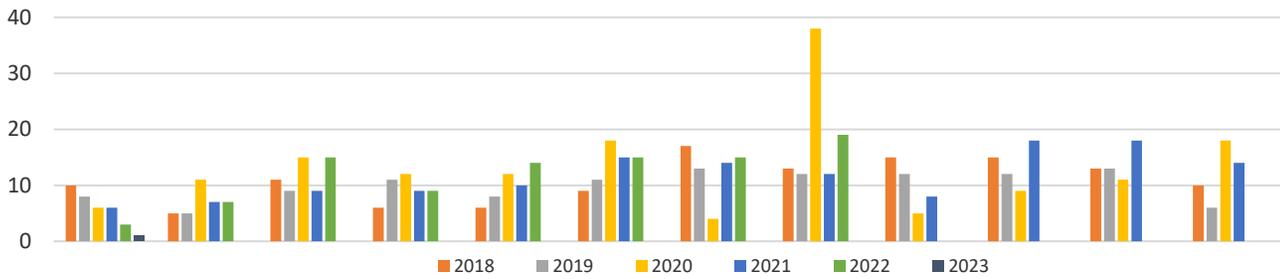
Activity Hours

Activity Hours							Call Hours						
M/Yr	2018	2019	2020	2021	2022	2023	M/Yr	2018	2019	2020	2021	2022	2023
J	189.3	135.9	287.0	106.1	186.9	284.25	J	92.2	205.9	116.0	141.15	240.00	45.50
F	171.2	287.3	214.5	91.5	213.1	286	F	48.9	41.9	34.2	166.90	45.10	96.70
M	204.2	340.0	131.6	222.2	251.75	227.5	M	64.0	94.8	55.1	166.60	173.10	98.30
A	344.3	266.5	77.9	167.1	355.9	249.25	A	127.4	45.9	163.3	146.40	71.10	27.03
M	245.8	275.8	89.0	215.4	306.5	292.6	M	115.9	46.9	174.1	81.19	69.00	59.70
J	168.8	176.4	135.9	190.4	284.75	200.6	J	57.4	107.4	101.4	87.10	106.00	91.80
J	207.7	284.4	240.8	250.4	296.15	166.25	J	231.3	231.5	95.2	32.40	160.80	83.52
A	168.4	442.3	146.9	226.2	349.25	286.05	A	56.7	103.2	86.2	498.00	50.50	145.20
S	169.2	248.8	207.0	225.6	416		S	87.9	170.6	91.7	49.85	51.55	
O	525.0	233.5	188.8	327.0	398.75		O	119.8	96.8	88.3	99.50	191.20	
N	256.8	280.0	76.6	278.0	352.55		N	35.4	123.4	75.0	74.75	121.10	
D	135.9	94.1	85.9	179.8	170.75		D	205.9	117.8	52.3	59.40	79.90	
Total	2786.6	3064.8	1881.6	2479.5	3582.4	1992.5	Total	1242.6	1386.0	1132.7	1603.2	1359.4	647.75

Elm Grove Fire Department 2018-2023

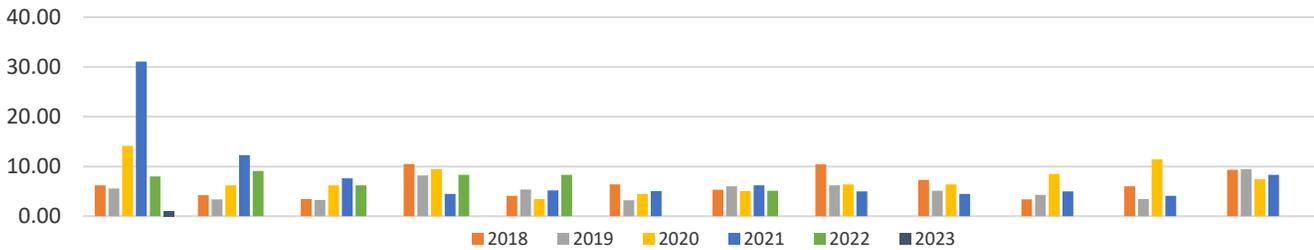
Calls for Service

Year to Date - 97



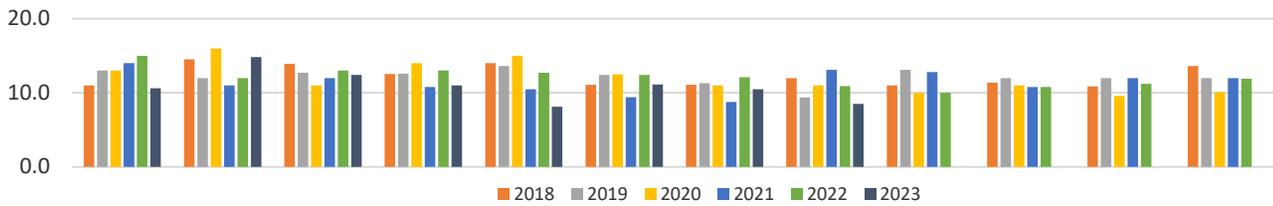
Avg. Response Time

Year to Date - 7.51



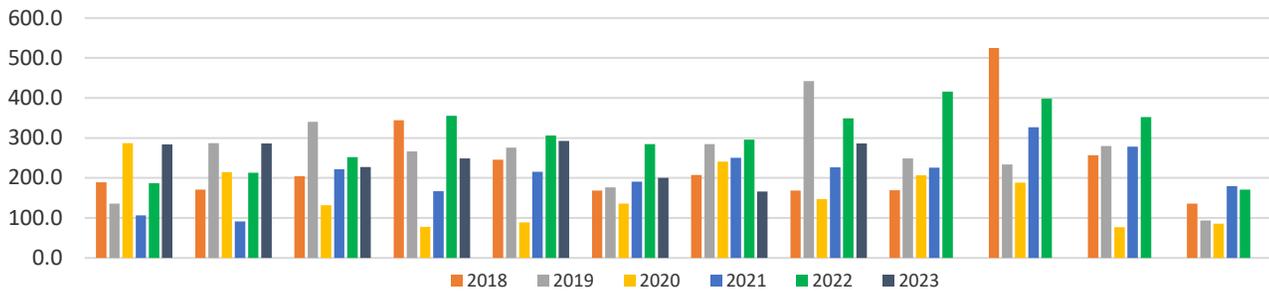
Avg. Turnout

Year to Date - 9.5



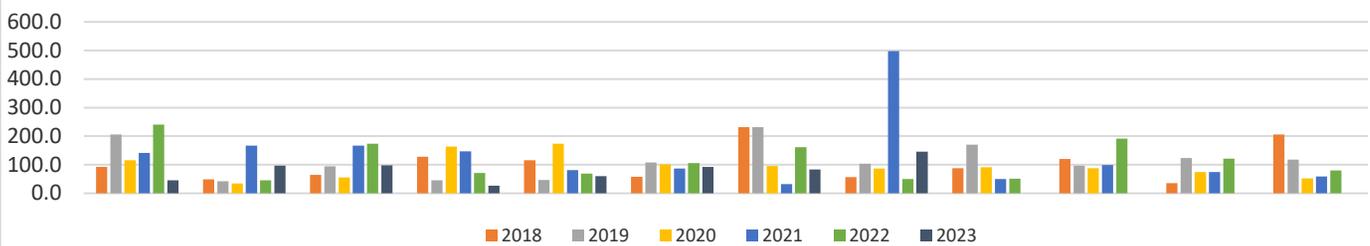
Activity Hours

Year to Date - 1992.5



Call Hours

Year to Date 647.75



Elm Grove Fire Department Activities for Month							Month:	Aug-23
Activity No.	Activity Date	Day of the Week	Activity Time	Activity Hours	Type of Activity	Description of Activity	Members Attended	Man Hours
1	8/1/23	Tuesday	12:00p	2.0	Training	ESO Property & Inspection	1	2.00
2	8/1/23	Tuesday	14:00	2.5	Administration	Monthly Rpeorts	1	2.50
3	8/1/23	Tuesday	19:00	0.5	Meeting	Monthly Business Meeting	18	9.00
4	8/1/23	Tuesday	19:30	1.5	Training	Ventilation	6	9.00
5	8/2/23	Wednesday	10:00	4.5	Administration	ESO Property Data Entry	1	4.50
6	8/3/23	Thursday	7:00	3.0	Training	Company Standard Drill 12	9	27.00
7	8/4/23	Friday	9:15	5.0	Administration	ESO Property Data Entry	1	5.00
8	8/5/23	Saturday	9:00	1.5	Vehicle Maintenance	Clean 2492	2	3.00
9	8/6/23	Sunday	9:00	6.0	Public Relations	Crus'n The Grove	4	24.00
10	8/8/23	Tuesday	12:45	0.8	Meeting	Intern Meeting	3	2.25
11	8/8/23	Tuesday	19:00	2.5	Training	Forcible Entry / Sprinkler Head Mitigation	14	35.00
12	8/9/23	Wednesday	10:30	4.0	Administration	ESO Administration Work	1	4.00
13	8/12/23	Saturday	9:00	2.0	Training	Forcible Entry	4	8.00
14	8/12/23	Saturday	11:00	1.0	Training	ESO Reports	2	2.00
15	8/14/23	Monday	9:00	6.5	Administration	ESO Administration Work	1	6.50
16	8/15/23	Tuesday	19:00	2.5	Training	Equipment Ops / Fire Attack / Driver Practice	12	30.00
17	8/16/23	Wednesday	11:00	4.5	Administration	ESO Administration Work	1	4.50
18	8/17/23	Thursday	8:00	0.5	Work Detail	Training Tower Area Clean-up	3	1.50
19	8/17/23	Thursday	9:00	6.0	Administration	ESO Administration Work	1	6.00
20	8/17/23	Thursday	15:45	1.0	Training	ESO Reports	2	2.00
21	8/18/23	Friday	9:50	0.4	Meeting	Intern Meeting	2	0.80
22	8/18/23	Friday	10:30	1.0	Training	ESO Reports	2	2.00
23	8/18/23	Friday	15:00	1.0	Training	ESO Reports	2	2.00
24	8/20/23	Sunday	10:30	3.5	Administration	Pre-Plans	1	3.50
25	8/21/23	Monday	13:00	3.5	Administration	Pre-Plans	1	3.50
26	8/21/23	Monday	13:00	0.8	Training	ESO Reports	2	1.50
27	8/22/23	Tuesday	19:00	2.0	Training	Intern Training	2	4.00
28	8/22/23	Tuesday	19:00	2.0	Training	Driver Training	12	24.00
29	8/23/23	Wednesday	20:00	1.0	Meeting	Chief Officer Meeting	3	3.00
30	8/26/23	Saturday	12:00	0.5	Vehicle Repair	2492 Pump	4	2.00
31	8/26/23	Saturday	16:00	2.3	Public Relations	Gremoor Block party	4	9.00
32	8/28/23	Monday	8:00	4.0	Training	Firefighter Level 1 @ MATC South	1	4.00
33	8/29/23	Tuesday	19:00	2.5	Work Detail	Training Tower Area Clean-up	14	35.00
34	8/30/23	Wednesday	8:00	4.0	Training	Firefighter Level 1 @ MATC South	1	4.00
Total Activity Man Hours for the Month								286.05
Department Activity Summary and Statistics								
Monthly Activities	Year to Date Activities	Month Act. Hours	Av. Hours per Activity	Year to Date Activity Hours	Monthly Activity Attendance	Year to Date Attendance	Year to Date Man Hours	
33	176	86.2	2.61	406.6	138	954	1992.50	
Elm Grove Fire Department Calls for Service for Month								
Call No.	Date of Call	Day of Week	Time of Call	Hours Out	Type of Alarm	Alarm Description and Incident Address	Members Responded	Members Man Hours
1	8/2/23	Wednesday	20:40	0.80	Natural Gas Emergency	15375 Westover Rd	14	11.20
2	8/5/23	Saturday	5:50	0.80	Odor of Smoke	13425 Watertown Plank Rd	8	6.40
3	8/6/23	Sunday	0:27	0.70	Carbon Monoxide Incident	2045 Elm Tree	6	4.20
4	8/8/23	Tuesday	16:12	1.30	Electrical Emergency	Stephan Pl & Watertown Plank Rd	7	9.10
5	8/10/23	Thursday	3:30	1.60	Mutual Aid	2100 N Calhoun Rd / 17125 Golf Parkway	11	17.60
6	8/12/23	Saturday	13:46	0.90	Motor Vehicle Crash	Blue Mound Rd & Elm Grove Rd	11	9.90
7	8/17/23	Thursday	7:27	0.30	Fire Alarm	15245 Marilyn Dr	11	3.30
8	8/17/23	Thursday	16:23	0.80	Motor Vehicle Crash	Blue Mound Rd & Sunny Slope	9	7.20
9	8/18/23	Friday	9:30	0.20	Fire Alarm	12500 Bue Mound Rd	10	2.00
10	8/22/23	Tuesday	19:53	1.70	Mutual Aid	2100 N Calhoun Rd	12	20.40
11	8/24/23	Thursday	13:27	0.60	Motor Vehicle Crash	Blue Mound Rd & Meadow Ln	8	4.80
12	8/24/23	Thursday	16:24	0.10	Mutual Aid	1415 S 124th St New Berlin	7	0.70
13	8/25/23	Friday	2:04	0.90	Carbon Monoxide Incident	1645 Longwood Ave	10	9.00
14	8/26/23	Saturday	3:52	1.10	Fire Alarm	13150 Watertown Plank Rd	9	9.90
15	8/27/23	Sunday	16:46	0.60	Motor Vehicle Crash	Blue Mound Rd & Terrace Dr	8	4.80
16	8/28/23	Monday	6:27	1.90	Mutual Aid	19415 W Highland Dr New Berlin	6	11.40
17	8/29/23	Tuesday	18:30	0.10	Fire Alarm	800 Wall St	9	0.90
18	8/29/23	Tuesday	18:31	0.40	Fire Alarm	14200 Woodlawn Cir	10	4.00
19	8/30/23	Wednesday	7:09	0.60	Motor Vehicle Crash	124th & Bluemound Rd	14	8.40
Department Call Summary and Statistics								
Alarms for the Month	Year to Date Alarms	Last Y.T.D. Alarms	Alarm Difference	Hours Out	Average Hours Per Call	Average Minutes per Call	Members Responded	Members Man Hours
19	97	82	15	15.4	0.81	48.6	180	145.20
			18%					
False Alarms for Month	Year to Date False Alarms	Last Y.T.D. False Alarms	False Alarms Diff.	Year to Date Activity + Alarm Man Hours	Current Membership Roster	Year to Date Responded	Year to Date Man Hours	
5	26	28	-2	2640.25	46	1054	647.75	
			-7%					
				Monthly Average Response per Alarm	Monthly Average Man Hours per Alarm	YTD Av. Responded per Alarm	YTD Av. Man Hours per Alarm	
				9.47	7.64	10.86	6.68	
Current Month Calls For Service and Statistics								
No. of Alarms	Types of Alarm this Month	Alarm Times of Occurrence	Year to Date Alarm Times of Occurance	% of YTD Alarm Times				
5	Fire Alarm	4 Daytime Alarms 7:00a-3:30p	36	37.1%				
5	Motor Vehicle Crash	3 Open Time Alarms 3:30p-6:00p	8	8.2%				
4	Mutual Aid	7 Nighttime Alarms 6:00p-7:00a	25	25.8%				
2	Carbon Monoxide	5 Weekend Alarms Sat. 7:00a-Mon. 7:00a	28	28.9%				
1	Electrical Emergency		97	100%				
1	Natural Gas Emergency							
1	Odor of Smoke							
19	Total Alarms this Month	19 Total Alarms this Month						



**ELM GROVE POLICE DEPARTMENT
MONTHLY REPORT
Call for Service Total Activity**



1/1/2023 - 8/31/2023

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
911 Malfunction	0	0	0	1	0	0	1	1	3
911 Verify	22	27	30	28	43	40	31	13	234
911/TDD Test	6	9	9	5	6	2	5	7	49
Abandoned Vehicle	3	0	0	0	2	0	0	1	6
Accident-Deer/F/PI/PDO	1	0	0	0	0	1	0	0	2
Accident-Pedestrian F/PI/PDO	0	0	0	1	0	0	0	0	1
Accident-Personal Injury	1	0	1	0	2	1	1	2	8
Accident-Property Damage On	16	4	7	3	8	4	14	17	73
Accident-Unknown	0	0	0	0	0	0	0	1	1
Alarm Business	2	2	5	6	2	6	4	10	37
Alarm Residential	5	6	1	4	4	4	6	5	35
Alarm Vehicle	0	1	0	0	0	0	0	0	1
Ambulance Request	14	15	26	32	24	19	25	28	183
Animal Bite Dog/Cat	0	0	0	0	0	1	0	0	1
Animal Complaint	5	7	8	5	12	11	9	11	68
Area Check	9	5	2	4	4	2	3	5	34
Assault	0	0	0	0	1	0	0	0	1
Assist Invalid	9	4	4	3	10	11	3	1	45
Assist Other Ambulance Servic	3	3	5	4	1	2	3	1	22
Assist Other Fire Department	0	1	1	2	3	1	0	2	10
Burglary	1	0	0	0	1	1	1	2	6
Burning Complaint	0	0	1	3	1	1	0	0	6
CDTP	0	1	0	3	0	1	0	2	7
Community Relations	32	26	33	35	29	30	38	29	252
Court Order Vios/TRO/DOM/IN	0	0	0	0	1	0	0	1	2
Death Investigation	2	1	2	0	1	0	0	1	7
Disabled Vehicle	13	10	16	15	16	8	8	11	97
Disorderly Conduct	2	2	6	5	6	3	1	2	27
Domestic Dispute	0	1	0	1	0	0	0	1	3



**ELM GROVE POLICE DEPARTMENT
MONTHLY REPORT
Call for Service Total Activity**



1/1/2023 - 8/31/2023

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
Duty Injury	0	0	1	1	0	0	0	1	3
Extra Patrol Request	3	1	4	4	4	14	8	5	43
Fire Alarm	0	1	3	2	2	3	1	4	16
Fire Department Call	1	4	9	2	6	8	12	7	49
Fireworks Complaint	0	0	0	0	0	1	3	0	4
Fugitive Warrants All	0	0	0	1	0	0	0	1	2
Harassment	0	0	0	1	0	1	0	0	2
Lockout	5	2	4	3	3	5	4	2	28
Lost Property	0	0	2	1	1	2	3	1	10
Missing Person	1	0	1	0	1	1	1	1	6
Mutual Assist to other PD	4	6	6	2	6	3	2	5	34
Noise Complaint	0	0	0	3	0	1	0	2	6
Open Door/Window Business	6	4	1	5	13	22	13	19	83
Open Door/Window Residence	6	7	10	6	10	7	13	8	67
Ordinance Violation	7	4	3	8	5	8	19	7	61
Parking Complaint	2	2	4	1	4	0	5	3	21
Patrol Info	0	0	0	0	3	1	5	5	14
Public Accident	1	0	0	0	0	1	1	0	3
Public Service	37	40	36	42	43	42	33	43	316
Recovered Property	2	3	0	5	6	3	7	5	31
Request Mutual Aid for Fire De	1	0	0	1	0	2	0	0	4
Request Mutual Aid for Police	9	9	15	15	7	7	7	6	75
Request Mutual Aid-Ambulanc	0	0	1	0	0	0	0	2	3
Sex Offense	0	0	0	0	4	0	0	0	4
Speed Trailer Deployment	0	0	0	0	2	0	0	0	2
Suspicion-General	4	3	7	2	4	8	10	4	42
Suspicious Person	9	3	5	9	7	21	11	13	78
Suspicious Phone Call	0	1	0	1	0	1	0	0	3
Suspicious Vehicle	13	7	18	23	24	20	21	8	134
Tavern/Tobacco Check	1	1	2	1	2	2	2	1	12



**ELM GROVE POLICE DEPARTMENT
MONTHLY REPORT
Call for Service Total Activity**



1/1/2023 - 8/31/2023

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
Test Call	0	0	1	2	0	0	1	0	4
Theft	14	6	9	4	5	11	6	6	61
Traffic Complaint	4	6	11	14	10	13	8	18	84
Traffic Counter Deployment	0	0	0	1	1	0	1	1	4
Traffic Hazard	6	8	8	4	15	16	12	7	76
Traffic Stop	452	387	362	474	340	363	412	321	3,111
Trespassing	0	0	0	0	1	0	0	1	2
Weather Alert/Warning	1	4	4	8	0	0	1	3	21
Zoning Complaint	0	0	0	0	1	0	0	0	1
Total	735	634	684	806	707	736	775	664	5,741

<u>CAD Dispositions</u>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
All Other Dispos	477	438	483	534	522	509	474	464	3,901
Verbal Warning	258	196	201	272	185	227	301	200	1,840
Total	735	634	684	806	707	736	775	664	5,741



