

VILLAGE OF ELM GROVE

13600 Juneau Boulevard
Elm Grove, WI 53122

POLICE AND FIRE COMMISSION

Wednesday, May 17, 2023 * 7:30 AM * Parkview Room

AGENDA

1. **Call meeting to order.**
2. **Review and approve minutes from May 11, 2023.**

Documents:

[*pfc 051123 notes.pdf*](#)

3. **Discussion and possible action on Interim Chief for Fire Department.**

A. Closed Session.

May convene into Closed Session under Wisconsin § 19.85 (1) (c) to consider employment and compensation data over which the Police and Fire Commission exercises responsibility more specifically to address the item(s) identified above. The commission may reconvene in open session to take action on any item from this closed session.

4. **Other business.**
5. **Adjournment.**

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires that the meeting or materials for the meeting has to be in an accessible location or format must contact the Village Clerk, Sandee Policello, at 262-782-6700 or 13600 Juneau Boulevard by 3:00 PM Friday prior to the meeting so that any necessary arrangements can be made to accommodate your request.

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in the above notice.

**VILLAGE OF ELM GROVE
13600 JUNEAU BOULEVARD
ELM GROVE, WI 53122
POLICE AND FIRE COMMISSION
Thursday, May 11, 2023 7:30A.M. – Parkview Room**

MINUTES

Roll Call: Robert Haugh, Allan Kasprzak, Gus Moulas, Steve Nelson and Bridget Schoenborn.

Also present, Police Chief Jason Kubiak, Fire Chief David Kastenzholz, and Village Manager De Angelis

- 1. Call the Meeting to Order.** The meeting was called to order by President Robert Haugh at 7:32 A.M.
- 2. Review and approve Minutes from April 20, 2023.** President Haugh made a motion for approval. Mr. Nelson seconded. Motion passed unanimously.
- 3. Election of Officers.** President Haugh entertained a motion for the election of officers. Mr. Nelson made a motion to maintain the current slate of officers: President Robert Haugh, Vice President Steve Nelson and Secretary Gus Moulas. Mr. Kasprzak seconded the motion and the motion carried unanimously.
- 4. Fire Chief's update on Departmental Personnel and activities.** Chief Kastenzholz provided an updated roster and assignments of personnel. Chief Kastenzholz also reviewed calls for service activity for 2022 and turn out for by personnel. Also discussed was current situation with recruitment. Chief Kastenzholz addressed the commission, thanking them for their support during his tenor as Chief and throughout his forty two years of service to the Elm Grove Fire Department. President Haugh also thanked and commended Chief Kastenzholz for his time, commitment, and very successful career with the fire department.
- 5. Police Chiefs update on Departmental Personnel and activities.** Chief Kubiak provided an update on the progress on personnel and command staff. Also provided a review of some highlights of 2022 annual report and progress in service activity so far in 2023. Discussed was the department's involvement in special units like Waukesha Metro/HIDTA, Suburban Critical Incident Team, Major Investigations Unit, Civil Disturbance Unit, as well as future plans for each of those units. Also provided was update on the School Resource Officer position and its activity.
- 6. Interview and take possible action for Sergeant and Police Officer appointments.**
 - A. Closed Session.** President Haugh made the motion to go into closed session under Wisconsin § 19.85 (1) (c) to consider employment and compensation data over which the Police and Fire Commission exercises responsibility more specifically the identified below. The commission may reconvene in open session

to take action on any item from this closed session. Mr. Moulas seconded, Roll call vote was unanimous.

President Haugh made motion and Mr. Kasprzak seconded to return to open session. Vote was unanimous. The commission reconvened into open session.

Mr. Moulas made the motion and Mr. Kasprzak seconded, to approve Paul Weber as a sergeant conditioned on his successful completion of psychological exam for promotion. Motion passed unanimously.

Mr. Moulas made the motion, Mr. Nelson seconded, to approve Brent Sluka as a police officer conditioned on his successful completion of a physical, fitness and psychological exam as well as execution of an employment agreement. Motion passed unanimously.

6. Other Business. The Commission discussed the scheduling of the Fire Chief interviews and the possible need to have a separate meeting for considering an interim chief. The Commission requested scheduling a meeting on May 17th for discussion and possible action on an Interim Chief and a separate meeting on June 20th for the purpose of Fire Chief Interviews.

7. Adjournment. Mr. Nelson made the motion to adjourn and Mr. Moulas seconded. Motion passed unanimously at 11:14 A.M..

Respectfully submitted,
Jason J. Kubiak
Chief of Police