

VILLAGE OF ELM GROVE

13600 Juneau Boulevard
Elm Grove, WI 53122

FINANCE COMMITTEE

Thursday September 10, 2020 * 7:30 AM * Park View Room

AGENDA

1. Call meeting to order.
2. Review and discussion of proposed capital budget

Draft 2021-2025 Proposed Capital Budget

Documents:

[Memo - budget meeting 9-10-20.pdf](#)

3. Other Business
4. Adjournment

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires that the meeting or materials for the meeting has to be in an accessible location or format must contact the Village Clerk, Michelle Luedtke, at 262-782-6700 or 13600 Juneau Boulevard by 3:00 PM Friday prior to the meeting so that any necessary arrangements can be made to accommodate your request.

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in the above notice

Memo

September 4, 2020

To: Finance Committee and Village Trustees

From: David De Angelis and Monica Hughes

RE: Five Year Capital Budget for Years 2021-2025

Attached is the proposed five year capital budget for discussion at the workshop on Thursday September 10, 2020. Department heads will be present to discuss their individual budgets and answer questions.

The budget has been prepared evaluating the needs for the next 5 years. The village procedure is to include capital items (those greater than \$5,000 and with a life greater than 1 year) in the budget in the fifth year which allows financing at 20% over a 5 year period. Some equipment items/projects are moved in the cycle as needed due to changing conditions, breakage, or village board/committee direction. Also included in the budget is funding for new equipment in the upcoming year. New equipment is considered to be items in value of \$1000-\$5000 and life greater than 1 year. The village began including new equipment in the capital budget 2 years ago. As in past year's an additional amount (\$50,000) is budgeted for future fire truck replacement needs. This is the same level as last year.

The current budget includes a tax levy of \$936,800 an increase above the final 2019 levy of \$741,500 of \$195,550. It is estimated that our available tax levy increase for the current year due to new construction growth will be approximately \$83,000. Staff has been working on the budget for the past month and reviewed proposed items closely in an effort to determine what should be expected in the next 5 years. The current draft supports equipment that is needed to continue services efficiently and projects that the village has prioritized. At the September meeting department heads will discuss the items included. As we develop the operating budget and meet in October we will again look at the capital items and the overall Village needs and tax levy.

The current budget continues to include \$389,000 for pathways in year 2023 as identified by the village board and includes \$111,000 for the village's share of the sidewalk cost on North Avenue to be paid in 2022. Specific pathways other than the North Ave project have not been identified, but are being discussed by committees and many residents have expressed support. As costs increase with changing economic conditions and emissions standards we have increased the cost for public works vehicles and police squads over the last two years.

A number of items were moved within the 5 year period as staff evaluated equipment and infrastructure conditions. In the infrastructure budget-repaving on the village hall parking lots has been increased from \$149,000 for 2 years to \$213,000 for both 2023 and 2024 to reflect expanding the project to

pavement reconstruction including sidewalk replacement as compared to resurfacing. The Marcella Bridge remains in the budget as it was last year, representing the village's 20% of estimated cost of \$400,000. As was discussed in prior meetings this bridge will continue to be monitored closely but not replaced until necessary and we will continue to do repairs as needed. The current bridge inspection report shows an increased rating after the village's recent repairs. The bridge is reflected in 2024 for replacement.

Two public works plow trucks are included in 2024 and 2025. Currently trucks are scheduled for replacement on a 12 year cycle but are evaluated and extended if operating well. Due to recent changes in the engines of these trucks, once these have been replaced, future trucks will use a 14 year cycle. The replacement of the public works utility bucket truck is shown in 2024 and reflects the costs of a new chassis and moving the current equipment to that chassis. As we approach replacement, staff will also look at availability of used trucks.

The police budget includes the replacement of Tasers in 2025. In conjunction with the replacement, the project includes body cameras which may be mandated in the future. The department will monitor requirements for use of this equipment. Currently the budget includes the initial cost of \$68,100 for the equipment but it should be noted that the ongoing annual expense is estimated at \$47,600 per year. The project request form includes more information on this cost.

The EMS budget includes the final year of funding for the new ambulance which was purchased this year. The department was given approval to purchase this one year ahead of the planned replacement in 2021. In 2020 the capital fund included 80% of the \$268,000 ambulance. This year's funding of \$53,000 will repay the fund advancement. The department has also added to this year's budget 3 pieces of equipment to be purchased in 2021-2023. The total cost of the equipment is \$85,550 though the department intends to use \$25,000 of money received through a donation to help fund the 2021 purchase of a defibrillator with capnography capabilities. These pieces of equipment will all be for the village's 2nd ambulance.

The annual street paving continues to be included in the budget. Next years planned paving will be a portion of Highland Drive from Juneau to Watertown Plank Road at an estimated cost based on 2019 pricing of \$241,000. The Village finds itself in the same position of many municipalities of finding a way to fund its road system within the parameters of the tax levy limits. The Village is currently evaluating a longer term road replacement schedule and possible sources of funding.

This draft is for preliminary discussion and consideration of proposed equipment and projects. As the budget is reviewed, projects may need to be reviewed and move into future years or other sources of funding discussed. Village-wide priorities may also determine when a project should be done. The capital budget will be evaluated again in conjunction with the operating budget and overall levy requirement and limits at the October workshops.