Elm Grove Police Department

MONTHLY REPORT



Case Activity based on CFS Management Codes

**** For official use only ****

CASES by CFS CODES	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
Administrative	3	2	1	2	2	1	3	4	18
Animal Complaints - Bite	0	0	0	1	0	1	0	1	3
Bail Jumping	0	0	0	1	0	0	3	0	4
Burglary	0	0	0	0	1	0	0	0	1
Burglary - Forced	0	0	0	0	0	0	0	2	2
Burglary - No Forced	0	0	0	0	0	0	0	1	1
Burglary - No Forced Entry/Residence/Night	0	0	0	0	0	0	1	0	1
Carrying a Concealed Weapon	0	0	1	0	0	1	0	0	2
Carrying a Prohibited Weapon	0	0	1	0	0	0	0	0	1
Cocaine - Possession	0	0	1	0	0	1	0	1	3
Cocaine - Sell	0	1	0	0	0	0	0	0	1
Criminal Damage to Property	0	0	0	0	0	0	0	1	1
Criminal Damage to Property - Private	1	0	0	0	1	1	0	0	3
Curfew	0	0	0	1	0	0	0	0	1
Death: Natural/Accidental	3	1	2	0	1	1	0	1	9
Disorderly Conduct	1	3	2	3	3	1	2	1	16
Disorderly Conduct - Fighting	0	0	3	1	0	0	0	0	4
Disorderly Conduct - Harassment/Threats	0	0	0	0	0	1	0	0	1
Disorderly Conduct - Simple Assault	0	0	0	0	1	2	0	0	3
Driving/Operating Under the Influence -	5	5	4	8	3	0	2	2	29
Found/Recovered - Animal	0	0	1	0	0	1	0	0	2
Found/Recovered - Person	1	0	1	0	0	0	0	0	2
Found/Recovered - Property	4	2	2	4	6	4	6	6	34
Fraud	2	1	0	1	1	2	0	1	8
Fraud - Identity Theft	1	1	0	1	0	1	3	1	8
Fraud - Illegal Use of a Credit Card	0	0	1	0	0	0	0	0	1
Fraud - Impersonate/Identity Theft	0	1	2	1	1	0	1	2	8



Elm Grove Police Department

MONTHLY REPORT



Case Activity based on CFS Management Codes

**** For official use only ****

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
Fraud - Swindle	0	0	0	0	0	1	0	0	1
Fraud - Telecommunications	0	1	0	0	0	0	0	0	1
Fraud and Abuse - Computer/Computer	0	0	0	0	0	0	0	1	1
Health or Safety	0	0	1	1	0	0	0	0	2
Hit and Run/Leaving the Scene of an	0	0	0	0	0	0	2	2	4
Informational Report/All Other	3	3	3	7	7	4	5	4	36
Intimidation (Includes Stalking)	0	0	0	0	1	0	0	0	1
Liquor - All Other	0	0	0	0	0	0	0	1	1
Lost/Missing - Property	0	0	2	0	0	1	0	0	3
Lost/Missing Person - Juvenile	0	0	0	0	0	1	0	0	1
Marijuana - Possession	4	3	3	7	4	6	1	2	30
Marijuana - Sell	1	0	0	0	0	0	0	0	1
Mental Observation/Emergency Detention	0	0	2	2	4	1	0	1	10
Mutual Aid	1	1	0	0	0	0	1	2	5
MV Accident-Personal Injury	1	0	2	0	2	1	1	2	9
MV Accident-Property Damage Only	12	4	4	3	7	4	9	11	54
Narcotic Equipment (Paraphernalia) -	1	0	0	0	1	0	0	0	2
Obscene Material	0	0	1	0	0	0	0	0	1
Obscene Material - Possession	0	0	0	0	1	0	2	0	3
Obstructing Police-False Info	2	0	2	0	1	0	1	1	7
Opium/Derivative - Sell	0	0	0	0	1	0	0	0	1
Ordinance/Zoning Violation	0	1	0	0	2	0	1	0	4
Passing Forged Documents	4	0	0	0	0	0	0	0	4
Possess Stolen Property	0	0	1	0	0	0	0	0	1
Possession of a Stolen Vehicle	0	0	1	0	0	0	0	0	1
Resisting an Officer - Simple Physical Assault	0	0	0	1	0	0	0	0	1
Sex Offense	0	0	0	0	0	0	0	1	1
Sex Offense - Fondling of a Child	0	0	0	1	1	0	0	0	2



Elm Grove Police Department

MONTHLY REPORT



Case Activity based on CFS Management Codes

**** For official use only ****

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
Sexual Assault	1	0	0	0	1	0	0	0	2
Suspicious Circumstances	0	0	0	0	1	1	0	0	2
Suspicious Person	0	0	1	0	0	0	0	0	1
Synthetic Narcotic - Possession	0	0	0	0	0	0	1	0	1
Theft - All Others >=\$200	0	0	1	0	0	2	0	0	3
Theft - From Auto <\$50	0	0	0	0	0	0	1	0	1
Theft - From Auto >=\$200	0	0	0	0	0	1	0	0	1
Theft - From Mail >=\$200	1	0	0	0	0	0	0	1	2
Theft - From Yards \$50-\$199	0	0	0	1	0	0	0	0	1
Theft - From Yards >=\$200	0	0	0	0	1	0	0	0	1
Theft - Retail \$50-\$199	0	1	1	0	0	0	0	0	2
Theft - Retail <\$50	0	0	0	0	1	1	1	0	3
Theft - Retail >=\$200	0	0	1	0	0	0	0	0	1
Theft of Motor Vehicle	1	1	0	0	0	1	0	0	3
Threat - Terrorist/State Offenses	0	0	0	1	0	0	0	0	1
Traffic Offense	7	3	6	7	2	9	3	7	44
Warrant - Other Dept Pickup	0	4	5	5	4	1	2	2	23
Total	60	39	59	60	62	53	52	62	447

ELM GROVE POLICE DEPARTMENT
Monthly Report
August 2023

	THIS MONTH	THIS YEAR TO DATE	LAST YEAR TO DATE
MISCELLANEOUS ACTIVITY:			
BUSINESS CHECKS	2,960	19,501	19,855
TAVERN CHECKS	1	12	20
VACANT HOME CHECKS	5	263	317
FORFEITURES & FEES COLLECTED	\$18,892.34	\$198,122.33	142,237

OVERTIME HOURS EXPENDED:			
Dispatcher Carryover	23.50	205.35	1,101.75
Officer Carryover	223.25	899.50	1,225.00
Court	7.50	76.50	41.00
Meetings/Conferences	0.00	25.50	16.00
Report Writing	4.00	39.50	3.50
Training	69.00	333.50	500.00
Investigation	11.00	54.50	23.00
Prisoner Process	13.00	20.00	6.50
Crime Prevention	0.00	56.00	59.00
Special Unit Call-Up (MIU, CDU, SCIT, METRO)	8.00	60.00	
Miscellaneous	0.00	30.50	53.50
OVERTIME HOURS TOTAL	359.25	1,800.85	3,029.25

911 CALLS RECEIVED:			
EMERGENCY	37	229	259
NON-EMERGENCY	9	69	81
MALFUNCTIONS	1	2	0
VERIFICATIONS	13	233	213
TESTS	7	49	41
TOTAL	67	582	594

STATE OF WISCONSIN

VILLAGE OF ELM GROVE

COUNTY OF WAUKESHA

RESOLUTION 092623

RESOLUTION TO AUTHORIZE SUBMITTAL FOR FORESTRY GRANT

WHEREAS, the Village of Elm Grove hereby requests financial assistance under Wis. §20.370, Chapter NR 47, Wisconsin Administrative Code, for the purpose of funding urban and community forestry projects or urban catastrophic storm projects specified in Wis. §20.370 (5) (bw) and (1) (mv); and

WHEREAS, the Village of Elm Grove does hereby appropriate a matching allocation in the amount not to exceed \$3,000 for such projects; and

THEREFORE BE IT RESOLVED, that the Village of Elm Grove hereby authorizes Ron Hill, Forester, to act on its behalf and submit an application to the Department of Natural Resources for financial assistance under Wis. §20.370, Chapter NR 47, Wisconsin Administrative Code, and to sign the necessary documents, and submit a final report.

Adopted this 26th day of September 2023

James Koleski
Village President

Thomas Harrigan
Village Manager/Clerk/Treasurer

I hereby certify that the foregoing resolution was duly adopted by the Village of Elm Grove Board of Trustees at a legal meeting on the 26th day of September 2023.

Thomas Harrigan, Village Manager/Clerk/Treasurer

Elm Grove Public Library Board of Trustees
September 18, 2023 Meeting Minutes
For Approval at the October 16, 2023 Meeting

1. Call to order

The meeting was called to order at 5:06 p.m. Board members present were: Kim Irwin, Sally Cashin, John Alexander, Tom Castile, Kristin Olson, Patty Kujawa, Jennifer Morris. Also present: Sarah Muench, Library Director.

2. Approval of Agenda

Upon motion made by John Alexander and seconded by Kristin Olson, the agenda was approved.

3. Welcome New Board Member Jennifer Morris

4. Staff recognition: Sue Daniels

Sue Daniels updated the board on the status of the two computers in the Children's department. Neither is connected to the internet. One computer has 43 programs geared toward younger children, and the second has 69 programs suited for older children. Programs include school prep modules (naming colors, telling time, etc.), internet safety, keyboarding techniques and more. Currently there are no time limits on the computers; users can spend as much time as they would like. The computers are quite frequently in use, but children aren't usually waiting to take their turn.

Sue looked into the usage of these computers to get a better sense of their value to patrons and to start exploring ways to better connect families to the information found on the computers.

5. Minutes of the August 21, 2023 meeting

Upon motion made by Kim Irwin and seconded by John Alexander, the meeting minutes from the meeting on August 21, 2023 were approved.

6. Hearing of the public,

There were no public comments at the meeting.

7. Election of Assistant Secretary

Upon motion made by Patty Kujawa and seconded by Sally Cashin, the board elected Jennifer Morris to be assistant secretary.

8. Confirm future meeting dates in the Village Hall - Park View Room, 5 p.m.

- October 16, 2023
- November 20, 2023
- December 18, 2023

9. Treasurer's report

- a. O.B. accounts payable September 2023: **\$5,125.80**
On a motion made by John Alexander and seconded by Kristin Olson the board approved the expenditure of the amount noted above.
- b. LGIP4 gift fund accounts payable September 2023: **\$ 8,146.92**
On a motion made by John Alexander and seconded by Sally Cashin, the board approved the expenditure of the amount noted above.
- c. FOEGL gift fund accounts payable September 2023: **\$5,253.17**
On a motion made by John Alexander and seconded by Tom Castille, the board approved the expenditure of the amount noted above.
- d. Capital Budget accounts payable September 2023: **\$975.00**
On a motion made by John Alexander and seconded by Patty Kujawa, the board approved the expenditure of the amount noted above.
- e. Status of accounts

The following Gift Fund Account balances as of August 31, 2023:

- LGIP-4 = \$ 16,056.38
- FOEGL = \$ 27,679.72
- Total LGIP-4 Balance = \$43,736.10
- LGIP-10 = \$12,756.63
- Overall Gift Fund Total = \$56,492.73

10. Director's report

- Library statistics, staff activity, adult programming and other news

Because of a power outage in August, the old people counter did not accurately tally the number of patrons at the library.

Upcoming adult programs:

- o Art history lecture, John Singleton Copley: Tuesday October 3rd at 6:30pm
- o First Friday film The Little Mermaid (live version) Friday October 6th at 1pm
- o Social Security: Understanding Your Benefits, Wednesday October 11th at 10:30am
- o EG Beautification Committee lecture: "Prune Smaller Trees & Shrubs with Confidence": Wednesday October 11th at 6:30pm

- Youth report
Monthly Program statistics
 - Summer reading totals

- Participation in Other Youth Programs Comparison Chart 2019-2023 was reviewed.
- Upcoming youth programs: Morning and evening story times; Build It club; therapy Pet reading program
- Gifts –no gifts this month

11. **Old business**

Kim Irwin reported that distributing the strategic plan to the board has been delayed because of staff shortages and plan committee members' busy schedules. The planning team is taking the next month to review the edits and Melissa McLimans will submit the draft report soon.

Sarah presented edits to the EGPL Circulation Policy. The board discussed the edits, and added changes. On a motion made by Kristin Olson and seconded by John Alexander, the board approved the edits and adopted the amended policy.

12. **New business**

On a motion made by Kim Irwin, each member agreed to convene into closed session pursuant to WSS Section 19.85[1][c] to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, personnel and staffing.

On a motion made by Kim Irwin and seconded by John Alexander, the board agreed to end the closed session.

Upon motion made by John Alexander and seconded by Sally Cashin, the board adjourned the meeting at 6:30 p.m.

Respectfully Submitted By:

Patty Kujawa
Secretary

**PUBLIC WORKS/UTILITIES (PWUC) COMMITTEE
MEETING MINUTES
Monday, September 11th, 2023 6:00 p.m., Parkview Room**

1. Roll call.

Meeting was called to order at 6:02 pm by Mr. Schindler

Present: Mr. Schindler, Mr. Shepherd, Mr. Harley, Ms. Schneider Mr. Zwirlein and Mr. Euell

Absent: Mr. Koleski

Also Present: Mr. Harrigan, Mr. Paul and Mr. Jerome Floegel of MMSD

2. Review and act on minutes for August 14th, 2023 Meeting.

Mr. Harley moved to approve the August 14th, 2023 minutes as written. Mr. Euell seconded. Motion carried 6-0.

3: Review and possible action on PP I/I project

At the last meeting, the low bid came in at \$498,900 (Mid City Corporation). With a 10% contingency and engineering/oversight added to this bid (customary), the total project cost totals \$619,750, resulting in a difference of \$189,750.

The Village has an available balance of \$82,179 of unallocated funds, resulting in the need for an additional \$107,571. The potential 2024 pp/I/I allocation of \$65,000 can be requested early next year to be used to complete this project, but we will still need \$42,571 to get to \$619,750. Both the \$65,000 and the \$42,571 (total of \$107,571) can be applied for through MMSD's competitive funds program.

A request has been placed with the representative MMSD for an additional \$42,571 in funding for this project and they will be responding to staff on when is the earliest we can apply for competitive funds.

On August 17th, President Koleski, Trustee Schindler, Ms. Hughes and Mr. Harrigan met with Kevin Schaefer, Executive Director of MMSD, to gain insight on funding options for the Elm Grove Project that was bid last month. Mr. Schaefer reassured the Village representatives it is highly likely there would be funding available next year to accommodate this project. Staff is recommending the committee take action to recommend approval of the current bid from Mid City Corporation to the Board of Trustees.

Mr. Schindler requested a motion to modify the agenda and bring forth item 5 in order to accommodate Mr. Jerome Floegel of MMSD who attended the meeting to be available for any questions on the PP I/I projects and funding. Mr. Harley so moved, seconded by Mr. Euell. Motion carried 6-0

Mr. Schindler gave the floor to Mr. Floegel whom explained that he was aware of the concerns on funding this committee was about to discuss and wanted provide some clarifications and reassurance that much of the funding is available for this work and will be moved to this project with the balance of the funding most likely to be available based upon the current status of MMSD's budget draft at near completion, that is to be approved in October.

Mr. Floegel reviewed the funds and funding sources and did ensure the remaining earmarked monies for televising a second leg of another project could be moved over to this project leaving a gap of approximately \$10,000.

Mr. Floegel asked that we have confidence in keeping the project moving forward as he is confident it will all work out so the project can happen. Mr. Schindler also brought up the fact that it would be

nice to see the lining as an option in the projects again moving forward. Mr. Floegel confirmed they are going to unveil information from the study MMSD completed about lining in October as well as an opinion on new technology that has come out.

Mr. Harley pointed out that with the confidence that Mr. Floegel has provided and the fact that there is approx. a rather small shortfall of \$10K that it would be a relatively safe bet to move forward. Mr. Shepherd agreed but did want the Board to be aware that there is that small risk. Ms. Schneider, having worked on these projects in the City of Brookfield Engineering felt confident with moving forward as well.

Mr. Harley motioned to recommend approval to the Board. Seconded by Mr. Shepherd. Motion carried 6-0.

4: Review and possible action on Textile Recycling (Sustainability Committee)

Mr. Schindler followed up with the request from the last meeting on behalf of the Sustainability Committee to place 2 textile recycling containers on Village property. Discussion included whether or not to move forward with them, and additionally where they should be replaced if approved. Committee members weighed the pros and cons with Mr. Shepherd explaining his experience in property management with them, sharing that if it is not well managed the bins can become an issue with bags piling up around them, though he can appreciate the intent behind the request. Further discussion included locations. Mr. Euell suggested a trial period would be helpful to gauge the effectiveness and management behind them.

Mr. Euell motioned to approve a 90 day trial of the bins with a location at DPW and one at Village Hall with exact locations to be determined by Village Staff. Mr. Zwirlein seconded. Motion carried 5-1.

5: Update on Municipal Water

Mr. Paul informed the committee that work has commenced at the eastern end of the project in Wauwatosa and the work in Elm Grove will begin a couple of weeks from now. The stop sign, stop ahead and flashers have been installed at Elmhurst and Legion, as well as the addition of some Temporary No Parking Signs. Mr. Harrigan added that the contractor ran into a small delay as the adapter piece that was ordered to initiate the new connection was incorrect and a new one was having to be out together. This was the cause for the delay getting into Elm Grove.

Mr. Harrigan informed the committee that all but 7 property owners did not reply to the mailing sent out offering the option to connect to the new municipal water system. Of the 71 letters that were returned, only 17 declined.

6: Update on Gebhardt Rd reconstruction, realignment and pathway

Mr. Paul informed the committee that the final surface lift of asphalt is being installed on Gebhardt and Highland. The week of 9/11 will leave road edge restoration, line striping and signage/mailbox reinstallation remaining along with any punch list items. Further updates will be available via the e-mail distribution from Ruckert-Mielke.

A resident at 14995 Gebhardt Rd addressed the committee regarding her concern for the restoration of the disturbed areas with turf grass which greatly impacted the original natural status of the area that has been woodland. She felt it was not in alignment with the Elm Grove ethos and that she hoped the PWUC and Village would share the same vision in supporting these ideals. Mr. Schindler did agree that the vision and preferences are shared and that this was just part of the process in the project.

The committee reassured the resident that the turf grass is a standard soil restoration operation that is required for erosion control. Ms. Schneider ensured her that with her experience handling

projects such as pathways with the City of Brookfield that the naturalization and restoration of the areas if left undisturbed, will revert back.

7: Update on PASER Ratings 2023

Mr. Paul provided a copy of the 2021 and 2023 PASER Maps to provide a comparison with the updated ratings. Mr. Paul explained that there has been some movement with conditions adding to the list with a few 3 ratings, but this does not necessarily change the approach to anything moving forward as this is dictated by budget. Focus for the paving in 2024 will be prioritized by 3 and 4 ratings where reasonable.

An update will be provided at the next meeting once fully reviewed.

Mr. Paul informed the committee that the DPW has already begun stormwater work along Greenway Terrace to ensure completion in time for construction in 2024 with a consideration of other areas that need to be completed in advance as well.

Mr. Euell added that it should be noted that the execution of these larger projects have to take into consideration the capability, schedules and resources of our current staffing.

Mr. Euell also invited the committee to perhaps consider researching the idea of a wheel tax to assist with funding road projects as he is aware that many neighboring communities in the county and region fund in this matter.

8: Update on Public Works Projects

Mr. Paul reiterated that the current focus of the department is to work on the stormwater needs relative to the 2024 paving. Mr. Paul also noted that interviews have produced a couple of candidate that will be getting second interviews and we have also been fortunate to bring back a DPW retiree that will be assisting DPW with the stormwater work.

8: Other Business

Mr. Schindler brought to the committee a proposal to move the time of the Public Works Utilities Committee up to 5:00 pm with consideration that the staff already spend many long hours during the already and would allow committee members to get home a little earlier as well.

The Committee was in agreement, though with a number of them working downtown, it was agreed that a 5:30 pm start time would work best.

9: Adjourn

Mr. Harley motioned and Mr. Euell seconded to adjourn the meeting at 7:10 pm Motion carried 6-0.

Respectfully Submitted
Richard Paul, Jr.
Public Works Director

From: [Haydon, Lauren](#)
To: [Tom P. Harrigan](#)
Cc: [Monica L. Hughes](#); [Richard Paul Jr](#)
Subject: Elm Grove PPII Budget Summary
Date: Friday, September 22, 2023 11:02:18 AM

Hi Tom –

If it's of use for next week's board meeting, here is a summary of the Village's PPII Budget and available options that we discussed earlier this week.

