

VILLAGE OF ELM GROVE

13600 Juneau Boulevard
Elm Grove, WI 53122

LIBRARY BOARD

Monday, May 17, 2021 * 5:00pm * Park View Room

AGENDA

1. Call to order
2. Welcome Kristina Sayas, Village Trustee
3. Approval of Agenda
4. Staff recognition -- Sue Daniels, Assistant Director and Youth Services Librarian
5. Hearing of the Public
 - FOEGL Report
6. Election of officers
 - David Hecker, President
 - Sally Cashin, Vice President
 - John Alexander, Treasurer
 - Kristin Olson, Assistant Treasurer
 - Karen Sopik, Secretary
 - Kayte Parkin, Assistant Secretary
7. Minutes of the April 19, 2021 meeting

Documents:

[April 19 2021 Minutes.docx with edits-1.pdf](#)
8. Confirm future meeting dates at 5pm in the Village Hall - Park View Room
 - June 21, 2021
 - July 19, 2021
 - August 16, 2021
9. Treasurer's report
 - a. O.B. accounts payable May 2021: **\$5,690.92**
 - b. LGIP4 gift fund accounts payable May 2021: **\$2,384.20**
 - c. Capital budget accounts payable May 2021: **\$1,000**
 - d. Status of accounts

Documents:

[OB Accts MAY 2021.pdf](#)
[LGIP4 Accts MAY 2021.pdf](#)
[CAPITAL BUDGET MAY 2021.pdf](#)
[2021-05-10 Lib AP list.pdf](#)
[2021-05 LIB CCARD.pdf](#)
[4-2021 lib rev.pdf](#)
[4-2021 lib exp.pdf](#)
[Library cash April.pdf](#)
[4-2021 lib gift rev.pdf](#)
[4-2021 lib gift exp.pdf](#)

10. Director's report

- a. Library statistics, programming and activity
- b. Youth report
- c. Gifts

Documents:

[EG Library Activity Report 5-2021.pdf](#)
[Youth report April 2021.pdf](#)
[May Story Time Ideas.pdf](#)
[May_2021.pdf](#)
[Gifts May 2021.pdf](#)
[Upcoming adult programs 5-2021.pdf](#)
[Director report 5-17-2021.pdf](#)

11. Old business

- Follow up on Trustee handbook chapter 5: Hiring a Library Director

12. New business

- a. Trustee handbook chapter 8: Developing the Library Budget
- b. Review of library reopening plan

Documents:

[2016TrusteeEssentials.pdf](#)
[APPROVED reopening plan phase one 6-22-2020.pdf](#)

13. Adjournment

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires that the meeting or materials for the meeting has to be in an accessible location or format must contact the Village Clerk, Michelle Luedtke, at 262-782-6700 or 13600 Juneau Boulevard by 3:00 PM Friday prior to the meeting so that any necessary arrangements can be made to accommodate your request.

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in the above notice.

