

VILLAGE OF ELM GROVE

13600 Juneau Boulevard
Elm Grove, WI 53122

RECREATION COMMITTEE

September 16th * 4:00 PM * Park View Room
AGENDA

1. Call meeting to order

2. Review and Approve Meeting Minutes Dated August 19th, 2021

Documents:

[*RC081921m.pdf*](#)

3. Discussion & Updates on Pool House Renovation

Documents:

[*Poolhouse Rennovations Pricing List. DRAFT 09.09.21.pdf*](#)

4. Fall Program Update

5. Old Business

Basketball Hoops

6. New Business

Oktoberfest Sept. 17th-18th

7. Adjourn

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires that the meeting or materials for the meeting has to be in an accessible location or format must contact the Village Clerk, Michelle Luedtke, at 262-782-6700 or 13600 Juneau Boulevard by 3:00 PM Friday prior to the meeting so that any necessary arrangements can be made to accommodate your

request.

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in the above notice.

RECREATION COMMITTEE

MEETING MINUTES

August 19th, 2021 4:00pm P.M., Park View Room

1.) Call meeting to order

Village President Palmer called the meeting to order at 4:02pm

Present: Mr. Wes Parkin, Dr. Susan Retzack, Mr. Ryan Black, Trustee Tom Michalski, Village President Neil Palmer

Present by Zoom: Mrs. Allison Kelly

Absent: Trustee and Chairperson Katy Cornell, Mrs. Stacy Barry-Coffey

Also Present: Mr. Jerod Mikkelsen, Recreation Director and David DeAngelis, Village Manager

2.) Review and Approve Meeting Minutes Dated July 15th, 2021

After discussion, Dr. Retzack made a motion to approve the minutes as written, Mrs. Kelly seconded the motion, and motions approved 6-0.

3.) July 2021 Elm Grove Pool Report

Mr. Mikkelsen presented his summer 2021 report for the committee. Mr. Mikkelsen stated that the pool patron numbers were up significantly from years past and the pool saves were higher due to the amount of patrons using the pool but no major incidents occurred this season and overall was a very successful season at the pool.

4.) 2021 Program Report

Mr. Mikkelsen presented his memo to the on the outcome of 2021 as a whole. Mr. Mikkelsen stated that there were many challenges specifically with staffing which he will work with the committee and coordinate a plan to have more successful staff for next summer. Mr. Mikkelsen's plan included upgrading the bathrooms and delegating tasks to more appropriately trained staff such as cleaning. After further discussion Mr. Mikkelsen was glad to hear feedback from the committee and will continue to work to better the department.

5.) Discussion and Possible Action on July 29th Pool Party Incident

Mr. Mikkelsen updated the committee on a pool party incident that occurred. The pool was reserved by a non-resident of Elm Grove and the party was advertised and the person that made the pool party reservation was charging and entrance fee for people attending their party. Throughout the night staff saw people smoking on the pool deck and asked them to stop. The pool party grew larger and patrons did not stop smoking on the pool deck. One staff member told a supervisor that they had seen someone show what looked like a gun around a patron's waistband. The supervisor immediately called the police. With the help of Elm Grove Police and Brookfield Police the party was safely stopped there was no further incidents. After discussion the Recreation committee asked Mr. Mikkelsen to research other communities' process on facility reservation policies and to work on a training for all Village Staff on how to properly manage situations similar to this incident.

6.) Discussion and Possible Action on Elm Grove Pool Bathroom Cleanliness

Village President Neil Palmer discussed the state of the bathrooms on the Elm Grove Pool need to change. He explained that due to the age of the building, the building being outdoors and lack of upgrades sanitation was unobtainable. Village President Palmer stated that Mr. Mikkelsen, Mr. De Angelis and Department of Public Works will be coming up with a plan to successfully upgrade the pool house bathroom and changing areas and will be completed by next spring. After further discussion Dr. Retzack made a motion to recommend to the Village Board to request the Elm Grove Poolhouse bathrooms and locker rooms in 8 months' time be upgraded to meet the 2022 standards. Mr. Parkin seconded the motion, motion passed 6-0.

7.) 4th of July Recap

Mr. Mikkelsen presented Mary Indens analysis of the 2021 4th of July and her request for a volunteer coordinator to go back to coordinating the event. After further discussion the committee asked Mr. Mikkelsen to do more research on areas that have food trucks and their process they use to get more food truck at their event.

8.) Old business

No old business was reported

9.) New Business

Dr. Retzack reported that there is a broken hoop at the basketball courts and the nets need to be replaced.

Village President Palmer asked for there to be a consideration of a smaller basketball hoop for youth. Elm Grove Resident Ms. Rosenbun presented a request on having Pickle ball leagues start at the Village of Elm Grove as

well as lessons. Also she requested that there be reserved time specially for pickle ball during the week and weekend. After discussion the committee asked Mr.Mikkelsen to offer special time slots for pickle ball in the fall to test out the popularity.

10.) Adjourn

Mr.Black made a motion to adjourn, Trustee Michalski seconded the motion motion passed 6-0

Respectfully Submitted,

Jerod K. Mikkelsen, Recreation Director

DRAFT

2021 Elm Grove Pool House Re

<u>Item</u>	<u>Units</u>
Bathrooms	
Toilets	8
Urinals	3
Sink Facuets	7
Soap Dispensers	7
Hand dryers	6
Stalls	
Mens Changing Area	
Indoor Bathrooms	
Womens Changing Area	
Exterior Bathrooms	
Poolhouse Interior/Exterior	
Ceiling Fans	2
Mirror Replacements	8
Outside Lighting Mens	8
Interior Lighting (LED)	
Exterior Bathroom Lighting	
Paint	
Replacement decking for basement stairs	
Replacement of Shower fixtures	
Poolhouse Lockers	
Lockerroom Bench Replacements	
Poolhouse Cleaning	
Poolhouse Deep Cleaning	
Hypoxy Treatment for Floors	
Poolhouse Roof	
Additon of Poolhouse Lockerroom Roof	

Totals:

Innovation Pricing List

Cost

\$ 3,620.32
\$ 1,295.37
\$ 2,334.29
\$ 350.00
\$ 684.00

\$ 2,880.00
\$ 6,013.00
\$ 8,812.00
\$ 4,852.00

\$ 240.00
\$ 400.00
\$ 560.00
\$ 2,620.00
\$ 420.00
\$ 450.00
\$ 878.50
\$ 1,556.80
\$ 8,000.00

\$ 45,966.28