Village of Elm Grove - Private Property Infiltration & Inflow Budget Summary

Total Project Cost for Lateral Rehab	\$ 619,750.00	
Current Funding Agreement (M10005EG02) Value	\$ (430,000.00)	
Unallocated 2023 Village PPII Budget	\$ (82,178.91)	Available now. Complete change order.
Funds Requested to Complete Lateral Rehab Project	\$ 107,571.09	
Competitive Funding Application Value	\$ (107,571.09)	Submit Fall 2023. Reviewed by MMSD in December
Additional Funding Options		
Village Pipe Check Program Balance	\$ 44,562.00	Available Jan 2024.
Estimated 2024 Village PPII Budget	\$ 40,000.00	Budget confirmed in October 2023. Available Feb 2024.
Current Funding Agreement (M10005EG01) Value	\$ 30,000.00	Available now pending close-out of project.
Additional Funding Options Subtotal	\$ 114,562.00	

Thank you & have a nice weekend!

Lauren Haydon Dries (She/Her)

Project Manager
[Private Property Infiltration & Inflow Reduction Program](#)

P: (414) 225-2151 **C:** (414) 617-4954
E: LHaydon@mmsd.com

Village of Elm Grove: PPII 2023 Planning Meeting



1. Introductions
2. Overview of PPII Program Policy & Funding Agreement Requirements (Presentation by MMSD)
3. Elm Grove PPII Budget Summary
 - a. Unallocated Funds
 - i. Rollover Balance = \$15,804.91
 1. *Must be committed by 10/1/2023*
 - ii. 2023 Allocation = \$66,375.00
 - b. Funds Requested
 - i. Total Project Cost = \$619,750
 - ii. Funds Requested = (\$619,750 - \$430,000) = \$189,750
 - iii. Funding Options
 1. Unallocated Funds = \$82,178.91
 2. Estimated 2024 Budget ≈ \$40,000
 3. Close out EG01 = \$30,000
 4. Pipe Check Program Balance = \$44,562
 - a. Pending no projects before the end of the year, the remaining balance can be applied towards M10005EG02
 - b. No Pipe Check projects completed to date
 5. Competitive Funding Application – submitted by December 2023

PPII-M Funds Elm Grove	Approved Budget \$ (A)	M10005EG02 Commitment \$ (B)	M10005EG01 Commitment \$ (C)	Unallocated Funds \$ (A-(B+C))
	\$542,178.91	\$430,000.00	\$30,000.00	\$82,178.91

4. Progress Report on Elm Grove PPII Projects
 - a. M10005EG02 – Lateral Rehab
 - i. Work proposed to be awarded to Mid City Corporation
 - ii. Next Steps:
 1. Schedule Pre-Con Meeting
 2. Notify homeowners of work schedule
 3. Reimbursement Request – first request needs to be submitted prior to 30% of the work (including design/engineering) being completed
 - b. M10005EG01 – Investigative
 - i. Project status
 1. How many homeowners are signed up?
 2. \$ incurred to date (consultant costs)
 3. Project Bid Docs/Specs
 - ii. Schedule – FA expires on 12/29/2023
 - iii. Next Steps
 1. Proceed or delay project. Request updated schedule
 2. If there are plans to do a 2nd construction project in 2024, investigative work will need to be done
 - a. Village can submit comp application in 2024

September 6, 2023

Mr. Thomas Harrigan
Village Manager
Village of Elm Grove
13600 Juneau Boulevard
Elm Grove, Wisconsin 53122

RE: Private Property Sanitary Lateral Rehabilitation

Dear Mr. Harrigan:

Bids for the above project were opened on August 8, 2023 at 10:00a.m. at the Village Hall and were as follows:

	BIDDER	BASE BID
1.	<u>Mid City Corporation</u>	<u>\$498,900.00</u>
2.	<u>UPI, LLC</u>	<u>\$535,957.00</u>
3.	<u>Globe Contractors, Inc.</u>	<u>\$555,610.00</u>

We reviewed the documentation submitted by the apparent low bidder and found that:

1. The Bid Form has been appropriately completed.
2. We have no objections to the low bidder, nor to the proposed major subcontractors.
3. Low bidder is an MMSD-approved Contractor, has successfully completed similar projects.

On these bases, we recommend that Mid City Corporation be awarded the Private Property Sanitary Lateral Rehabilitation contract, contingent on MMSD approval of project in the amount of \$498,900.00. This amount is based on the bid unit prices and estimated quantities. Actual quantities, and therefore the final contract price, may vary. On all construction projects, and especially complex ones like this, unpredictable factors may increase the final contract amount. For this reason, we recommend that the Village include a 10 percent contingency when preparing the financial plan for this work.

Our review did not include an evaluation of bidder's current financial condition nor of their permanent safety program.

Should you decide to accept our recommendation, we have prepared the enclosed Notice of Award for your use. After Board approval has been received, please have the appropriate official sign where indicated and forward a signed copy of the Notice of Award to our office. We will then fill in the date at the top of page one and forward it, with contracts for execution, to the Contractor. One fully completed Notice of Award will be returned to you for your records.

Bids remain subject to acceptance until October 7, 2023, unless Bidder agrees to an extension. Please advise us of your award decision, or call if there are any questions.

Respectfully,

RUEKERT & MIELKE, INC.

Violet V. Razo

Digitally signed by Violet V. Razo
DN: C=US,
E=VRazo@ruekert-mielke.com,
CN=Violet V. Razo
Date: 2023.09.06 12:07:25-05'00'

Violet V. Razo, P.E. (WI)
Project Manager
vrazo@ruekert-mielke.com

VVR:sjs

Encl: Notice of Award
Bid Tabulation

NOTICE OF AWARD

Date of Issuance: _____

Contract: Private Property Sanitary Lateral Rehabilitation	Owner:	Village of Elm Grove
Bidder: Mid City Corporation	Engineer:	Ruekert & Mielke, Inc.
Address: 12930 W. Custer Avenue Butler, WI 53007	Engineer's Project No.:	38-10011.220

TO BIDDER:

You are notified that your Bid dated August 8, 2023 for the above Contract has been accepted by Owner and you are the Successful Bidder and are awarded a Contract for:

Private Property Sanitary Lateral Rehabilitation Base Bid

The Contract Price of your Contract is: \$ 498,900.00

Two (2) copies of the proposed Contract Documents (except Drawings) accompany this Notice of Award, or have been transmitted or made available to Bidder electronically.

Bidder must comply with the following conditions precedent within 15 days of the date of issuance of this Notice of Award:

1. Deliver to Engineer two (2) fully executed counterparts of the Contract Documents.
2. Deliver with the executed Agreement the Performance Bond, Payment Bond as specified in the Instructions to Bidders (Article 21), General Conditions (Paragraph 6.01).
3. Deliver with the executed Agreement certificates and other evidence of insurance as specified in the General Conditions (Article 6) and the Supplementary Conditions modifying Article 6 of the General Conditions.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Engineer will return to you one fully executed counterpart of the Agreement.

Owner: VILLAGE OF ELM GROVE

Signature: _____
Authorized Signature

Title: _____

Date: _____

Copy: Engineer

COST COMPARISON OF BIDDERS

OWNER: Village of Elm Grove
PROJECT: Private Property Sanitary Lateral Rehabilitation
BID OPENING DATE: August 8, 2023

BASE BID		Mid City Coporation			UPI, LLC			Globe Contractors, Inc.		
ITEM #	ITEM DESCRIPTION	UNIT	QTY.	UNIT \$	TOTAL	UNIT \$	TOTAL	UNIT \$	TOTAL	
1	6-inch Sanitary Lateral Pipe Bursting (15)	L.F.	1,450	\$165.00	\$239,250.00	\$170.00	\$246,500.00	\$240.00	\$348,000.00	
2	Sanitary Lateral Connection Inside House with Cleanout (contingent b	EACH	7	\$10,000.00	\$70,000.00	\$10,016.00	\$70,112.00	\$5,500.00	\$38,500.00	
3	Sanitary Lateral Connection Outside House with Cleanout (contingent	EACH	8	\$10,000.00	\$80,000.00	\$8,260.00	\$66,080.00	\$2,600.00	\$20,800.00	
4	Sanitary Lateral Additional Cleanout (contingent bid item)	EACH	5	\$750.00	\$3,750.00	\$222.00	\$1,110.00	\$2,600.00	\$13,000.00	
5	6-inch Sanitary Lateral Spot Relay (up to 10 L.F.)	L.F.	10	\$1,000.00	\$10,000.00	\$6,903.00	\$69,030.00	\$860.00	\$8,600.00	
6	6-inch Sanitary Lateral Spot Relay (more than 10 L.F.)	L.F.	70	\$250.00	\$17,500.00	\$298.00	\$20,860.00	\$700.00	\$49,000.00	
7	Sanitary Lateral Root Cleaning Setup	EACH	2	\$1,000.00	\$2,000.00	\$505.00	\$1,010.00	\$500.00	\$1,000.00	
8	Sanitary Lateral Root Cleaning	L.F.	170	\$5.00	\$850.00	\$6.00	\$1,020.00	\$30.00	\$5,100.00	
9	Abandon Existing Cleanout	EACH	3	\$250.00	\$750.00	\$915.00	\$2,745.00	\$1,000.00	\$3,000.00	
10	Asphaltic Roadway Trench Patch 4-inch	S.Y.	150	\$175.00	\$26,250.00	\$101.00	\$15,150.00	\$131.00	\$19,650.00	
11	Asphaltic Concrete Driveway 3-inch	S.F.	250	\$20.00	\$5,000.00	\$20.00	\$5,000.00	\$42.00	\$10,500.00	
12	Concrete Driveway Replacement 6-inch	S.F.	250	\$25.00	\$6,250.00	\$40.00	\$10,000.00	\$20.00	\$5,000.00	
13	Concrete Carriage Walk Replacement 4-inch	S.F.	100	\$15.00	\$1,500.00	\$40.00	\$4,000.00	\$20.00	\$2,000.00	
14	Topsoil, Seed, and Mat Restoration	S.Y.	150	\$30.00	\$4,500.00	\$11.00	\$1,650.00	\$25.00	\$3,750.00	
15	Traffic Control	L.S.	1	\$5,000.00	\$5,000.00	\$2,525.00	\$2,525.00	\$2,000.00	\$2,000.00	
16	Erosion Control	L.S.	1	\$1,000.00	\$1,000.00	\$1,515.00	\$1,515.00	\$5,000.00	\$5,000.00	
17	Warranty CCTV Inspection of Sanitary Sewer Lateral	L.F.	1,530	\$10.00	\$15,300.00	\$5.00	\$7,650.00	\$7.00	\$10,710.00	
18	Finished Basement Restoration Allowance	L.S.	1	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	
TOTAL OF ALL ESTIMATED PRICES (ITEMS 1 - 18)					\$498,900.00		\$535,957.00		\$555,610.00	



PIPE CHECK

PROGRAM

Do you get water in your basement?

Do you find yourself cleaning
your lateral out every year?

We can help!



The Milwaukee Metropolitan Sewerage Districts' (MMSD) Pipe Check program provides financial incentives to help homeowners cover a portion of the costs to eliminate clear water from entering the sanitary lateral, therefore decreasing the risk of a basement backup.

Water in your basement can be caused by rain or groundwater, also known as clear water, overwhelming your sanitary lateral pipe causing sewage and water to back up in your basement. Sources of clear water include connected downspouts and foundation drains. Defects in your lateral such as cracks, holes, and roots also allow clear water into your lateral. All of these sources increase the likelihood of basement backups.

The first step in participating in the Pipe Check program is having a Clear Water Evaluation completed by a program Approved Contractor.

A Clear Water Evaluation identifies sources of clear water discharging to your sanitary lateral. Following the Clear Water Evaluation, the contractor reviews the results and program requirements, and recommends work to be completed.

Improvements in your home's sewer pipes, which connect to the greater sewer system, will help MMSD reduce the risk of basement backups for you, your neighbors, and prevent overflows into Lake Michigan.

PARTICIPATION REQUIREMENTS

Participants must meet the following requirements to participate in the Pipe Check program:

- Property is located within MMSD service area (visit mmsd.com/about-us for a map)
- Home is a one or two family home
- No income requirement to participate
- A Clear Water Evaluation is completed by an Approved Contractor
- W-9 is submitted to MMSD (Note: The value of the financial incentive is taxable. MMSD will provide a 1099 at the end of the year.)
- Participation waiver signed by homeowner
- An Approved Contractor completes all required work identified in the Clear Water Evaluation

**Milwaukee Metropolitan
Sewerage District (MMSD)**

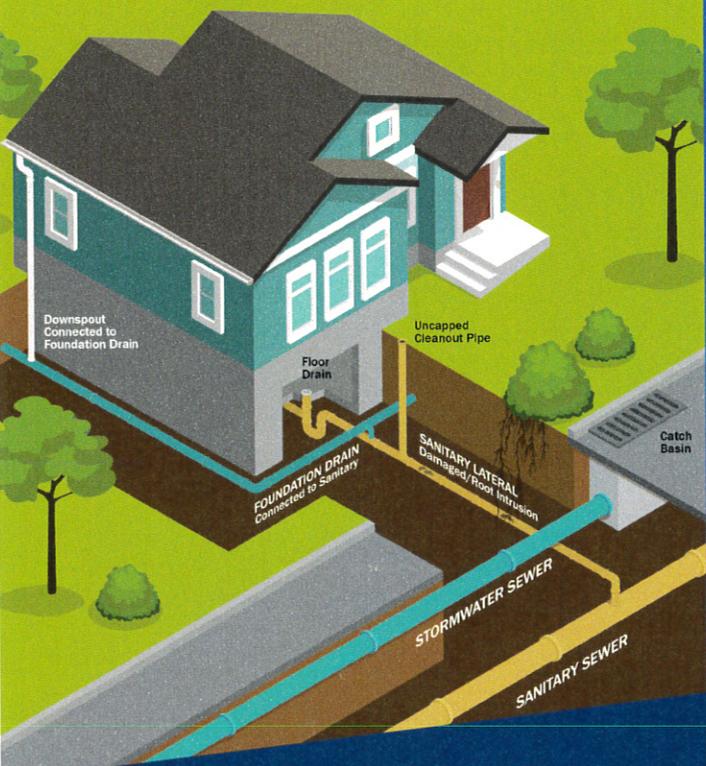
260 W Seeboth Street
Milwaukee, WI 53204

Contact Us

Phone: 414-225-2250

E-mail: PipeCheckInfo@MMSD.com





HOW DOES THE PROGRAM WORK?

1. Homeowner contacts an Approved Contractor
2. Approved Contractor completes a site visit and a Clear Water Evaluation
3. Contractor reviews the results of the Clear Water Evaluation and the program's participation requirements with the homeowner
4. If the homeowner agrees to the identified work and their portion of the total costs, the homeowner can choose to sign a contract with the Approved Contractor to have the work completed
5. The full scope of work is completed to the satisfaction of the homeowner and the requirements of the Pipe Check program
6. The Pipe Check program pays the incentives directly to the Approved Contractor
7. The Pipe Check Approved Contractor bills the homeowner the remaining portion of the work, per the requirements of the contract
8. The homeowner pays the Approved Contractor the remaining amount due

FINANCIAL INCENTIVES

Financial incentive is based on the findings of the Clear Water Evaluation by an Approved Contractor and will not cover the full cost of the project. MMSD reduces the total project costs by the following amounts.

Foundation Drain Disconnection	\$2,000
<i>Install sump pump & discharge piping, disconnect foundation drain from sanitary sewer lateral, and remove existing palmer valve</i>	
Remove Palmer Valve, Only	\$350
<i>Identify location of palmer valve, remove existing palmer valve, cap foundation drain, and restore site</i>	
Reroute Existing Sump Pump Discharge	\$300
<i>Disconnect existing sump pump discharge piping and reroute to a building code compliant location</i>	
New Storm Lateral, Connected to Existing Storm Sewer	\$1,000
<i>A new storm lateral is installed from the house to an existing storm sewer</i>	
Disconnect Downspouts	\$25 each
<i>Disconnect existing gutter downspouts from sanitary sewer and reroute to discharge to yard or storm lateral (max of 4)</i>	
Full Lateral Replacement	\$5,000-\$7,000
<i>Lateral replacement from the house to the sanitary main completed via open cut or pipe bursting</i>	
Lateral Lining	\$1,500
<i>A cured in place pipe (CIPP) is installed in the lateral from under the home to the connection at the sanitary sewer mainline</i>	

WHAT IS AN APPROVED CONTRACTOR?

An Approved Contractor is selected by MMSD through an assessment of their technical skills, experience, and customer service which qualify them to participate in the program. An approved contractor must be used by the homeowner to be eligible for the financial incentives.



TO FIND AN APPROVED CONTRACTOR, please hold your phone's camera over the code and click the link that pops up. This will take you to the Pipe Check website.

Village of Elm Grove

PUBLIC SAFETY COMMITTEE MEETING MINUTES

Monday, September 18, 2023 at 6:30PM – Parkview Room

Present: Chair Trustee Kristina Sayas, Trustee Shawn Hillman, Trustee Tom Castile, Committee Members, Ms. Barbara Decker, Mr. John Oliveri, Mr. Michael Danielson

Absent: Ms. Margaret Thew

Also Present: Assistant Chief of Police Ryan Unger and Village Manager Tom Harrigan

1. Call the meeting to order

The meeting was called to order at 6:33 p.m., by Trustee Sayas.

2. Review and approve minutes from January 11, 2023.

Trustee Sayas entertained a motion to approve the January 11, 2023 minutes. The motion to approve was made by Mr. Danielson and seconded by Mr. Oliveri. The motion to approve the minutes carried unanimously.

Trustee Sayas recognized members of the public that wished to speak that evening:

Mackenzie Johnson 13140 Gremoor Drive

Ms. Johnson expressed her concerns over pedestrian safety around Tonawanda related to the number of vehicles and general traffic in the area specific to drop off and pick up. Ms. Johnson cited there is no shoulder in the area and no pathways leading to surrounding neighborhoods. Ms. Johnson encouraged the committee to look for safe pathways around the school and for more immediate solutions. She also recommended stop signs be installed near the intersection of Gremoor Drive and Arrowhead Ct to help slow cars down and possibly even adding the digital speed tracking signs. Trustee Hillman thanked Ms. Johnson for her comments and recognized the need for better access to the area around Tonawanda. Ms. Johnson also asked if anything can be done regarding timing of landscape companies in the area during peak pick up and drop off times because she indicated they add to the congestion.

Danielle Linn 1285 Fairhaven Blvd

Ms. Linn echoed Ms. Johnson's sentiment and indicated it is a challenge not having safe pathways or walkways around Tonawanda. She indicated that with the watermain project and construction related to the development of the SSND property, there will be more people driving through the community. She was seeking acknowledgment of the problem. Ms. Linn also indicated that there are lots of potholes and just poorly kept shoulder areas around Tonawanda making walking and bicycling unsafe/not easy.

Closed public comment section

3. Review and discuss traffic counter data and speed concerns related to Westover Rd.

Trustee Sayas referred to Assistant Chief (AC) Unger for the data, AC Unger advised that data was collected on Westover Rd from August 2 – August 8 using the department's data recorder. During that time, 6664 vehicles traveled on Westover Rd which is about 3x the normal amount. This increase in volume is due to the Gebhardt Rd construction. AC Unger advised the average speed of the vehicles was 27mph. 234 vehicles (or approximately 3.5% of all vehicles) traveled in excess of 10mph over the 25mph limit. AC Unger advised that during the time of the Gebhardt Road construction (June 21, 2023-September 12, 2023), The police department logged over 47 hours of radar enforcement time on Westover Rd. The department made 8 traffic stops and issued one citation. AC Unger also advised that recently there were claims made that school busses and parents have been speeding through the area primarily during morning drop off and afternoon pick up times. AC Unger advised that School Resource Officer (SRO) Weber has already reached out the bussing company requesting they notify their drivers of the speeding complaints. The bus company advised they will place an "all call" to remind bus drivers to drive safely and follow the speed limits on Village roadways. AC Unger also advised that SRO Weber also intends on having the school post a notice in the school's Friday flyer to be more cognizant of the 25mph limits in the neighborhood surrounding the school.

4. Review and discuss traffic sign data and speed concerns related to Sunnyslope Rd.

AC Unger advised that data was pulled directly off the digital speed sign posted on Sunnyslope Rd and Stonefield Ct. AC Unger advised that during this time, 19009 vehicles traveled n/b on Sunnyslope Rd which averages about 1600/day. AC Unger advised that the average speed of these vehicles was 26.38mph. AC Unger advised that approximately 85% of all vehicles traveled below 30mph on the roadway. AC Unger advised 2339 vehicles or about (12.3%) of vehicles traveled between 6mph-10mph over the posted limit, 513 vehicles, about 2.6% traveled 11mph or faster over the limit, and 62 vehicles, about 0.33%, traveled in excess of 10 over the limit. From September 1, 2023 – September 12, 2023 the police department logged 6.5 hours of radar enforcement time on Sunnyslope Rd. During this time the department made 13 traffic stops and issued 11 citations. Trustee Hillman

asked AC Unger if there was information on where these cited violators resided. AC Unger did not have that information to provide an accurate answer.

