

# VILLAGE OF ELM GROVE

13600 Juneau Boulevard  
Elm Grove, WI 53122

## BOARD OF REVIEW

Thursday, July 13, 2023 \* 6:00 PM \* Park View Room

or via Zoom:

[https://us02web.zoom.us/j/82238596297?  
pwd=Snp6dWM5RkpGNmgvYnRaaUk0bjF6QT09](https://us02web.zoom.us/j/82238596297?pwd=Snp6dWM5RkpGNmgvYnRaaUk0bjF6QT09)

Meeting ID: 822 3859 6297      Passcode: 808786

## AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Confirmation of appropriate Board of Review and Open Meeting Notices**

*Documents:*

*Board of Review 2023.pdf*

4. **Select Chairperson and Vice-Chairperson**
5. **Verify that at least one member has met the training requirements**

*Documents:*

*Koleski Affidavit of BOR Training.pdf*

6. **Receipt of the Assessment Roll by the Clerk from the Assessor**

The Open Book Assessment Roll is available online at [www.elmgroviewi.org](http://www.elmgroviewi.org) under Clerk/Board of Review. To search your individual property by address on the County website - visit [tax.waukeshacounty.gov](http://tax.waukeshacounty.gov). The Open Book Assessment Roll is also available in the lobby at Village Hall. The approved Assessment Roll with changes from the BOR meeting will be available online after the BOR meeting has concluded.

7. **Review the Assessment Roll**

- 1) Examine the roll
- 2) Correct description or calculation errors

3) Add omitted property

4) Eliminate double assessed property

Confirm the Assessor has certified all corrections of error under Wis. Stat. 70.43.

Verify with the Assessor that Open Book changes are included in the Assessment Roll

**8. Allow taxpayers to examine the assessment data**

**9. Acceptance of any objections filed at beginning of meeting**

**10. Review Notices of Intent to File Objection**

**11. Hearing of Any Objections and/or Requests for a Waiver**

**12. Action on the acceptance of the Assessment Roll**

**13. Adjourn**

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires that the meeting or materials for the meeting has to be in an accessible location or format must contact the Village Clerk at 262-782-6700 or 13600 Juneau Boulevard by 3:00 PM Friday prior to the meeting so that any necessary arrangements can be made to accommodate your request.

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in the above notice.