At this time, Mr. Broerman, who resides on Stonefield Ct, requested to speak. Trustee Sayas advised Mr. Broerman that the public comment section of the meeting was closed.

Trustee Hillman asked at what speeds the department will stop speeding vehicles. AC Unger advised that each officer has their own speed tolerances and there is no number set in stone. AC Unger also advised that no direction has been made by police administration to not stop or cite vehicles unless they were traveling 13-15mph over the limit. AC Unger advised that the speed limit is 25mph and any speed in excess of that were violating the law and could be pulled over and/or cited.

Trustee Castile expressed desire on exploring options how the committee and police department can be more proactive, continue to study speeding in the village through use of the data recorder, and different possibilities to solve the speeding problem.

5. Review safety concerns related to water main project and detour route

AC Unger advised that the detour route has been set and the route itself should not be a topic of discussion. AC Unger advised that in preparation of the watermain project, the police department has had the digital speed signs temporarily relocated to be within the detour route. He also advised that the police department has deployed the newly purchased speed trailer with solar technology on Elmhurst Parkway and Notre Dame Blvd. He advised that the trailer will eventually be moved to a location closer to Elmhurst Pkwy and 124th St to alert vehicle traveling the detour route earlier. AC Unger advised that the solar technology will allow the speed trailer to be deployed throughout the duration of the project with minimal interruptions. AC Unger also pointed out the 3-way stop sign at the intersection of Elmhurst Pkwy and Legion Dr.

Trustee Sayas pointed out a large tree located at the corner of Longwood Ave and Elmhurst Pkwy, on the southwest corner that could obstruct traffic and be a potential problem. Village Manager indicated the GIS mapping of the tree indicated it was privately owned.

Trustee Hillman asked if there was a plan for trick or treat with respect to the increased pedestrian traffic due to trick or treat. AC Unger advised that the police department plans on making several public notifications regarding vehicle and pedestrian safety around the detour route as the project nears.

Trustee Hillman asked how we would like to streamline complaints associated with the detour route, traffic, and safety as they come into the committee members. AC Unger advised it would be beneficial to have complaints directly made to committee members be

reported to the department by one person. It was decided that complaints received directly to members of the committee will be forwarded to Trustee Sayas who will in turn report them to the police department.

6. Review and discuss concern of coyote presence and nuisance behavior in the Village

Trustee Sayas shared that Russell Gonnering, 1780 San Fernando Drive, emailed President Koleski with concerns about the increasing presence of coyotes. He doesn't want to kill the coyotes but possibly trap and relocate. Because of this email, Trustee Sayas thought the committee should have a discussion and possibly publish the coyote pdf that the committee put together in the Spring of 2022 with winter approaching and less significant food sources available for coyotes. AC Unger then shared information and updated the committee on the coyote activity log from the department. Trustee Sayas also shared with the committee about a recent dog that was attacked by a coyote in the early morning hours of Friday, September 15, and deferred to Mr. Danielson since they are neighbors with the victim dog's owner. Mr. Danielson advised that the dog's veterinarian indicated evidence in the dog's injuries made it obvious to them that the dog was attacked by a coyote and the dog is expected to recover from its injuries. Mr. Danielson advised that the dog owner wanted to make the committee aware of the attack and was not trying to eradicate all coyotes in the neighborhood. Committee members agreed that trapping and relocating coyotes wouldn't solve the problem as other coyotes would just move in and take over the territory. The committee indicated it plans to redistribute the materials previously published regarding coyotes across social media and the Elm Grove News-Independent.

7. Other Business.

Trustee Sayas advised of an email she received from Stacy Barry Coffey on Thursday, September 14, regarding painted crosswalks around Tonawanda and asked if Assistant Chief Unger wished to voice an opinion on the topic. AC Unger advised he would reserve comment at this time until it becomes an agenda item. Trustee Sayas also discussed possibly purchasing and installing orange traffic safety posts along the walkway on the south side of Underwood Parkway to help keep cars clear of the walkway.

Trustee Sayas received an email from Cindy Mason on Thursday, September 14, who resides in Indian Hills. Ms. Mason witnessed kids riding motorized scooters recklessly without helmets and wasn't sure if there's something the committee could do about it. She felt better just voicing her concern. Mr. Oliveri expressed a need for parents to educate their youth regarding scooter safety and teaching street safety and common sense when using electric scooters. AC Unger advised the department can post some scooter safety tips on the police department's social media and the committee advise they can publish something too in the upcoming monthly village newsletter and Elm Grove News-Independent.

Trustee Sayas asked if the department still did the helmet safety ice cream coupons during the summer months. AC Unger advised that we did not conduct the incentive program this year. Trustee Sayas advised she will seek donations from the Citizen's Police Academy Alumni for funding for this program next year.

8. Adjournment

Trustee Sayas entertained a motion to adjourn the meeting at 7:50pm. Mr Oliveri motioned to adjourn and Trustee Hillman seconded, motion passed unanimously.

Respectfully submitted,

Ryan A. Unger
Assistant Chief of Police

DISCLAIMER – THE FOLLOWING ARE DRAFT MINUTES FROM THE RECREATION COMMITTEE AND ARE SUBJECT TO CHANGE UPON APPROVAL FROM THE RECREATION COMMITTEE

**VILLAGE OF ELM GROVE
RECREATION COMMITTEE
MEETING MINUTES**

Tuesday, September 12, 2023

1. Call meeting to order

Present: Trustee and Chairman Shepherd, Trustee Sayas, Trustee Hillmann, Dr. Retzack, Ms. Kelly, Mr. Black, Mr. McNally and Ms. Barry-Coffey

Absent: None

Also present: Ms. Gehl, Assistant Village Manager, and Logan Kein

Trustee Shepherd called the meeting to order at 5:32 P.M.

2. Review and act on minutes dated August 16, 2023

Mr. Black stated he was not present at the last meeting but asked about the proposed cost for a Comprehensive Outdoor Recreation Plan (CORP). Chairman Shepherd stated that a CORP is a 5-year document and that village staff have been directed to see if after the first CORP is done if a 5-year revision can be done at a lower cost.

DR. RETZACK MOTIONED TO APPROVE THE MINUTES AS PRESENTED. TRUSTEE SAYAS SECONDED. MOTION PASSED 7-0.

Ms. Barry-Coffey arrived at 5:36 P.M.

3. Recreation Manager Update

Ms. Gehl stated that she is pleased to share that the Village offered the position of Recreation Manager to Mr. Logan Kein and he accepted. His anticipated start date is Monday, September 25th. Mr. Kein was present at the meeting to introduce himself to the Recreation Committee. Mr. Kein comes to the Village with experience in project management, logistics, law enforcement, and recreation management.

4. 2023 Elm Grove Pool Report

Ms. Gehl introduced the discussion regarding pool operations for this past summer. There were 9 active rescues performed and 4 first aid care instances. This number is down from 2022. None of the active rescues resulted in an emergency call.

Ms. Gehl also provided an overview of the season passes and day passes purchased in 2023 compared to 2022. Overall the number of season passes purchased this year as compared to last year

was comparable; however, the number of individual season passes for individuals doubled from last year from 7 to 14.

Ms. Gehl discussed the make-up of day passes purchased and it was noted by Chairman Shepherd that there were much fewer non-residents who had purchased day passes and splash pad only passes as compared to 2022. Ms. Gehl noted that there was a common complaint from non-residents regarding the price for a day pass, especially if they only intended to use the splash pad and it was outside splash pad only hours.

Ms. Barry-Coffey noted that she also heard that this was common complaint and suggested we could offer week passes as well as annual passes or we could offer guest passes. Ms. Gehl stated this is something the she and Mr. Kein will look into for next summer.

Trustee Hillmann explained that he understands there were complaints regarding certain fees but said it will be important to compare the staffing costs and what the fees are set at to make sure that we are covering those costs.

Dr. Retzack asked if revenues were up from previous years. Ms. Gehl stated that she does know that total revenue for pool fees were up from previous years but as staff is currently finalizing operating budgets she will provide an actual breakdown at an upcoming Recreation Committee meeting.

Ms. Barry-Coffey noted that it would be ideal if the pool could remain open longer in the summer. She stated that she understands there has historically been issues with staffing but would like to see if there was a possibility.

5. 2023 Summer Program Report

Ms. Gehl provided an update on the summer programs. Overall the registration numbers were comparable to previous years, with a significant increase in the number of registrations for tennis lessons. However, there drops in registration for a number of categories.

Chairman Shepherd noted that there was a significant decrease in registrations for swim lessons and he would like to see that number back up to the levels of previous years due to the recent investments that the Village has made in the pool.

Trustee Hillmann suggested that we look into how other communities are advertising their swim programs to get some innovative ideas as to draw people to Elm Grove.

Ms. Kelly thought that bring back pre-Covid swim meets may help draw attention or the program could be rebranded to be a pre-competitive program.

6. Fall Program Update

Ms. Gehl explained that most fall programs have now begun. We are offering a number of adult fitness classes and have a number of programs offered in partnership with the New Berlin Recreation Department and Sunset Playhouse.

Dr. Retzack asked if the Village has looked into providing senior programs as was done in the past. Ms. Gehl stated that we did not this year but there are a number of these types of programs offered through the New Berlin Recreation Department that have been advertised in the Village's guides.

7. Basketball Court Update

Trustee Shepherd explained that the funding for the basketball court was approved by the Finance & Licensing Committee and the Village Board. The intention is to bid out this project in 2023 with construction to occur in the spring of 2024. Village staff is in the process of getting bids and talking with different companies to provide quotes for this work.

The basketball court is intended to be full-size and constructed to a 40-year spec with new basketball poles and hoops.

Ms. Gehl stated that staff met with a company on Monday who will be providing estimates for the work with either concrete or asphalt.

Dr. Retzack asked if eventually it would be beneficial to create some sort of barrier between the volleyball courts and new basketball court. The Committee discussed that benches, a divider wall, or trees could be placed to create separation.

Trustee Sayas explained that she can discuss the possibility of the Elm Grove Community Foundation partnering or working with the Village on this project to alleviate some of the costs.

8. Other Business

Ms. Barry-Coffey asked if the ice rink is intended to be installed this winter. Ms. Gehl stated yes and explained that there were issues that year with getting the ice rink up and running due to the weather not consistently being cold enough.

Trustee Sayas stated the Village could look into partnering with local businesses to offer fun things by the ice rink to bring more people to the park to use it.

Dr. Retzack asked if the port-o-john that is in the park could be relocated in the winter closer to the ice rink. Ms. Gehl stated she would look into this.

Ms. Barry-Coffey asked how the Committee will be involved once the CORP work is started. Chairman Shepherd thought that the companies that submit RFPs could be asked to attend a Recreation Committee meeting so the Committee can talk about what they are offering. Once a company is selected, the Committee can have regular discussions and input as the work is being done.

9. Adjourn

DR. RETZACK MOTIONED TO ADJOURN. MS. KELLY SECONDED. MOTION PASSED 8-0.

Meeting adjourned at 6:20 P.M.

Respectfully Submitted,

Katherine Gehl
Assistant Manager/Zoning & Planning Administrator

**Village of Elm Grove
2023 Projects**

Summary of Year 2023 Capital Fund and Projects

Description	2023 Budget	Prior Year Exp	Expenditures 8/31/2023	Total Project Exp	Notes
General Government					
Building Upgrades- GenGvt and basement	30,000		\$ 268	\$ 268	tile cleaning- O'Neill Rm flooring, dispatch
computer hardware,software, network	50,000		\$ 57,376	\$ 57,376	GG pc replacement yet this year
HVAC replacment for firehouse bays	52,250	26,125	\$ 26,125	\$ 52,250	downpayment made in 2022
Poolhouse bay windows- 2022 project			\$ 1,431	\$ 1,431	
General Government Total	\$ 132,250	\$ 26,125	\$ 85,200	\$ 111,325	
Police					
Patrol Vehicles	50,000		50,947	50,947	
Mobile Data terminals (squad laptops)	33,000		33,249	33,249	
TIME system	5,000		1,469	1,469	
School Resource Officer equipment	84,000	7,867		7,867	reimbursed by Elmbrook School district
Police Total	\$ 172,000	\$ 7,867	\$ 85,665	\$ 93,532	
Fire					
Turnout Gear and Equipment	\$ 18,000		\$ 9,362	\$ 9,362	
Fire Total	\$ 18,000	\$ -	\$ 9,362	\$ 9,362	
EMS					
	\$ -		\$ -		
EMS total	\$ -	\$ -	\$ -	\$ -	
Public Works					
DPW Garage roof replacment	\$ 37,000		\$ -	\$ -	moving to 2024 capital project large cost increase
Public Works Total	\$ 37,000	\$ -	\$ -	\$ -	
Library					
Radio Frequency Identification system	5,500		\$ 4,756	\$ 4,756	project beginning
computer replacments	7,000		\$ 5,270	\$ 5,270	

**Village of Elm Grove
2023 Projects**

Summary of Year 2023 Capital Fund and Projects

Description	2023 Budget	Prior Year Exp	Expenditures 8/31/2023	Total Project Exp	Notes
Library Total	\$ 12,500	\$ -	\$ 10,026	\$ 10,026	
Recreation					
Ball diamonds	7,500		\$ 7,500	\$ 7,500	
Pool maintenance	15,000		\$ 19,900	\$ 19,900	splash pad repairs
Pool Heaters	45,000		\$ 54,775	\$ 54,775	
Playground Equipment	10,000		\$ 5,707	\$ 5,707	purchased slide
Recreation Total	\$ 77,500	\$ -	\$ 87,882	\$ 87,882	
New Equipment					
1 ballistic vests	700			-	
Traffic monitoring system	5,000		4,995	4,995	
Replacement of pool deck chairs	2,500		2,420	2,420	
Tennis Court benches	4,500		4,474	4,474	
New Equipment total	\$ 12,700	\$ -	\$ 11,889	\$ 11,889	
2023 trf to transportation fund-bridges	\$ 240,000		\$ 240,000	\$ 240,000	
Capital Expenditures	701,950	33,992	530,024	564,016	
Transportation Funds					
CW Purpero contract signed - construction beg in June \$1.3 million approved by referendum in 2022			489,030	489,030	contract with Purpero \$1,032,782
ARPA Fund					
Telephone System	51,500		-	-	
Security Fencing-	84,000		79,000	79,000	camera and installation to be done yet
Village Hall Parking Lot Lights	80,000		-	-	One quote \$155,000 trying to obtain addl
Crosswalk Replacement	17,000		-	-	working on addl quotes
2022 Emergency Signal Software	16,000		16,694	16,694	complete
Keyless door system- started in 2022	110,000	70,078	70,596	140,674	paid \$70,078 in 2022 , pd recd addl funds of \$25000
Meeting Video equipment upgrades started in 2022	60,000	24,486	30,183	54,669	addl parts backordered
EMS Equipment- \$30,000 grant funds	30,000		19,693		

**Village of Elm Grove
2023 Projects**

Summary of Year 2023 Capital Fund and Projects

Description	2023 Budget	Prior Year Exp	Expenditures 8/31/2023	Total Project Exp	Notes
Sewer Fund					
Sewer Project Updates	55,000				
Bypass Pump Upgrades	104,571				use of fund balance - po issued 4-2023
PPII project- ongoing (Private Property inflow and infiltration)	430,000				approved MMSD projects using MMSD funding- Lone Elm and Woodland 17 properties project bid and cost expected to be \$620,00- board agenda Sept
Stormwater Fund					
Creek Daylighting Project		444,621		444,621	New project costs now under TID 2 amendment final work on project begun in 2022 final pymt this month- will be requesting grant funds
Underwood Creek restoration(stabilization)	100,000	217,903		217,903	
NR 216 permit expenditures	7,500		3,825	3,825	annual costs to maintain NR 216 permit
Reimbursement to UWCU for stormwater work			37,856	37,856	Village Stormsewer on UWCU property moved
EMS Fund					
TID #2					
Creek Daylighting- amendment to TIF #2					
Addl payment due OHM			158,750		check 106690 5/4/23 agreed to by VB -mediation
Demolition of One Hour Martinizing			9,548		
Appraisals for property acquisition and easements			14,550		
Obtain easement					
Purchase railroad property					
Construction of naturalized creek					
TID #3					
Water extension from SSND development to railroad/downtown					TOSA will do pressure testing once Mandel line is in letters have been sent to property owners- expected back by 8.31.23
Water extension to private properties adjacent to SSND project					
Other Projects					
Municipal Water					
Emerald Woods request for service fr Brookfield					PWUC discussion at 5/9/22 mtg

Village of Elm Grove
Year-to-date Comparison 2022-2023
As of **August 31, 2023**

	2022 Budget	2023 Budget	2022-2023 Difference	% change	2022 YTD amount	2023 YTD amount	2022-2023 Difference	
General Fund								
Revenues								
Property taxes	\$ 4,748,020	\$ 4,971,170	223,150	4.70%	4,748,020	4,971,670	223,650	4.71%
Intergovernmental	623,365	768,970	145,605	23.36%	460,452	581,933	121,481	26.38% SRO reimbursement, Wauk Cty recycling
Licenses and permits	223,300	219,725	(3,575)	-1.60%	162,916	229,128	66,212	40.64% Mandel Plan review fee \$22000
Fines, forfeitures,	125,000	125,000	-	0.00%	96,681	132,841	36,160	37.40% additional ticket/fines
Public charges for services	672,800	773,200	100,400	14.92%	674,270	766,070	91,800	13.61% increase garbage fees
Recreation	185,950	190,870	4,920	2.65%	159,866	189,527	29,661	18.55% timing,
Commercial	211,800	233,800	22,000	10.39%	217,694	356,619	138,925	63.82% interest rates
Transfer in-TIF	4,000	4,050	50	1.25%	4,000	4,163	163	-100.00%
	6,794,235	7,286,785	492,550	7.25%	6,523,899	7,231,951	708,052	10.85%
Fund Balance applied	150,000	150,000	-				-	
Total Revenue	\$ 6,944,235	\$ 7,436,785	\$ 492,550	7.09%	\$ 6,523,899	\$ 7,231,951	\$ 708,052	10.85%
Expenditures:								
General government	1,413,940	1,459,375	45,435	3.21%	986,430	1,156,384	169,954	17.23% 2022 open position, computer maint and support, assessor, GIS
Court	100,200	104,350	4,150	4.14%	60,229	65,972	5,743	9.54%
Dispatch	516,890	535,025	18,135	3.51%	323,911	338,362	14,451	4.46% timing Pro-Phoenix pymt
Police	2,491,765	2,680,650	188,885	7.58%	1,585,344	1,610,023	24,679	1.56%
Fire	291,945	367,420	75,475	25.85%	151,395	180,294	28,899	19.09% 2023 inc POC
Inspections	133,825	127,475	(6,350)	-4.75%	74,573	101,467	26,894	36.06% Mandel plan review
Public works	773,925	834,850	60,925	7.87%	578,121	552,699	(25,422)	-4.40% 22 truck maint
Solid Waste	655,250	753,180	97,930	14.95%	390,958	398,321	7,363	1.88% new rates- 22 8 mos -23 7 mmos
Forestry	162,090	168,500	6,410	3.95%	82,236	99,340	17,104	20.80% emp health, tree care
Recreation	289,980	305,960	15,980	5.51%	226,679	234,522	7,843	3.46% open position, 2023 wage rates
Contingency	99,175	100,000	825	0.83%	-	-	-	
trf to other funds	15,250	-	(15,250)	-100.00%	-	-	-	
Total Expenditures	\$ 6,944,235	\$ 7,436,785	\$ 492,550	7.09%	\$ 4,459,876	\$ 4,737,384	277,508	6.22%
Library Fund								
Revenue	469,820	492,220	22,400	4.77%	435,276	472,951	37,675	8.66% tax levy, interest
Expenditures	479,820	504,220	24,400	5.09%	315,267	311,958	(3,309)	-1.05%
EMS Fund								
Revenue-	342,100	483,250	141,150	41.26%	316,978	469,026	152,048	47.97% trf from ARPA for POC, tax levy, ambo fees +17
Expenditures	362,350	498,250	135,900	37.51%	213,628	304,321	90,693	42.45% new POC, paying monthly in 2023

Village of Elm Grove
Year-to-date Comparison 2022-2023
As of August 31, 2023

	2022 Budget	2023 Budget	2022-2023 Difference	% change	2022 YTD amount	2023 YTD amount	2022-2023 Difference	
Sewer Fund								
Revenue	2,205,000	2,180,000	(25,000)	-1.13%	2,059,948	2,079,984	20,036	0.97% levy reduced in 2023
Expenditures	2,108,750	2,080,000	(28,750)	-1.36%	1,719,356	1,713,891	(5,465)	-0.32% MMSD cap charge 2023 - \$48000
Storm Water Operations								
Revenue	963,265	900,075	(63,190)	-6.56%	645,624	659,104	13,480	2.09%
Expenditures	1,022,619	781,865	(240,754)	-23.54%	1,045,855	743,443	(302,412)	-28.92%
TIF Fund								
Revenue -Tax Increment levy	672,876	666,662	(6,214)	-0.92%	645,152	815,954	170,802	26.47% Loan \$178,150 daylighting
Expenditures- -debt pymt	769,820	756,540	(13,280)	-1.73%	748,805	974,057	225,252	30.08% Daylighting pymt OHM
Library Gift Fund								
library gift revenue					38,821	30,120	(8,701)	FOEGL donation support
library gift expense					24,968	33,143	8,175	32.74%
Five Year Capital Fund								
Revenue-	703,950	761,000	57,050	8.10%	703,767	730,353	26,586	3.78% levy reduced, + interst
Expenditures	1,091,210	701,950	(389,260)	-35.67%	954,602	540,261	(414,341)	-43.40% 2022 North Ave sidewalk
Transportation Fund								
Revenue	783,400	790,000	6,600	0.84%	783,400	1,813,710	1,030,310	131.52% interest earnings, Loan \$1,000,000
Expenditures	783,103	-	(783,103)	-100.00%	31,612	489,030	457,418	Gebhardt rd
Debt Service Fund								
Revenue	1,236,152	1,246,973	10,821	0.88%	1,234,652	1,275,257	40,605	3.29%
Expenditures	\$ 1,237,572	\$ 1,246,221	8,649	0.70%	1,237,972	1,246,619	8,647	0.70%
Donation Fund								
Revenue-transfers					33,776	31,029	(2,747)	-8.13% Pathways 4100
Expenditures					14,148	47,578	33,430	236.29% Down pymt on pier, police cameras
Covid ARPA funds								
Revenue-		142,195	142,195	100.00%	341,874	96,108	(245,766)	interest on funds, 2nd EMS grant pymt
Expenditures		\$ 373,560	373,560	100.00%	172,927	317,065	144,138	trf to EMS for POC, fence 2023
TIF #3 Mandel SSND development								
Revenue-					-	-	-	
Expenditures		\$ -	-		-	1,200	1,200	

Village of Elm Grove
 Monthly Financial Report
 Revenue and Expense-Budget to Actual Comparison
 as of August 31, 2023

	2022 Budget	2023 Budget	MTD Amt	YTD Amt	Budget Balance	% of Budget Available
General Fund						
Revenues						
Property taxes	\$ 4,748,020	\$ 4,971,670		4,971,670	-	0%
Intergovernmental	623,365	768,970	628	581,933	187,037	24%
Licenses and permits	223,300	219,725	57,893	229,128	(9,403)	-4%
Fines, forfeitures, and penalties	125,000	125,000	11,230	132,841	(7,841)	-6%
Public charges for services	672,800	773,200	2,760	766,070	7,130	1%
Recreation Fees	185,950	190,870	18,809	189,527	1,343	1%
Commercial	211,800	233,800	58,193	356,619	(122,819)	-53%
Transfer in	4,000	4,050	-	4,163	(113)	-3%
Total Revenue	6,794,235	7,287,285	149,513	7,231,951	55,334	1%
Fund Balance applied	150,000	150,000	-	-	150,000	100%
Total	\$ 6,944,235	\$ 7,437,285	\$ 149,513	\$ 7,231,951	\$ 205,334	3%
Expenditures:						
General government	1,413,940	1,459,375	152,035	1,156,384	302,991	21%
Court	100,200	104,350	4,915	65,972	38,378	37%
Dispatch	516,890	535,025	35,795	338,362	196,663	37%
Police	2,491,765	2,680,650	221,168	1,610,023	1,070,627	40%
Fire	291,945	367,420	5,749	180,294	187,126	51%
Inspections	133,825	127,475	16,583	101,467	26,008	20%
Public works	773,925	834,850	68,665	552,699	282,151	34%
Solid Waste	655,250	753,180	52,461	398,321	354,859	47%
Forestry	162,090	168,500	20,545	99,340	69,160	41%
Recreation	289,980	305,960	48,432	234,522	71,438	23%
Contingency	99,175	100,000	-	-	100,000	100%
Trf to other funds	15,250	-	-	-	-	0%
Total Expenditures	\$ 6,944,235	\$ 7,436,785	\$ 626,348	\$ 4,737,384	\$ 2,699,401	36%
Special Revenue Funds						
Library Fund						
Revenue	469,820	492,220	914	472,951	19,269	4%
Expenditures	479,820	504,220	34,878	311,958	192,262	38%
EMS Fund						
Revenue	342,100	483,250	10,111	469,026	14,224	3%
Expenditures	362,350	498,250	47,848	304,321	193,929	39%
Sewer Fund						
Revenue	2,205,000	2,180,000	12,248	2,079,984	100,016	5%
Expenditures	2,108,750	2,080,000	5,144	1,713,891	366,109	18%
StormWater Operations Fund						
Revenue	963,265	900,075		659,104	240,971	27%
Expenditures	1,022,619	781,865	127,239	743,443	38,422	5%

Village of Elm Grove
Monthly Financial Report
Revenue and Expense-Budget to Actual Comparison
as of August 31, 2023

	2022 Budget	2023 Budget	MTD Amt	YTD Amt	Budget Balance	% of Budget Available
<u>TIF Fund</u>						
Revenue -Tax Increment levy	672,876	666,662	178,150	815,954	(149,292)	-22%
Expenditures- -	769,820	756,540	51,077	974,057	(217,517)	-29%
<u>Library Gift Fund</u>						
library gift revenue			3,472	30,120	(30,120)	
library gift expense		-	8,270	33,143	<i>Total Funds</i>	<i>\$ 60,886</i>
<u>Capital Project Funds</u>						
<u>Five Year Capital Fund</u>						
Revenue-Tax Levy and Interest	703,950	761,000		730,353	30,647	4%
Expenditures	1,091,210	701,950	38,605	540,261	161,689	23%
<u>Transportation Fund</u>						
Revenue	783,400	790,000	1,000,000	1,813,710	(1,023,710)	
Expenditures	783,103		286,093	489,030	(489,030)	
<u>Debt Service Fund</u>						
Revenue-transfers	1,236,152	1,246,973	28,750	1,275,257	(28,284)	-2%
Expenditures	\$ 1,237,572	\$ 1,246,221	24,722	1,246,619	(398)	0%
<u>Donation Fund</u>						
Revenue-transfers			6,070	31,029	(31,029)	
Expenditures		\$ -	7,130	47,578	(47,578)	
<u>Covid ARPA funds</u>						
Revenue-		142,195	1,667	96,108	46,087	32%
Expenditures		\$ 373,560	67,322	317,065	56,495	15%
<u>TIF #3 Mandel SSND development</u>						
Revenue-					-	
Expenditures				1,200	(1,200)	

**Village of Elm Grove
Voucher List**

9/26/2023

BATCH NAME	AMOUNT
8.2023 ACH	154,575.20
Aug AP 3	366,250.36
GG Sept23 AP	887,872.99
2023 Sept Library AP	18,327.06
Sept 23 Lib CC	\$ 1,154.44
Sept 2023 CC	\$ 16,228.58
TOTAL	\$ 1,444,408.63

Total CC **\$ 17,383.02**

Payments

Current Period: AUGUST 2023

Payments Batch 8-2023 ACH **\$154,575.20**

Refer	<u>7728 ADP LLC</u>	<u>Ck# 006080E 8/28/2023</u>	
Cash Payment	E 001-5143360 Payroll Processing-	payroll fees	\$575.56
Invoice	639980637 8/11/2023		
Transaction Date	8/28/2023	Town Bank 1110300	Total \$575.56
Refer	<u>7724 DELTA DENTAL</u>	<u>Ck# 006081E 8/28/2023</u>	
Cash Payment	G 001-2111150 Dental Insur Payable	dental insurance	\$3,901.54
Invoice	083123 8/31/2023		
Transaction Date	8/28/2023	Town Bank 1110300	Total \$3,901.54
Refer	<u>7758 DEPOSITORY TRUST COMPANY</u>	<u>Ck# 006090E 8/31/2023</u>	
Cash Payment	E 010-5923100 Debt Retirement-Interest	interest pymt on GO bonds	\$24,721.88
Invoice	8/1/2023		
Transaction Date	8/31/2023	Town Bank 1110300	Total \$24,721.88
Refer	<u>7725 DIVERSIFIED BENEFIT SERVICES I</u>	<u>Ck# 006082E 8/28/2023</u>	
Cash Payment	G 001-2111190 FSA Payable	FSA and HRA reimbursements	\$3,063.43
Invoice	083123 8/31/2023		
Cash Payment	G 001-2110370 Accr HRA	FSA and HRA reimbursements	\$7,135.54
Invoice	083123 8/31/2023		
Transaction Date	8/28/2023	Town Bank 1110300	Total \$10,198.97
Refer	<u>7729 GLOBAL PAYMENTS</u>	<u>Ck# 006083E 8/28/2023</u>	
Cash Payment	E 001-5524901 credit card fees	recreation credit card fees	\$1,420.65
Invoice	073123 7/31/2023		
Transaction Date	8/28/2023	Town Bank 1110300	Total \$1,420.65
Refer	<u>7732 GREAT AMERICA FINANCIAL SRV</u>	<u>Ck# 006089E 8/28/2023</u>	
Cash Payment	E 001-5143326 Village wide copy equip	copy machine	\$607.00
Invoice	34472186 7/17/2023		
Transaction Date	8/28/2023	Town Bank 1110300	Total \$607.00
Refer	<u>7731 PITNEY BOWES INC.</u>	<u>Ck# 006084E 8/28/2023</u>	
Cash Payment	E 001-5193200 GG Print/Publish/Postage	Postage Meter	\$1,001.00
Invoice	080723 8/7/2023		
Transaction Date	8/28/2023	Town Bank 1110300	Total \$1,001.00
Refer	<u>7727 SUN LIFE FINANCIAL</u>	<u>Ck# 006085E 8/28/2023</u>	
Cash Payment	E 001-5142040 Administration-st disability	disability short and long term	\$212.00
Invoice	080123 8/1/2023		
Cash Payment	E 001-5142025 GG-disability insurance	disability short and long term	\$50.60
Invoice	080123 8/1/2023		
Cash Payment	E 001-5202025 Dispatch-disabilitiy insuran	disability short and long term	\$39.60
Invoice	080123 8/1/2023		
Cash Payment	E 001-5212025 Police Disability	disability short and long term	\$132.00
Invoice	080123 8/1/2023		
Cash Payment	E 001-5412025 DPW Disability Insurance	disability short and long term	\$48.28
Invoice	080123 8/1/2023		
Cash Payment	E 001-5612025 Forestry Disability	disability short and long term	\$6.60
Invoice	080123 8/1/2023		
Cash Payment	E 001-5522025 Recreation-Disability insur	disability short and long term	\$0.00
Invoice	080123 8/1/2023		
Cash Payment	E 006-5512025 Library Disability Insuranc	disability short and long term	\$22.00
Invoice	080123 8/1/2023		

ELMGROVE, WI

08/31/23 9:35 AM

Page 2

Payments

Current Period: AUGUST 2023

Transaction Date	8/28/2023	Town Bank	1110300	Total	\$511.08
Refer	<u>7726 UNITED HEALTH CARE OF WI</u>		<u>Ck# 006086E 8/28/2023</u>		
Cash Payment	E 001-5142015 GG- Health/dental insuran	health insurance			\$9,483.19
Invoice	404536660480	7/13/2023			
Cash Payment	E 001-5202015 Dispatch Health/dental Ins	health insurance			\$4,871.16
Invoice	404536660480	7/13/2023			
Cash Payment	E 001-5212015 Police Health Insurance	health insurance			\$29,567.98
Invoice	404536660480	7/13/2023			
Cash Payment	E 001-5412015 DPW Health/dental insura	health insurance			\$7,306.74
Invoice	404536660480	7/13/2023			
Cash Payment	E 001-5522015 Recreation health/dental in	health insurance			\$0.00
Invoice	404536660480	7/13/2023			
Cash Payment	E 006-5512015 Library health/dental insur	health insurance			\$0.00
Invoice	404536660480	7/13/2023			
Cash Payment	G 001-2111560 Krahn insurance	health insurance			\$229.02
Invoice	404536660480	7/13/2023			
Cash Payment	E 001-5612015 Forestry- Health	health insurance			\$1,761.91
Invoice	404536660480	7/13/2023			
Transaction Date	8/28/2023	Town Bank	1110300	Total	\$53,220.00

Refer	<u>7730 WE ENERGIES</u>		<u>Ck# 006087E 8/28/2023</u>		
Cash Payment	E 001-5173100 GG utilities	6/25-7.25			\$4,756.78
Invoice	072523	7/25/2023			
Cash Payment	E 001-5413010 PW Utilities	6/25-7.25			\$472.33
Invoice	072523	7/25/2023			
Cash Payment	E 001-5423120 StreetLights-electric	6/25-7.25			\$996.21
Invoice	072523	7/25/2023			
Cash Payment	E 001-5523120 Recreation Electric	6/25-7.25			\$2,296.35
Invoice	072523	7/25/2023			
Cash Payment	E 001-5523110 Recreation-Heating	6/25-7.25			\$203.80
Invoice	072523	7/25/2023			
Cash Payment	E 002-3233000 Sewer Electric & Verizon	6/25-7.25			\$140.90
Invoice	072523	7/25/2023			

Transaction Date	8/28/2023	Town Bank	1110300	Total	\$8,866.37
Refer	<u>7723 WI RETIREMENT SYSTEM</u>		<u>Ck# 006088E 8/28/2023</u>		
Cash Payment	G 001-2110510 Accr Monthly WRS liability	monthly retirement pymt			\$49,551.15
Invoice	073123	7/31/2023			
Transaction Date	8/28/2023	Town Bank	1110300	Total	\$49,551.15

Fund Summary

	1110300 Town Bank
001 General Fund	\$129,690.42
002 Sewer Fund	\$140.90
006 Library Operating Fund	\$22.00
010 Debt Service Fund	\$24,721.88
	<hr/>
	\$154,575.20

Pre-Written Checks	\$154,575.20
Checks to be Generated by the Computer	\$0.00
Total	<hr/> \$154,575.20

ELMGROVE, WI

08/31/23 2:58 PM

Page 1

Payments

Current Period: AUGUST 2023

Payments Batch Aug AP 3		\$366,250.36	
Refer	<u>7712 3 RIVERS BILLING INC</u>	<u>Ck# 107090 8/25/2023</u>	
Cash Payment	E 008-5223260 Ambo Billing Charges	July billing	\$890.95
Invoice	6304 7/31/2023		
Transaction Date	8/24/2023	Town Bank 1110300	Total \$890.95
Refer	<u>7721 BELSON OUTDOORS</u>	<u>Ck# 107099 8/25/2023</u>	
Cash Payment	E 007-5971000 5 Yr Capital New Equipme	pool deck chairs	\$2,420.28
Invoice	348397 8/24/2023		
Transaction Date	8/25/2023	Town Bank 1110300	Total \$2,420.28
Refer	<u>7713 CW PURPERO INC</u>	<u>Ck# 107091 8/25/2023</u>	
Cash Payment	E 005-5813500 Infrastructure Maintenance	culvert repair at Pilgrim Rd	\$3,742.71
Invoice	81823 8/18/2023 PO 1059		
Cash Payment	E 013-5970401 Annual Street Paving	2nd installment due Gebhardt	\$267,062.88
Invoice	2 8/4/2023		
Transaction Date	8/24/2023	Town Bank 1110300	Total \$270,805.59
Refer	<u>7722 GERBER LEISURE PRODUCTS INC</u>	<u>Ck# 107100 8/25/2023</u>	
Cash Payment	E 007-5970500 5 yr Capital Recreation	playground slide replacement incl installaiton	\$5,707.00
Invoice	10261 8/24/2023		
Transaction Date	8/25/2023	Town Bank 1110300	Total \$5,707.00
Refer	<u>7715 HIPP, MARISSA</u>	<u>Ck# 107093 8/25/2023</u>	
Cash Payment	E 001-5203420 Dispatch-school/seminar	education reimbursement	\$478.50
Invoice	082123 8/21/2023		
Transaction Date	8/24/2023	Town Bank 1110300	Total \$478.50
Refer	<u>7716 JANI-KING OF MILWAUKEE</u>	<u>Ck# 107094 8/25/2023</u>	
Cash Payment	E 001-5143350 Bldg Cleaning- Contract	August cleaning	\$2,112.00
Invoice	MIL08230044 8/1/2023		
Transaction Date	8/24/2023	Town Bank 1110300	Total \$2,112.00
Refer	<u>7717 KARASTI, KYLE</u>	<u>Ck# 107095 8/25/2023</u>	
Cash Payment	E 008-5223520 EMS Training	reimbursement for EMS exam	\$50.00
Invoice	081623 8/16/2023		
Transaction Date	8/24/2023	Town Bank 1110300	Total \$50.00
Refer	<u>7714 LARSEN, DAN LANDSCAPING INC</u>	<u>Ck# 107092 8/25/2023</u>	
Cash Payment	E 001-5613500 Forestry -Tree Planting	Spring tree planting	\$10,000.00
Invoice	061223 6/12/2023		
Cash Payment	E 009-5990350 Forestry-Tree Planting	Spring tree planting	\$5,285.00
Invoice	061223 6/12/2023		
Transaction Date	8/24/2023	Town Bank 1110300	Total \$15,285.00
Refer	<u>7718 MARED MECHANICAL</u>	<u>Ck# 107096 8/25/2023</u>	
Cash Payment	E 001-5173200 GG Bldg maintenance	software maintenance	\$2,560.00
Invoice	135818 7/11/2023 PO 1057		
Transaction Date	8/24/2023	Town Bank 1110300	Total \$2,560.00
Refer	<u>7759 RES GREAT LAKES</u>	<u>Ck# 107101 8/31/2023</u>	
Cash Payment	E 005-5814600 Underwood Restoration	Paymt # 2 stabilization project	\$37,852.75
Invoice	IN36747 5/31/2023		
Transaction Date	8/31/2023	Town Bank 1110300	Total \$37,852.75
Refer	<u>7720 RUEKERT MIELKE, INC.</u>	<u>Ck# 107098 8/25/2023</u>	

Payments

Current Period: AUGUST 2023

Cash Payment	E 002-3230455	MMSD- PP/II Project Cost	design and bidding		\$1,945.50
Invoice 147775	8/2/2023				
Cash Payment	G 001-3340753	Resident Billings	Mandel-Caroline Heights sewer		\$1,175.79
Invoice 147774	8/2/2023				
Cash Payment	E 002-3230300	Inspection and Engineerin	MMSD annual report-as-builts		\$3,014.92
Invoice 147774	8/2/2023				
Cash Payment	G 001-3340753	Resident Billings	Water main extension plan review		\$776.00
Invoice 147777	8/2/2023				
Cash Payment	E 013-5970401	Annual Street Paving	project mgmt 6/17-7/14		\$19,030.08
Invoice 147776	8/2/2023				
Transaction Date	8/25/2023	Town Bank	1110300	Total	\$25,942.29
Refer	7719 VISU-SEWER CLEAN & SEAL INC Ck# 107097 8/25/2023				
Cash Payment	E 014-5814400	Creek Daylighting Project	lateral abandonment-grouted- OHM		\$2,146.00
Invoice 34780	7/28/2023				
Transaction Date	8/24/2023	Town Bank	1110300	Total	\$2,146.00

Fund Summary

	1110300	Town Bank
001 General Fund		\$17,102.29
002 Sewer Fund		\$4,960.42
005 Stormwater Operation Fund		\$41,595.46
007 5 Year Capital Fund		\$8,127.28
008 Emergency Medical Service		\$940.95
009 Donation Fund		\$5,285.00
013 Transportation Fund		\$286,092.96
014 TIF #2 Special Revenue Fund		\$2,146.00
		<u>\$366,250.36</u>

Pre-Written Checks	\$366,250.36
Checks to be Generated by the Computer	\$0.00
Total	<u>\$366,250.36</u>

Payments

Current Period: SEPTEMBER 2023

Payments Batch AP Sept 23						\$887,872.99
Refer	7845 ALL-WAYS CONTRACTORS INC					-
Cash Payment	E 005-5813500	Infrastructure Maintenance materials				\$420.00
Invoice	57077	9/2/2023				
Cash Payment	E 005-5813500	Infrastructure Maintenance materials				\$840.00
Invoice	56995	8/25/2023				
Transaction Date	9/15/2023	Town Bank	1110300	Total		\$1,260.00
Refer	7885 AMERICAN LITHO					-
Cash Payment	E 001-5523400	Printing expense -Rec dep fall recr brochure				\$1,630.00
Invoice	259616-01	9/12/2023				
Transaction Date	9/19/2023	Town Bank	1110300	Total		\$1,630.00
Refer	7760 ASCENSION MEDICAL GROUP/RE					-
Cash Payment	E 001-5524900	Rec Misc employee testing				\$26.00
Invoice	411829a	6/30/2023				
Cash Payment	E 001-5423220	PW MISC employee testing				\$138.00
Invoice	413333	8/31/2023				
Cash Payment	E 001-5143099	GG- miscellaneous exp employee testing				\$266.00
Invoice	413333	8/31/2023				
Transaction Date	9/5/2023	Town Bank	1110300	Total		\$430.00
Refer	7846 BAYCOM, INC					-
Cash Payment	E 011-6111000	Equipment Purchased-AR camera for security gate				\$4,014.00
Invoice	PB3231	9/11/2023				
Cash Payment	E 001-5203300	Dispatch-Comm- Radio serv call pager system fire				\$135.00
Invoice	45831	9/11/2023				
Transaction Date	9/15/2023	Town Bank	1110300	Total		\$4,149.00
Refer	7847 BUELOW VETTER BUIKEMA OLSO					-
Cash Payment	E 001-5163106	Other Legal Expense personnel-				\$292.50
Invoice	119	9/8/2023				
Transaction Date	9/15/2023	Town Bank	1110300	Total		\$292.50
Refer	7794 Clerk of Courts-Oshkosh					Ck# 107102 9/8/2023
Cash Payment	R 001-4362000	Court Fines-Expense bail for Arnisha Riley-Taylor				\$535.00
Invoice	090723	9/7/2023				
Transaction Date	9/8/2023	Town Bank	1110300	Total		\$535.00
Refer	7848 CORE & MAIN					-
Cash Payment	E 005-5813500	Infrastructure Maintenance seals				\$356.95
Invoice	387261	8/14/2023				
Transaction Date	9/15/2023	Town Bank	1110300	Total		\$356.95
Refer	7763 COREY OIL					-
Cash Payment	E 001-5413200	PW fuel 295.5 unleaded				\$1,020.95
Invoice	372027	8/24/2023				
Cash Payment	E 001-5413200	PW fuel diesel 425				\$1,536.38
Invoice	372028	8/24/2023				
Cash Payment	E 001-5413200	PW fuel 423.1 unleaded				\$1,550.66
Invoice	370535	8/15/2023				
Cash Payment	E 001-5413200	PW fuel 451.8 unleaded				\$1,479.65
Invoice	370914	9/6/2023				
Transaction Date	9/5/2023	Town Bank	1110300	Total		\$5,587.64
Refer	7849 COUNTY MATERIALS CORPORATI					-

ELMGROVE, WI

09/21/23 10:03 AM

Page 2

Payments

Current Period: SEPTEMBER 2023

Cash Payment	E 005-5813500	Infrastructure Maintenance materials			\$520.00
Invoice	3954318	8/24/2023			
Transaction Date	9/15/2023	Town Bank	1110300	Total	\$520.00
Refer	7893	CW PURPERO INC	-		
Cash Payment	E 013-5970401	Annual Street Paving	Gebhardt Road- 2nd pymt		\$522,158.38
Invoice		9/18/2023			
Transaction Date	9/21/2023	Town Bank	1110300	Total	\$522,158.38
Refer	7764	DARLEY & CO	-		
Cash Payment	E 009-5990500	Fire hose			\$265.95
Invoice	17505252	8/21/2023			
Transaction Date	9/5/2023	Town Bank	1110300	Total	\$265.95
Refer	7883	DIGICORP	-		
Cash Payment	E 007-5970100	5 yr Capital Gen Govt	Fortimail guard - security		\$6,269.00
Invoice	347738	8/31/2023			
Transaction Date	9/19/2023	Town Bank	1110300	Total	\$6,269.00
Refer	7765	DIVERSIFIED BENEFIT SERVICES I	-		
Cash Payment	E 001-5142020	FSA Sect 125 administrati	admin FSA		\$104.45
Invoice	388892	8/16/2023			
Cash Payment	E 001-5142030	Adminsrative Fee-HRA	admin HRA		\$164.21
Invoice	389977	9/6/2023			
Transaction Date	9/5/2023	Town Bank	1110300	Total	\$268.66
Refer	7887	ELLIOTT ACE HARDWARE	-		
Cash Payment	E 001-5173200	GG Bldg maintenance	August invoices		\$1.40
Invoice					
Cash Payment	E 001-5173300	Building Supplies	August invoices		\$88.72
Invoice					
Cash Payment	E 001-5233205	Fire-supplies&maintenanc	August invoices		\$35.99
Invoice					
Cash Payment	E 001-5413210	PW equip maint & supplie	August invoices		\$244.00
Invoice					
Cash Payment	E 001-5523140	Recreation -Pool Exp	August invoices		\$36.89
Invoice					
Cash Payment	E 001-5523198	Building/Grounds Mainena	August invoices		\$17.99
Invoice					
Cash Payment	E 001-5613300	Forestry pesticides	August invoices		\$10.79
Invoice					
Cash Payment	E 001-5613400	Forestry-Village Landscapi	August invoices		\$120.00
Invoice					
Cash Payment	E 005-5813500	Infrastructure Maintenance	August invoices		\$64.78
Invoice					
Transaction Date	9/21/2023	Town Bank	1110300	Total	\$620.56
Refer	7850	ELM GROVE ALF, LLC	-		
Cash Payment	G 014-2110214	TIF PayGo due 10/1	annual PayGo		\$80,105.00
Invoice		10/1/2023			
Transaction Date	9/15/2023	Town Bank	1110300	Total	\$80,105.00
Refer	7843	ELM GROVE PROFESSIONAL POLI	-		
Cash Payment	G 001-2111300	Union Dues-Police	15@\$50 August		\$757.50
Invoice					

Payments

Current Period: SEPTEMBER 2023

Cash Payment	G 001-2111300	Union Dues-Police	addl due for July		\$50.50
Invoice					
Transaction Date	9/15/2023	Town Bank	1110300	Total	\$808.00
Refer	<u>7844 ELMBROOK HUMANE SOCIETY</u>		-		
Cash Payment	E 001-5143320	Elmbrook Humane Society	MONTHLY CONTRACT FEE		\$743.75
Invoice 9/25/2023					
Transaction Date	9/15/2023	Town Bank	1110300	Total	\$743.75
Refer	<u>7888 ELMBROOK SENIOR TAXI</u>		-		
Cash Payment	E 001-5193699	Community Relations	annual allocation		\$1,620.00
Invoice					
Transaction Date	9/21/2023	Town Bank	1110300	Total	\$1,620.00
Refer	<u>7884 EMS MANAGEMENT & CONSULTA</u>		-		
Cash Payment	E 008-5223260	Ambo Billing Charges	August EMS billings		\$809.23
Invoice EMS 000359 8/31/2023					
Transaction Date	9/19/2023	Town Bank	1110300	Total	\$809.23
Refer	<u>7766 ESO SOLUTIONS INC</u>		-		
Cash Payment	E 001-5233340	Computer Software	fire software		\$4,416.00
Invoice 118063 8/17/2023					
Transaction Date	9/5/2023	Town Bank	1110300	Total	\$4,416.00
Refer	<u>7851 FIRST RESPONDERS PSYCHOLOG</u>		-		
Cash Payment	E 001-5212015	Police Health Insurance	evaluation		\$200.00
Invoice 823EGPD 9/4/2023					
Transaction Date	9/15/2023	Town Bank	1110300	Total	\$200.00
Refer	<u>7767 FORWARD TS</u>		-		
Cash Payment	E 001-5143326	Village wide copy equip	Fire Dept Printer		\$7.61
Invoice ar206304 8/28/2023					
Cash Payment	E 001-5143326	Village wide copy equip	PD Printer		\$5.74
Invoice ar206303 8/28/2023					
Cash Payment	E 001-5143326	Village wide copy equip	GG Printer		\$359.66
Invoice ar206305 8/28/2023					
Transaction Date	9/5/2023	Town Bank	1110300	Total	\$373.01
Refer	<u>7791 FROEDTERT HOSPITAL</u>		<u>Ck# 107104 9/8/2023</u>		
Cash Payment	E 008-5223230	Ambo Medical Supplies	ems medical supplies- direct fr pharmacy		\$68.51
Invoice 090623 9/6/2023					
Transaction Date	9/8/2023	Town Bank	1110300	Total	\$68.51
Refer	<u>7889 GENERAL CODE PUBLISHERS</u>		-		
Cash Payment	E 001-5163110	Zoning/Ordinance Exp	code updates		\$752.44
Invoice PG000033574 8/31/2023					
Transaction Date	9/21/2023	Town Bank	1110300	Total	\$752.44
Refer	<u>7880 GENESEE HEATING & AIR CONDIT</u>		-		
Cash Payment	E 007-5970100	5 yr Capital Gen Govt	AC unit for server room		\$9,950.00
Invoice 1920 9/8/2023					
Transaction Date	9/18/2023	Town Bank	1110300	Total	\$9,950.00
Refer	<u>7769 GERBER LEISURE PRODUCTS INC</u>		-		
Cash Payment	E 009-5990700	Recreation	plaque for bench		\$388.00
Invoice 10262 8/28/2023					
Transaction Date	9/5/2023	Town Bank	1110300	Total	\$388.00

Payments

Current Period: SEPTEMBER 2023

Refer	7890 GOODYEAR AUTO SERVICE CENT			
Cash Payment	E 001-5413210	PW equip maint & supplie	tires	\$207.25
Invoice	53978	9/18/2023		
Transaction Date	9/21/2023	Town Bank	1110300	Total \$207.25
Refer	7770 HEFFERNAN, ROBERT			
Cash Payment	E 008-5223290	Ambulance Misc	reimb for Active 911 subscription	\$27.36
Invoice				
Transaction Date	9/5/2023	Town Bank	1110300	Total \$27.36
Refer	7852 HEFFERNAN, ROBERT			
Cash Payment	E 008-5223300	EMS Uniforms	winter Hats	\$415.49
Invoice		9/6/2023		
Transaction Date	9/15/2023	Town Bank	1110300	Total \$415.49
Refer	7891 INTER-FLUVE			
Cash Payment	E 005-5814600	Underwood Restoration	Underwood Creek Stabilization	\$770.00
Invoice	21-04-01-08	9/18/2023		
Transaction Date	9/21/2023	Town Bank	1110300	Total \$770.00
Refer	7768 JANI-KING OF MILWAUKEE			
Cash Payment	E 001-5143350	Bldg Cleaning- Contract	monthly cleaning	\$2,212.00
Invoice	9230043	9/1/2023		
Transaction Date	9/5/2023	Town Bank	1110300	Total \$2,212.00
Refer	7854 JOHNS DISPOSAL SERVICE			
Cash Payment	E 001-5443500	Brush Disposal	yard waste	\$566.96
Invoice	1171946	8/28/2023		
Cash Payment	E 001-5443100	Contracted Waste Collecti	august landfill	\$7,764.05
Invoice	1177924	9/7/2023		
Cash Payment	E 001-5443100	Contracted Waste Collecti	august	\$21,089.25
Invoice	1172202	8/29/2023		
Cash Payment	E 001-5443200	Contracted Recycling Coll	august	\$18,709.95
Invoice	1172202	8/29/2023		
Cash Payment	E 001-5443100	Contracted Waste Collecti	august bulky	\$2,163.00
Invoice	1172202	8/29/2023		
Cash Payment	E 001-5443200	Contracted Recycling Coll	august recycling bins	\$865.20
Invoice	1172202	8/29/2023		
Cash Payment	E 001-5443500	Brush Disposal	august	\$141.71
Invoice	1172202	8/29/2023		
Transaction Date	9/15/2023	Town Bank	1110300	Total \$51,300.12
Refer	7771 LAKE COUNTRY BARGE			
Cash Payment	E 001-5523198	Building/Grounds Mainena	banner post for pier	\$264.00
Invoice	201125	8/11/2023		
Transaction Date	9/5/2023	Town Bank	1110300	Total \$264.00
Refer	7855 LAKESIDE INTERNATIONAL TRUC			
Cash Payment	E 001-5413210	PW equip maint & supplie	truck supplies	\$197.34
Invoice	1401521P	9/7/2023		
Transaction Date	9/15/2023	Town Bank	1110300	Total \$197.34
Refer	7856 LEMBERG ELECTRIC CO INC			
Cash Payment	E 011-6111000	Equipment Purchased-AR	electric work on security gate	\$975.00
Invoice	178757	8/31/2023		
Transaction Date	9/15/2023	Town Bank	1110300	Total \$975.00

Payments

Current Period: SEPTEMBER 2023

Refer	<u>7772 LINDE GAS & EQUIPMENT INC</u>	-			
Cash Payment	E 008-5223230 Ambo Medical Supplies	ems supplies			\$160.89
Invoice	37801045	8/21/2023			
Transaction Date	9/7/2023	Town Bank	1110300	Total	\$160.89
Refer	<u>7773 MARTINIZING</u>	-			
Cash Payment	E 001-5213100 Police-Clothing Allow/Clea	pd dry cleaning			\$301.26
Invoice	6928	9/1/2023			
Transaction Date	9/7/2023	Town Bank	1110300	Total	\$301.26
Refer	<u>7857 MEA-SEW</u>	-			
Cash Payment	E 001-5143000 GG Training/Dues	annual dues-			\$30.00
Invoice	7/24/23				
Transaction Date	9/15/2023	Town Bank	1110300	Total	\$30.00
Refer	<u>7774 MEI TOTAL ELEVATOR SOLUTION</u>	-			
Cash Payment	E 001-5173200 GG Bldg maintenance	service call			\$162.00
Invoice	1033316	8/16/2023			
Transaction Date	9/7/2023	Town Bank	1110300	Total	\$162.00
Refer	<u>7860 MIDWEST FIBER</u>	-			
Cash Payment	E 001-5143331 Internet Expense	monthly fee			\$950.80
Invoice	34077	9/15/2023			
Transaction Date	9/16/2023	Town Bank	1110300	Total	\$950.80
Refer	<u>7861 MORRIS, JENNIFER</u>	-			
Cash Payment	E 001-5233500 Fire-Dues & Subscriptions	reimb for FD history documentation costs			\$59.65
Invoice					
Transaction Date	9/16/2023	Town Bank	1110300	Total	\$59.65
Refer	<u>7863 NORTH WOODS SUPERIOR CHEMI</u>	-			
Cash Payment	E 001-5413210 PW equip maint & supplie	degreaser			\$244.70
Invoice	373151	9/13/2023			
Transaction Date	9/16/2023	Town Bank	1110300	Total	\$244.70
Refer	<u>7782 ODP BUSINESS SOLUTIONS, LLC</u>	-			
Cash Payment	E 001-5213505 Police-Office Supplies	police supplies			\$556.00
Invoice	325138572001	8/11/2023			
Transaction Date	9/7/2023	Town Bank	1110300	Total	\$556.00
Refer	<u>7776 PIEPER ELECTRIC</u>	-			
Cash Payment	R 001-4352000 Permit-Electrical	refund electrical permits			\$140.00
Invoice	082223	8/22/2023			
Transaction Date	9/7/2023	Town Bank	1110300	Total	\$140.00
Refer	<u>7777 PORT A JOHN</u>	-			
Cash Payment	E 001-5523130 Recreation- Operating Exp	monthly rental park			\$154.00
Invoice	1359492	8/14/2023			
Cash Payment	E 001-5523130 Recreation- Operating Exp	monthly rental park			\$154.00
Invoice	1360751	9/14/2023			
Transaction Date	9/7/2023	Town Bank	1110300	Total	\$308.00
Refer	<u>7778 QUALITY AWARDS LLC</u>	-			
Cash Payment	E 001-5193100 GG office supplies	name tags			\$25.47
Invoice	32519	8/31/2023			
Transaction Date	9/7/2023	Town Bank	1110300	Total	\$25.47
Refer	<u>7781 R&R INSURANCE SERVICES INC</u>	-			

ELMGROVE, WI

09/21/23 10:03 AM

Page 6

Payments

Current Period: SEPTEMBER 2023

Cash Payment	E 001-5193415	Insurance- Gen Liability/Cr	quarterly insurance		\$7,835.25
Invoice 2898767	9/1/2023				
Cash Payment	E 001-5193416	Insurance- Police Professi	quarterly insurance		\$5,456.75
Invoice 2898767	9/1/2023				
Cash Payment	E 001-5193430	Insurance- Vehicles	quarterly insurance		\$2,956.00
Invoice 2898767	9/1/2023				
Cash Payment	E 001-5193430	Insurance- Vehicles	quarterly insuranc		\$5,916.75
Invoice 2898767	9/1/2023			Project 0	
Cash Payment	E 001-5193435	Insurance -Public Officials	quarterly insurance		\$8,187.50
Invoice 2898767	9/1/2023				
Cash Payment	E 002-3230550	Insurance	quarterly insurance		\$3,978.50
Invoice 2898767	9/1/2023				
Cash Payment	E 001-5193445	Insurance- Workers comp	quarterly insurance		\$25,831.00
Invoice 2898766	9/1/2023				
Cash Payment	E 002-3230550	Insurance	quarterly insurance		\$1,360.00
Invoice 289766	9/1/2023				
Transaction Date	9/7/2023	Town Bank	1110300	Total	\$61,521.75
Refer	<u>7865 RINTELMANN, BECKY</u>		-		
Cash Payment	G 001-3260800	FB Beautification Comm	reimb beautification- speaker & microphones		\$425.23
Invoice	9/13/2023				
Transaction Date	9/16/2023	Town Bank	1110300	Total	\$425.23
Refer	<u>7866 RITTER TECHNOLOGY, LLC</u>		-		
Cash Payment	E 001-5413210	PW equip maint & supplie	hose assembly		\$173.33
Invoice 91061-001	8/10/2023				
Transaction Date	9/16/2023	Town Bank	1110300	Total	\$173.33
Refer	<u>7894 RUEKERT MIELKE, INC.</u>		-		
Cash Payment	E 001-5143332	GIS Expense	Gis updates		\$150.25
Invoice 148202	9/12/2023				
Cash Payment	E 002-3230300	Inspection and Engineerin	Tosa shared sewer		\$691.45
Invoice 148200	9/12/2023				
Cash Payment	E 002-3230455	MMSD- PP/II Project Cost	design bidding		\$3,041.59
Invoice 148201	9/12/2023				
Cash Payment	E 013-5970401	Annual Street Paving	Gebhardt construction		\$30,068.01
Invoice 148204	9/12/2023				
Cash Payment	G 001-3340753	Resident Billings	Mandel water extension		\$3,207.74
Invoice 148205	9/12/2023				
Cash Payment	E 001-5423300	PW Consulting Services	RR -WTPR		\$463.50
Invoice 148199	9/12/2023				
Cash Payment	G 001-3340753	Resident Billings	1745 Westmoor		\$836.29
Invoice 148199	9/12/2023				
Cash Payment	G 001-3340753	Resident Billings	EG Lutheran		\$579.50
Invoice 148199	9/12/2023				
Cash Payment	E 001-5423300	PW Consulting Services	project status updates		\$739.29
Invoice 148199	9/12/2023				
Cash Payment	E 002-3230300	Inspection and Engineerin	sanitary sewer drawing updates-Heritage		\$1,915.00
Invoice 148199	9/12/2023				
Cash Payment	G 001-3340753	Resident Billings	1255 Lakeside Dr		\$679.00
Invoice 148199	9/12/2023				
Cash Payment	G 001-3340753	Resident Billings	construciton drawing review		\$3,589.00
Invoice 148199	9/12/2023				

Payments

Current Period: SEPTEMBER 2023

Cash Payment	E 013-5970402	Engineering/Design -	pathways		\$145.50
Invoice 148199		9/12/2023			
Cash Payment	E 005-5813100	Engineering/Consulting	Gebhardt drainage		\$129.75
Invoice 148199		9/12/2023			
Transaction Date	9/21/2023	Town Bank	1110300	Total	\$46,235.87
Refer	<u>7867 SAFEBUILT</u>		-		
Cash Payment	E 001-5241000	Inspections-Building	august permits		\$24,478.20
Invoice					
Cash Payment	E 001-5241100	Inspections-Electrical	august permits		\$7,481.50
Invoice					
Cash Payment	E 001-5241150	Inspections- HVAC	august permits		\$2,189.64
Invoice					
Cash Payment	E 001-5241200	Inspections- Plumbing	august permits		\$1,695.21
Invoice					
Cash Payment	E 001-5241350	Inspection-misc	august permits		\$935.00
Invoice					
Transaction Date	9/16/2023	Town Bank	1110300	Total	\$36,779.55
Refer	<u>7783 SAFETY KLEEN</u>		-		
Cash Payment	E 001-5443200	Contracted Recycling Coll	dpw oil recycled		\$285.00
Invoice 92553637		8/28/2023			
Transaction Date	9/7/2023	Town Bank	1110300	Total	\$285.00
Refer	<u>7784 SAFEWAY PEST MANAGEMENT</u>		-		
Cash Payment	E 001-5173200	GG Bldg maintenance	monthly service		\$60.00
Invoice 071415		8/9/2023			
Cash Payment	E 001-5173200	GG Bldg maintenance	monthly service		\$60.00
Invoice 715518		9/12/2023			
Transaction Date	9/7/2023	Town Bank	1110300	Total	\$120.00
Refer	<u>7792 SECURIAN FINANCIAL GROUP INC</u>		<u>Ck# 107103 9/8/2023</u>		
Cash Payment	E 001-5142005	GG life insurance	Oct life insur		\$125.65
Invoice 100123		10/1/2023			
Cash Payment	E 001-5202005	Dispatch Life Insurance	Oct life insur		\$65.34
Invoice 100123		10/1/2023			
Cash Payment	E 001-5212005	Police Life Insurance	Oct life insur		\$160.80
Invoice 100123		10/1/2023			
Cash Payment	E 001-5412005	DPW- life insurance	Oct life insur		\$74.86
Invoice 100123		10/1/2023			
Cash Payment	E 001-5612005	Forestry- Life Insur	Oct life insur		\$45.86
Invoice 100123		10/1/2023			
Cash Payment	E 006-5512005	Library- life insurance	Oct life insur		\$76.28
Invoice 100123		10/1/2023			
Cash Payment	G 001-2111600	Life Insurance Payable	Oct life insur		\$526.68
Invoice 100123		10/1/2023			
Transaction Date	9/8/2023	Town Bank	1110300	Total	\$1,075.47
Refer	<u>7886 SHARMA, ROHINI</u>		-		
Cash Payment	E 001-5523160	Instructor Fees-	instructor summer art class		\$627.37
Invoice		8/24/2023			
Transaction Date	9/19/2023	Town Bank	1110300	Total	\$627.37
Refer	<u>7785 SIGNS & LINES</u>		-		
Cash Payment	E 009-5990400	Police	signage for speed trailers		\$271.98
Invoice 56308		9/1/2023			

ELMGROVE, WI

09/21/23 10:03 AM

Page 8

Payments

Current Period: SEPTEMBER 2023

Transaction Date	9/7/2023	Town Bank	1110300	Total	\$271.98
Refer	7786 SIRCHIE				
Cash Payment	E 001-5213555	PD Investigation Supplies	testing kits		\$37.10
Invoice	0607075	8/23/2023			
Cash Payment	E 001-5213555	PD Investigation Supplies	testing kits		\$47.25
Invoice	0608176	8/30/2023			
Transaction Date	9/7/2023	Town Bank	1110300	Total	\$84.35
Refer	7869 SMART SPACES				
Cash Payment	E 011-6111000	Equipment Purchased-AR	service on audio in courtroom 7/31-8/1		\$384.38
Invoice	10001794	9/5/2023			
Transaction Date	9/16/2023	Town Bank	1110300	Total	\$384.38
Refer	7870 STAPLES ADVANTAGE				
Cash Payment	E 001-5193100	GG office supplies	misc supplies		\$27.34
Invoice	8071413611	8/26/2023			
Transaction Date	9/16/2023	Town Bank	1110300	Total	\$27.34
Refer	7787 STARK PAVEMENT CORP				
Cash Payment	E 005-5813500	Infrastructure Maintenance	dpw road supplies		\$519.08
Invoice	05062115	8/15/2023			
Transaction Date	9/7/2023	Town Bank	1110300	Total	\$519.08
Refer	7871 STARK PAVEMENT CORP				
Cash Payment	E 005-5813500	Infrastructure Maintenance	august materials		\$1,222.61
Invoice	5064642	8/31/2023			
Transaction Date	9/16/2023	Town Bank	1110300	Total	\$1,222.61
Refer	7872 STATEWIDE SECURITY SYSTEMS				
Cash Payment	E 001-5413000	Telephone,alarms PW	DPW facility monitoring -qtrly		\$105.00
Invoice	196293	9/1/2023			
Transaction Date	9/16/2023	Town Bank	1110300	Total	\$105.00
Refer	7862 STERNITZKY, NICCI				
Cash Payment	G 001-3260800	FB Beautification Comm	reimb for beautification expenses - gloves		\$26.73
Invoice		9/12/2023			
Transaction Date	9/16/2023	Town Bank	1110300	Total	\$26.73
Refer	7788 STREICHER S				
Cash Payment	E 001-5213105	Police-Uniforms-New/Repl	patches		\$44.97
Invoice	1650832	8/21/2023			
Cash Payment	E 001-5213410	Police-Firearms training e	holster		\$104.98
Invoice	1651852	8/25/2023			
Cash Payment	E 001-5213410	Police-Firearms training e	equipment		\$224.50
Invoice	1651197	8/22/2023			
Cash Payment	E 001-5213105	Police-Uniforms-New/Repl	uniform Sluka		\$353.97
Invoice	1651019	8/21/2023			
Cash Payment	E 001-5213105	Police-Uniforms-New/Repl	uniform Sluka-		\$875.00
Invoice	1650989	8/21/2023			
Cash Payment	E 001-5213410	Police-Firearms training e	supplies		\$11.99
Invoice	1653291	9/5/2023			
Cash Payment	E 001-5213410	Police-Firearms training e	badge		\$12.99
Invoice	1653294	9/5/2023			
Transaction Date	9/7/2023	Town Bank	1110300	Total	\$1,628.40
Refer	7873 TAPCO				

Payments

Current Period: SEPTEMBER 2023

Cash Payment	E 001-5423100	Signs/posts/line painting	2 stop signs- s barricades		\$224.20
Invoice	761568	9/5/2023			
Transaction Date	9/16/2023	Town Bank	1110300	Total	\$224.20
Refer	7789	TRANS UNION LLC	-		
Cash Payment	E 001-5203425	Dispatch recruitment	background		\$32.02
Invoice	8306079	8/25/2023			
Transaction Date	9/7/2023	Town Bank	1110300	Total	\$32.02
Refer	7874	UPTOWN MOTORS	-		
Cash Payment	E 001-5213210	Police-vehicle repair/maint	squad repairs- 9037		\$337.00
Invoice	505889	9/8/2023			
Transaction Date	9/16/2023	Town Bank	1110300	Total	\$337.00
Refer	7875	VON BRIESEN & ROPER SC	-		
Cash Payment	E 001-5163100	Legal Exp-de la Mora	retainer August		\$950.81
Invoice	435587	9/11/2023			
Cash Payment	E 001-5163100	Legal Exp-de la Mora	legal services August		\$4,425.00
Invoice	435576	9/11/2023			
Cash Payment	G 001-3340753	Resident Billings	legal serv -Mandel		\$6,725.00
Invoice	433576	9/11/2023			
Cash Payment	E 001-5121075	legal expense	legal August -circuit court- OWI		\$75.00
Invoice	435601	9/11/2023			
Cash Payment	E 001-5121075	legal expense	legal- court August		\$5,184.83
Invoice	435590	9/11/2023			
Cash Payment	E 001-5163100	Legal Exp-de la Mora	legal		\$9.83
Invoice	435590	9/11/2023			
Transaction Date	9/16/2023	Town Bank	1110300	Total	\$17,370.47
Refer	7892	WAUKESHA CO TECH COLLEGE	-		
Cash Payment	E 001-5233530	Fire- Training,Travel,Conf	Andrew Luke training		\$150.70
Invoice	S0808800	8/29/2023			
Cash Payment	E 008-5223520	EMS Training	Grewe and Karasti EMT		\$1,866.72
Invoice	S0808800	8/29/2023			
Transaction Date	9/21/2023	Town Bank	1110300	Total	\$2,017.42
Refer	7877	WAUKESHA CO TREASURER	-		
Cash Payment	E 001-5143300	Tax Roll Preparation Exp	1/2 tax billing charge		\$2,648.81
Invoice	50030046	8/4/2023			
Transaction Date	9/16/2023	Town Bank	1110300	Total	\$2,648.81
Refer	7876	WAUKESHA COUNTY CLERK OF C	-		
Cash Payment	R 001-4362000	Court Fines-Expense	August OWI and Jail surcharges		\$1,600.85
Invoice		9/11/2023			
Transaction Date	9/16/2023	Town Bank	1110300	Total	\$1,600.85
Refer	7864	WAUKESHA LIME & STONE COMP	-		
Cash Payment	E 005-5813500	Infrastructure Maintenance	materials		\$815.63
Invoice	1885439	8/24/2023			
Transaction Date	9/16/2023	Town Bank	1110300	Total	\$815.63
Refer	7878	WESTERN CULVERT & SUPPLY IN	-		
Cash Payment	E 005-5813500	Infrastructure Maintenance	culverts		\$3,048.00
Invoice	068986	8/25/2023			
Transaction Date	9/16/2023	Town Bank	1110300	Total	\$3,048.00
Refer	7879	WI COURT FINES AND SURCHARG	-		

Payments

Current Period: SEPTEMBER 2023

Cash Payment	R 001-4362000 Court Fines-Expense	August surcharges		\$4,380.24
Invoice	9/11/2023			
Transaction Date	9/16/2023	Town Bank	1110300	Total \$4,380.24

Fund Summary

	1110300 Town Bank	
001 General Fund	\$209,759.97	
002 Sewer Fund	\$10,986.54	
005 Stormwater Operation Fund	\$8,706.80	
006 Library Operating Fund	\$76.28	
007 5 Year Capital Fund	\$16,219.00	
008 Emergency Medical Service	\$3,348.20	
009 Donation Fund	\$925.93	
011 Covid- ARPA Fund	\$5,373.38	
013 Transportation Fund	\$552,371.89	
014 TIF #2 Special Revenue Fund	\$80,105.00	
	<u>\$887,872.99</u>	

Pre-Written Checks	\$1,678.98
Checks to be Generated by the Computer	\$886,194.01
Total	<u>\$887,872.99</u>

Payments

Current Period: SEPTEMBER 2023



Payments Batch Lib Sept 23 \$18,327.06

Refer	7733 BAKER & TAYLOR COMPANY	-	
Cash Payment	E 006-5513135 Books Non Fiction	materials	\$33.14
Invoice	2037725937	8/15/2023	
Cash Payment	E 006-5513105 Adult Audiobooks	materials	\$22.21
Invoice	2037725938	8/15/2023	
Cash Payment	E 006-5513134 Books Non Fiction	materials	\$19.44
Invoice	2037725939	8/15/2023	
Cash Payment	E 006-5513134 Books Non Fiction	materials	\$39.48
Invoice	2037725940	8/15/2023	
Cash Payment	E 006-5513131 Books Adult Fiction	materials	\$26.69
Invoice	2037725941	8/15/2023	
Cash Payment	E 006-5513131 Books Adult Fiction	materials	\$10.81
Invoice	2037725942	8/15/2023	
Cash Payment	E 006-5513131 Books Adult Fiction	materials	\$17.17
Invoice	2037725943	8/15/2023	
Cash Payment	E 006-5513137 Books NF 800	materials	\$17.76
Invoice	2037725944	8/15/2023	
Cash Payment	E 004-5513900 FOEGL gift expenditures	materials	\$79.83
Invoice	2037670978	8/15/2023	
Cash Payment	E 004-5513900 FOEGL gift expenditures	materials	\$298.52
Invoice	2037718420	8/11/2023	
Cash Payment	E 006-5513135 Books Non Fiction	materials	\$17.18
Invoice	2037732950	8/18/2023	
Cash Payment	E 004-5513900 FOEGL gift expenditures	materials	\$128.46
Invoice	2037732951	8/18/2023	
Cash Payment	E 004-5513900 FOEGL gift expenditures	materials	\$16.53
Invoice	2037732952	8/18/2023	
Cash Payment	E 006-5513134 Books Non Fiction	materials	\$19.17
Invoice	2037732953	8/18/2023	
Cash Payment	E 006-5513137 Books NF 800	materials	\$14.93
Invoice	2037732954	8/18/2023	
Cash Payment	E 004-5513900 FOEGL gift expenditures	materials	\$521.11
Invoice	2037735362	8/21/2023	
Cash Payment	E 006-5513106 Adult DVDs	materials	\$55.41
Invoice	H65973260	8/18/2023	
Cash Payment	E 006-5513131 Books Adult Fiction	materials	\$222.08
Invoice	2037770760	9/5/2023	
Cash Payment	E 006-5513135 Books Non Fiction	materials	\$86.94
Invoice	2037765666	9/1/2023	
Cash Payment	E 004-5513900 FOEGL gift expenditures	materials	\$13.99
Invoice	2037765667	9/1/2023	
Cash Payment	E 004-5513900 FOEGL gift expenditures	materials	\$292.56
Invoice	2037764707	9/1/2023	
Cash Payment	E 006-5513103 Children/Young Adult	materials	\$39.58
Invoice	2037698632	8/25/2023	
Cash Payment	E 006-5513103 Children/Young Adult	materials	\$78.42
Invoice	2037758503	8/30/2023	
Cash Payment	E 006-5513136 Books Travel	materials	\$17.67
Invoice	2037754192	8/25/2023	
Cash Payment	E 006-5513134 Books Non Fiction	materials	\$149.99
Invoice	2037754192	8/25/2023	

Payments

Current Period: SEPTEMBER 2023

Cash Payment	E 004-5513900	FOEGL gift expenditures	materials		\$19.80
Invoice	2037735129	8/22/2023			
Cash Payment	E 006-5513105	Adult Audiobooks	materials		\$22.21
Invoice	2037735130	8/22/2023			
Cash Payment	E 006-5513134	Books Non Fiction	materials		\$214.24
Invoice	2037735131	8/22/2023			
Cash Payment	E 006-5513135	Books Non Fiction	materials		\$14.38
Invoice	20377584219	8/30/2023			
Cash Payment	E 004-5513900	FOEGL gift expenditures	materials		\$15.90
Invoice	2037758430	8/30/2023			
Cash Payment	E 006-5513134	Books Non Fiction	materials		\$11.44
Invoice	2037758431	8/30/2023			
Cash Payment	E 006-5513134	Books Non Fiction	materials		\$34.38
Invoice	2037758432	8/30/2023			
Cash Payment	E 006-5513131	Books Adult Fiction	materials		\$16.62
Invoice	2037758433	8/30/2023			
Cash Payment	E 006-5513132	Books Large Print	materials		\$22.91
Invoice	2037758434	8/30/2023			
Cash Payment	E 006-5513137	Books NF 800	materials		\$31.20
Invoice	2037758435	8/30/2023			
Cash Payment	E 006-5513103	Children/Young Adult	materials		\$52.63
Invoice	2037722074	8/24/2023			
Cash Payment	E 006-5513103	Children/Young Adult	materials		\$51.02
Invoice	2037679048	8/22/2023			
Cash Payment	E 004-5513900	FOEGL gift expenditures	materials		\$80.27
Invoice	2037706872	8/22/2023			
Cash Payment	E 006-5513106	Adult DVDs	materials		\$10.79
Invoice	H65978160	8/28/2023			
Cash Payment	E 006-5513106	Adult DVDs	materials		\$17.99
Invoice	H65978161	8/23/2023			
Cash Payment	E 004-5513900	FOEGL gift expenditures	materials		\$244.23
Invoice	2037740110	8/22/2023			
Cash Payment	E 006-5513135	Books Non Fiction	materials		\$113.04
Invoice	2037699099	8/21/2023			
Cash Payment	E 006-5513137	Books NF 800	materials		\$23.52
Invoice	2037699100	8/21/2023			
Cash Payment	E 006-5513103	Children/Young Adult	materials		\$296.18
Invoice	2037735981	8/19/2023			
Cash Payment	E 006-5513106	Adult DVDs	materials		\$17.99
Invoice	H66074580	9/5/2023			
Transaction Date	8/28/2023	Town Bank	1110300	Total	\$3,549.81
Refer	7735 DEMCO	-			
Cash Payment	E 006-5513300	Library Supplies	supplies		\$371.44
Invoice	7344700	8/7/2023			
Transaction Date	8/28/2023	Town Bank	1110300	Total	\$371.44
Refer	7734 ENVISIONWARE	-			
Cash Payment	E 004-5513500	Lib Gift Expenses	RFID portable conversion cart rental		\$1,500.00
Invoice	67183	8/16/2023			
Cash Payment	E 004-5513500	Lib Gift Expenses	RFID project		\$4,385.00
Invoice	67287	8/28/2023			
Cash Payment	E 007-5970600	5 yr Capital Library	RFID software (5)		\$975.00
Invoice	67287	8/28/2023			

ELMGROVE, WI

09/12/23 3:44 PM

Page 3

Payments

Current Period: SEPTEMBER 2023

Transaction Date	8/28/2023	Town Bank	1110300	Total	\$6,860.00
Refer	<u>7798 FORWARD TS</u>				
Cash Payment	E 006-5513310	Library Copy Machine	Library Printer		\$94.79
Invoice	AR206302	8/28/2023			
Transaction Date	9/10/2023	Town Bank	1110300	Total	\$94.79
Refer	<u>7834 FRITZ-KLAUS, KARRI</u>				
Cash Payment	E 004-5513500	Lib Gift Expenses	fee for 5 lecture series-art history		\$1,340.00
Invoice		8/18/2023			
Transaction Date	9/12/2023	Town Bank	1110300	Total	\$1,340.00
Refer	<u>7797 HOOPLA</u>				
Cash Payment	E 006-5513120	Electronic materials	August billing for Hoopla use		\$332.06
Invoice	504294909	8/31/2023			
Transaction Date	9/10/2023	Town Bank	1110300	Total	\$332.06
Refer	<u>7736 LIBRARY STORE, INC. THE</u>				
Cash Payment	E 006-5513300	Library Supplies	supply labels		\$381.13
Invoice	645293	8/7/2023			
Transaction Date	8/28/2023	Town Bank	1110300	Total	\$381.13
Refer	<u>7795 MODERN MARKETING</u>				
Cash Payment	E 004-5513500	Lib Gift Expenses	pens		\$409.60
Invoice	MMI152930	9/1/2023			
Transaction Date	9/10/2023	Town Bank	1110300	Total	\$409.60
Refer	<u>7737 NEWSBANK, INC.</u>				
Cash Payment	E 004-5513900	FOEGL gift expenditures	annual subscriptions		\$3,320.00
Invoice	RN1102907	8/9/2023			
Transaction Date	8/28/2023	Town Bank	1110300	Total	\$3,320.00
Refer	<u>7799 ODP BUSINESS SOLUTIONS, LLC</u>				
Cash Payment	E 006-5513300	Library Supplies	library supplies		\$26.95
Invoice	327189197001	8/18/2023			
Transaction Date	9/10/2023	Town Bank	1110300	Total	\$26.95
Refer	<u>7738 ODP BUSINESS SOLUTIONS, LLC</u>				
Cash Payment	E 006-5513300	Library Supplies	headphones		\$9.99
Invoice	327189200001	8/11/2023			
Cash Payment	E 006-5513300	Library Supplies	headphones		\$35.99
Invoice	327189132001	8/11/2023			
Transaction Date	8/28/2023	Town Bank	1110300	Total	\$45.98
Refer	<u>7739 TAYLOR COMPUTER SERVICES, IN</u>				
Cash Payment	E 006-5513320	Computer Expense	July service		\$1,040.00
Invoice	25112	7/31/2023			
Cash Payment	E 006-5513320	Computer Expense	monthly fees -EDR mgmt		\$345.30
Invoice	25165	8/21/2023			
Transaction Date	8/28/2023	Town Bank	1110300	Total	\$1,385.30
Refer	<u>7796 WI LIBRARY ASSOC, INC</u>				
Cash Payment	E 006-5513200	Dues/Memberships	3 memberships		\$210.00
Invoice	18255	9/2/2023			
Transaction Date	9/10/2023	Town Bank	1110300	Total	\$210.00

Payments

Current Period: SEPTEMBER 2023

Fund Summary

	1110300 Town Bank	
004 Library Gift Fund		\$12,665.80
006 Library Operating Fund		\$4,686.26
007 5 Year Capital Fund		\$975.00
		<hr/>
		\$18,327.06

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$18,327.06
	<hr/>
Total	\$18,327.06

Payments

Current Period: AUGUST 2023

Payments Batch Sept 23 Lib CC				\$1,154.44
Refer	7827 AMAZON	-		
Cash Payment	E 006-5513106 Adult DVDs	materials		\$26.35
Invoice	8/22/2023			
Cash Payment	E 006-5513103 Children/Young Adult	materials		\$85.94
Invoice	9/6/2023			
Transaction Date	9/12/2023	Town Bank	1110300	Total \$112.29
Refer	7824 ASSOCIATED BAG COMPANY	-		
Cash Payment	E 006-5513300 Library Supplies	supplies		\$63.92
Invoice	8/14/2023			
Transaction Date	9/12/2023	Town Bank	1110300	Total \$63.92
Refer	7823 AT-A-GLANCE	-		
Cash Payment	E 006-5513300 Library Supplies	calendars		\$168.00
Invoice	081623			
Transaction Date	9/12/2023	Town Bank	1110300	Total \$168.00
Refer	7821 BOSWELL BOOK COMPANY	-		
Cash Payment	E 006-5513300 Library Supplies	supplies		\$26.95
Invoice	8/9/2023			
Transaction Date	9/12/2023	Town Bank	1110300	Total \$26.95
Refer	7822 BRUEGGERS	-		
Cash Payment	E 004-5513500 Lib Gift Expenses	staff mtg		\$34.94
Invoice	8/10/2023			
Transaction Date	9/12/2023	Town Bank	1110300	Total \$34.94
Refer	7831 DISNEY PLUS	-		
Cash Payment	E 004-5513900 FOEGL gift expenditures	streaming		\$20.98
Invoice				
Transaction Date	9/12/2023	Town Bank	1110300	Total \$20.98
Refer	7826 FAIRGROUNDS ELM GROVE	-		
Cash Payment	E 004-5513500 Lib Gift Expenses	training lunch		\$112.91
Invoice	082223			
Transaction Date	9/12/2023	Town Bank	1110300	Total \$112.91
Refer	7830 NETFLIX	-		
Cash Payment	E 004-5513900 FOEGL gift expenditures	streaming services		\$20.99
Invoice	9/2/2023			
Transaction Date	9/12/2023	Town Bank	1110300	Total \$20.99
Refer	7829 PANERA BREAD	-		
Cash Payment	E 004-5513500 Lib Gift Expenses	lunch -staff training		\$127.99
Invoice	0823/23 8/23/2023			
Transaction Date	9/12/2023	Town Bank	1110300	Total \$127.99
Refer	7832 PAYPAL.COM	-		
Cash Payment	E 004-5513900 FOEGL gift expenditures	aquarium maintance- Aquatics Unlimited		\$90.00
Invoice	004121 8/11/2023			
Cash Payment	E 004-5513900 FOEGL gift expenditures	aquarium maintance- Aquatics Unlimited		\$90.00
Invoice	0056042 8/31/2023			
Transaction Date	9/12/2023	Town Bank	1110300	Total \$180.00
Refer	7825 SENDIKS	-		

Payments

Current Period: AUGUST 2023

Cash Payment	E 004-5513500	Lib Gift Expenses	supplies and staff mtg treats		\$135.98
Invoice		8/17/2023			
Cash Payment	E 004-5513500	Lib Gift Expenses	staff mtg treats		\$38.75
Invoice		9/1/2023			
Cash Payment	E 006-5513430	Adult Programing	adult program		\$10.98
Invoice		9/1/2023			
Cash Payment	E 004-5513500	Lib Gift Expenses	author event		\$23.53
Invoice		9/8/2023			
Cash Payment	E 006-5513300	Library Supplies	water		\$22.47
Invoice		9/8/2023			
Transaction Date	9/12/2023		Town Bank	1110300	Total \$231.71
Refer	7828	STARBUCKS	-		
Cash Payment	E 004-5513500	Lib Gift Expenses	staff training- breakfast		\$38.22
Invoice		8/22/2023			
Transaction Date	9/12/2023		Town Bank	1110300	Total \$38.22
Refer	7833	USPS	-		
Cash Payment	E 006-5513420	Postage	postage		\$15.54
Invoice		8/28/2023			
Transaction Date	9/12/2023		Town Bank	1110300	Total \$15.54

Fund Summary

	1110300	Town Bank	
004 Library Gift Fund			\$734.29
006 Library Operating Fund			\$420.15
			<u>\$1,154.44</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$1,154.44
Total	<u>\$1,154.44</u>

Payments

Current Period: SEPTEMBER 2023



Payments Batch Sept 2023 CC \$16,228.58

Refer	7746 10-S TENNIS SUPPLY		-		
Cash Payment	E 001-5523300	Tennis Program	windscreen		\$332.13
Invoice	221834	8/24/2023			
Transaction Date	8/29/2023	Town Bank	1110300	Total	\$332.13
Refer	7740 AHLBORN EQUIPMENT INC		-		
Cash Payment	E 001-5413210	PW equip maint & supplie	dpw supplies- earplug		\$34.59
Invoice	382811	8/23/2023			
Cash Payment	E 001-5413210	PW equip maint & supplie	dpw supplies- tie downs and cables		\$74.25
Invoice	382530	8/15/2023			
Transaction Date	8/29/2023	Town Bank	1110300	Total	\$108.84
Refer	7741 AMAZON		-		
Cash Payment	E 001-5193100	GG office supplies	gg supplies		\$18.98
Invoice		8/11/2023			
Cash Payment	E 008-5223290	Ambulance Misc	ems supplies		\$52.09
Invoice		8/11/2023			
Cash Payment	E 001-5193100	GG office supplies	gg supplies		\$12.95
Invoice		8/12/2023			
Cash Payment	E 001-5233205	Fire-supplies&maintenanc	fire- batteries tape		\$29.98
Invoice		8/13/2023			
Cash Payment	E 001-5173300	Building Supplies	elevator- lights		\$77.40
Invoice		8/8/2023			
Cash Payment	E 001-5413210	PW equip maint & supplie	dpw diesel pump		\$289.99
Invoice		8/14/2023			
Cash Payment	E 001-5233400	Fire-Communications	supplies label maker		\$32.18
Invoice		8/20/2023			
Cash Payment	E 001-5233400	Fire-Communications	return		-\$19.98
Invoice		9/3/2023			
Cash Payment	E 001-5203510	Dispatch- office equipmen	printer stand		\$69.98
Invoice		9/8/2023			
Cash Payment	E 001-5413210	PW equip maint & supplie	dpw supplies		\$11.98
Invoice		8/29/2023			
Cash Payment	E 001-5413210	PW equip maint & supplie	safety glasses		\$59.57
Invoice		8/20/2023			
Cash Payment	E 001-5413210	PW equip maint & supplie	equipment		\$49.95
Invoice		8/15/2023			
Cash Payment	E 001-5173200	GG Bldg maintenance	air compressor		\$33.49
Invoice		8/23/2023			
Cash Payment	E 001-5173300	Building Supplies	comm room lights		\$77.40
Invoice		8/24/2023			
Cash Payment	E 001-5173300	Building Supplies	air compressor		\$26.95
Invoice		9/1/2023			
Cash Payment	E 001-5173200	GG Bldg maintenance	soap		\$99.98
Invoice		9/5/2023			
Cash Payment	E 001-5233205	Fire-supplies&maintenanc	supplies		\$101.98
Invoice		9/8/2023			
Cash Payment	E 001-5233205	Fire-supplies&maintenanc	labeling tape		\$21.40
Invoice		8/14/2023			
Cash Payment	E 001-5173200	GG Bldg maintenance	air compressor switch		\$33.49
Invoice		8/23/2023			

ELMGROVE, WI

09/19/23 12:20 PM

Page 2

Payments

Current Period: SEPTEMBER 2023

Cash Payment	E 001-5173200	GG Bldg maintenance	air cmpressor supplies		\$26.00
Invoice		8/23/2024			
Cash Payment	E 009-5990700	Recreation	Friday Flicks		\$5.24
Invoice		8/10/2023			
Cash Payment	E 001-5413210	PW equip maint & supplie	weed trimmer part		\$25.97
Invoice		9/9/2023			
Cash Payment	E 001-5213410	Police-Firearms training e	1st responder door stops		\$79.96
Invoice		9/10/2023			
Transaction Date	8/29/2023	Town Bank	1110300	Total	\$1,216.93
Refer	<u>7841 AMERICAN AED</u>		-		
Cash Payment	E 009-5990600	EMS	squad aed kit		\$646.00
Invoice		8/18/2023			
Transaction Date	9/15/2023	Town Bank	1110300	Total	\$646.00
Refer	<u>7838 APPOINTMENT QUEST</u>		-		
Cash Payment	E 001-5143335	Assessor Services	assessor scheduling		\$45.00
Invoice	528502410061	9/2/2023			
Transaction Date	9/15/2023	Town Bank	1110300	Total	\$45.00
Refer	<u>7803 BATTERIES PLUS</u>		-		
Cash Payment	E 001-5413210	PW equip maint & supplie	batteries		\$21.25
Invoice		8/31/2023			
Transaction Date	9/11/2023	Town Bank	1110300	Total	\$21.25
Refer	<u>7743 BOUND TREE MEDICAL LLC</u>		-		
Cash Payment	E 008-5223230	Ambo Medical Supplies	supplies		\$222.49
Invoice	65435820	8/22/2023			
Cash Payment	E 008-5223230	Ambo Medical Supplies	supplies		\$180.06
Invoice	65441541	8/25/2023			
Transaction Date	8/29/2023	Town Bank	1110300	Total	\$402.55
Refer	<u>7744 CARLIN</u>		-		
Cash Payment	E 001-5613400	Forestry-Village Landscapi	flower supplies		\$197.64
Invoice	7012985-00	8/14/2023			
Transaction Date	8/29/2023	Town Bank	1110300	Total	\$197.64
Refer	<u>7836 CON-COR COMPANY, INC</u>		-		
Cash Payment	E 001-5613200	Forestry Tree Care	forestry supplies		\$219.14
Invoice	22781	9/7/2023			
Transaction Date	9/15/2023	Town Bank	1110300	Total	\$219.14
Refer	<u>7839 CONSTANT CONTACT</u>		-		
Cash Payment	E 001-5193699	Community Relations	communication software		\$35.00
Invoice		9/8/2023			
Transaction Date	9/15/2023	Town Bank	1110300	Total	\$35.00
Refer	<u>7804 COSTCO</u>		-		
Cash Payment	G 008-3260150	FB-EMS Drill Funds	training		\$53.85
Invoice		9/6/2023			
Transaction Date	9/11/2023	Town Bank	1110300	Total	\$53.85
Refer	<u>7805 CROWN AWARDS</u>		<u>Ck# 006091E 9/11/2023</u>		
Cash Payment	E 001-5523600	Baseball Program	refund sales tax		-\$8.01
Invoice					
Transaction Date	9/11/2023	Town Bank	1110300	Total	-\$8.01
Refer	<u>7745 DICKS SPORTING GOODS</u>		-		

Payments

Current Period: SEPTEMBER 2023

Cash Payment	E 001-5523198	Building/Grounds Mainena	volleyball net						\$149.09
Invoice	201009248077	8/17/2023							
Transaction Date	8/29/2023		Town Bank	1110300		Total			\$149.09
Refer	7807	DOMINOS PIZZA	-						
Cash Payment	G 001-3260450	FB-Fire Drill Funds	fire drill training						\$45.00
Invoice	8/29/2023								
Cash Payment	G 001-3260450	FB-Fire Drill Funds	fire drill training						\$54.00
Invoice	8/22/2023								
Transaction Date	9/11/2023		Town Bank	1110300		Total			\$99.00
Refer	7835	ELLIOTT ACE HARDWARE	-						
Cash Payment	G 001-3260450	FB-Fire Drill Funds	fire						\$5.87
Invoice	8/11/2023								
Transaction Date	9/15/2023		Town Bank	1110300		Total			\$5.87
Refer	7882	FACTORY MOTOR PARTS	Ck# 006092E 9/19/2023						
Cash Payment	E 001-5413210	PW equip maint & supplie	refund to credit card- check pymt made						-\$310.77
Invoice	8/22/2023								
Transaction Date	9/19/2023		Town Bank	1110300		Total			-\$310.77
Refer	7742	FARM & FLEET	-						
Cash Payment	E 001-5413210	PW equip maint & supplie	hydroseeder part						\$13.99
Invoice	8/14/2023								
Transaction Date	8/29/2023		Town Bank	1110300		Total			\$13.99
Refer	7802	FLAG CENTER INC	-						
Cash Payment	E 001-5523198	Building/Grounds Mainena	flags						\$232.80
Invoice	0095680	8/30/2023							
Transaction Date	9/11/2023		Town Bank	1110300		Total			\$232.80
Refer	7809	FOX VALLEY TECHNICAL COLLEG	-						
Cash Payment	G 007-1235000	Due From Elmbrook- SRO	school resource officer training						\$295.00
Invoice	8/18/2023								
Transaction Date	9/11/2023		Town Bank	1110300		Total			\$295.00
Refer	7748	HOME DEPOT	-						
Cash Payment	E 005-5813500	Infrastructure Maintenanc	supplies						\$10.75
Invoice	8/22/2023								
Transaction Date	8/29/2023		Town Bank	1110300		Total			\$10.75
Refer	7810	HYATT	-						
Cash Payment	G 007-1235000	Due From Elmbrook- SRO	lodging SRO training						\$251.00
Invoice									
Transaction Date	9/11/2023		Town Bank	1110300		Total			\$251.00
Refer	7881	INDEED	-						
Cash Payment	E 001-5143099	GG- miscellaneous exp	admin asst position posting						\$6.21
Invoice	83151312	8/31/2023							
Transaction Date	9/19/2023		Town Bank	1110300		Total			\$6.21
Refer	7750	INTABLLC	-						
Cash Payment	E 001-5143199	Election Miscellaneous	election- I voted stickers						\$85.26
Invoice	204544A	8/17/2023							
Transaction Date	8/29/2023		Town Bank	1110300		Total			\$85.26
Refer	7808	JILLYS CAR WASH & MARKET	-						

ELMGROVE, WI

09/19/23 12:20 PM

Page 4

Payments

Current Period: SEPTEMBER 2023

Cash Payment	E 001-5213200	Police Gasoline	gas for squads-pumps down						\$101.86
Invoice									
Transaction Date	9/11/2023		Town Bank	1110300		Total			\$101.86
Refer	7811 KALAHARI RESORT								
Cash Payment	E 001-5203420	Dispatch-school/seminar	conference lodging-riley						\$90.00
Invoice 8/29/2023									
Transaction Date	9/11/2023		Town Bank	1110300		Total			\$90.00
Refer	7751 LEAGUE WIS. MUNICIPALITIES								
Cash Payment	E 001-5143000	GG Training/Dues	publication						\$25.00
Invoice 233799083 8/9/2023									
Transaction Date	8/29/2023		Town Bank	1110300		Total			\$25.00
Refer	7752 LOWES HOME CENTERS INC								
Cash Payment	G 001-3260450	FB-Fire Drill Funds	firehouse supplies						\$10.08
Invoice 8/16/2023									
Transaction Date	8/29/2023		Town Bank	1110300		Total			\$10.08
Refer	7747 MILWAUKEE JOURNAL SENTINEL								
Cash Payment	E 001-5193200	GG Print/Publish/Postage	publication of liquor licenses						\$115.92
Invoice LWIX0017259 8/15/2023									
Transaction Date	8/29/2023		Town Bank	1110300		Total			\$115.92
Refer	7753 NAPA NEW BERLIN								
Cash Payment	E 001-5413199	PW Bldg & grounds maint	batteries						\$521.97
Invoice 8/23/2023									
Cash Payment	E 001-5413210	PW equip maint & supplie	supplies						\$131.98
Invoice 9/5/2023									
Transaction Date	8/29/2023		Town Bank	1110300		Total			\$653.95
Refer	7801 NORTHERN TOOL AND EQUIPMEN								
Cash Payment	E 001-5413210	PW equip maint & supplie	dpw supplies						\$97.98
Invoice 128910 8/29/2023									
Cash Payment	E 001-5413210	PW equip maint & supplie	Fuel works transfer system						\$299.99
Invoice 98611379 8/11/2023									
Transaction Date	9/11/2023		Town Bank	1110300		Total			\$397.97
Refer	7754 PICK AND SAVE								
Cash Payment	G 001-3260450	FB-Fire Drill Funds	training						\$26.76
Invoice 8/12/2023									
Cash Payment	G 001-3260450	FB-Fire Drill Funds	training						\$20.52
Invoice 8/18/2023									
Cash Payment	G 001-3260450	FB-Fire Drill Funds	training						\$28.47
Invoice 8/25/2023									
Cash Payment	G 001-3260450	FB-Fire Drill Funds	training						\$25.62
Invoice 9/11/2023									
Transaction Date	8/29/2023		Town Bank	1110300		Total			\$101.37
Refer	7812 PLATINUM EDUCATIONAL GROUP								
Cash Payment	E 008-5223520	EMS Training	materials for EMT class- Grewe						\$85.00
Invoice 8/22/2023									
Cash Payment	E 008-5223520	EMS Training	materials for EMT class- Karasti						\$85.00
Invoice 8/25/2023									
Transaction Date	9/11/2023		Town Bank	1110300		Total			\$170.00
Refer	7840 RING CENTRAL								

Payments

Current Period: SEPTEMBER 2023

Cash Payment	E 001-5523100	Recreation -Telephone	pool phone		\$38.64
Invoice	10074804002	8/31/2023			
Transaction Date	9/15/2023	Town Bank	1110300	Total	\$38.64
Refer	7858	RUSSO	-		
Cash Payment	E 001-5413210	PW equip maint & supplie	battery AP500S		\$299.00
Invoice	120376386	9/8/2023			
Cash Payment	E 001-5413210	PW equip maint & supplie	chain saw and charger		\$628.00
Invoice	120367073	8/28/2023			
Transaction Date	9/16/2023	Town Bank	1110300	Total	\$927.00
Refer	7800	SAMS CLUB	-		
Cash Payment	G 001-3260450	FB-Fire Drill Funds	fire		\$143.08
Invoice		9/5/2023			
Transaction Date	9/11/2023	Town Bank	1110300	Total	\$143.08
Refer	7756	SITE ONE LANDSCAPE SUPPLY	-		
Cash Payment	E 001-5613350	Tree Care-Emerald Ash	tree care		\$96.10
Invoice	133415355-001	8/11/2023			
Transaction Date	8/29/2023	Town Bank	1110300	Total	\$96.10
Refer	7859	SP FUME DOG	-		
Cash Payment	E 001-5413210	PW equip maint & supplie	portable weld extractor		\$5,680.60
Invoice		9/15/2023			
Transaction Date	9/16/2023	Town Bank	1110300	Total	\$5,680.60
Refer	7757	SPECTRUM - CREDIT CARD	-		
Cash Payment	E 001-5173100	GG utilities	POTS lines		\$269.91
Invoice	0052043072223	8/21/2023			
Transaction Date	8/29/2023	Town Bank	1110300	Total	\$269.91
Refer	7813	STO-COTE PRODUCTS	-		
Cash Payment	E 001-5523198	Building/Grounds Mainena	ice rink liner		\$1,512.80
Invoice	75992	8/31/2023			
Transaction Date	9/11/2023	Town Bank	1110300	Total	\$1,512.80
Refer	7814	UPS	-		
Cash Payment	E 001-5233205	Fire-supplies&maintenanc	shipping for fire equip		\$27.58
Invoice		8/11/2023			
Transaction Date	9/11/2023	Town Bank	1110300	Total	\$27.58
Refer	7815	USPS	-		
Cash Payment	E 001-5193200	GG Print/Publish/Postage	cobra notices		\$38.60
Invoice		8/31/2023			
Transaction Date	9/11/2023	Town Bank	1110300	Total	\$38.60
Refer	7816	WHENTOWORK	-		
Cash Payment	E 001-5233340	Computer Software	scheduling software-fire		\$360.00
Invoice	40045425-60-12-	9/5/2023			
Transaction Date	9/11/2023	Town Bank	1110300	Total	\$360.00
Refer	7817	WHITLOW S SECURITY SPECIALIS	-		
Cash Payment	E 008-5223200	Ambo Maint	ems key		\$3.50
Invoice		8/30/2023			
Transaction Date	9/11/2023	Town Bank	1110300	Total	\$3.50
Refer	7837	WI DEPT OF ADMINISTRATION	-		

Payments

Current Period: SEPTEMBER 2023

Cash Payment	E 001-5241000	Inspections-Building	bldg permit seals						\$1,030.10
Invoice	23002314	8/30/2023							
Transaction Date	9/15/2023		Town Bank	1110300		Total			\$1,030.10
Refer	7842	WI DEPT OF SAFETY 78086	-						
Cash Payment	E 001-5173200	GG Bldg maintenance	boiler and elevator permits						\$153.00
Invoice		8/29/2023							
Transaction Date	9/15/2023		Town Bank	1110300		Total			\$153.00
Refer	7818	WORCS.DOJ.WI	-						
Cash Payment	E 001-5143099	GG- miscellaneous exp	background checks						\$98.00
Invoice		9/5/2023							
Transaction Date	9/11/2023		Town Bank	1110300		Total			\$98.00
Refer	7819	WPRA	-						
Cash Payment	E 001-5524900	Rec Misc	position open posting						\$75.00
Invoice	5818	8/10/2023							
Transaction Date	9/11/2023		Town Bank	1110300		Total			\$75.00

Fund Summary

	1110300	Town Bank
001 General Fund		\$14,338.60
005 Stormwater Operation Fund		\$10.75
007 5 Year Capital Fund		\$546.00
008 Emergency Medical Service		\$681.99
009 Donation Fund		\$651.24
		<u>\$16,228.58</u>

Pre-Written Checks		(\$318.78)
Checks to be Generated by the Computer		\$16,547.36
Total		<u>\$16,228.58</u>