

VILLAGE OF ELM GROVE

13600 Juneau Boulevard
Elm Grove, WI 53122

RECREATION COMMITTEE

April 21st, 2022 * 5:30 PM * Park View Room
AGENDA

1. Call meeting to order

2. Review & Approve Meeting Minutes Dated March 17th, 2022

Documents:

[RC031722m.pdf](#)

3. Review & Approve Meeting Minutes Dated February 17th, 2022

Documents:

[RC021722mREVISED.pdf](#)

4. Introduction of Recreation Manager- Jon Clemins

5. Discussion & Possible Approval of Clothing Vendor in Elm Grove Park

Documents:

[EG Clothing Memo.pdf](#)

6. Summer Planning Update

7. 4th of July Planning Update

8. New Business

9. Old Business

must contact the Village Clerk, Michelle Luedtke, at 262-782-6700 or 13600 Juneau Boulevard by 3:00 PM Friday prior to the meeting so that any necessary arrangements can be made to accommodate your request.

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in the above notice.

RECREATION COMMITTEE

MEETING MINUTES

March 17th, 2022 5:30pm P.M., Park View Room

- 1.) Call meeting to order
Trustee & Chairperson Katy Cornell called the meeting to order at 5:35pm
Present: Mrs. Stacy Barry-Coffey, Dr. Susan Retzack, Mr. Wes Parkin, Mr. Ryan Black
Absent: Trustee Tom Michalski, Village President Neil Palmer, Mrs. Allison Kelly
Also Present: Mr. Jerod Mikkelsen, Recreation Director, Mr. David De Angelis, Village Manager
- 2.) Review and Approve Meeting Minutes Dated February 17th, 2022
After discussion, the Recreation Committee asked that there be specifics on edits made in the Elm Grove Beer Garden section of the minutes. After edits have been made the minutes will be reviewed for approval in upcoming Recreation Committee meeting.
- 3.) 4th of July Update
Mr. Mikkelsen gave the Recreation Committee an update on his progress for the planning of the 4th of July. Mr. Mikkelsen stated that all planning has been done and is currently working on organizing the Fun Run. Former 4th of July Committee Chair Mrs. Inden made comment on volunteer organization on organizing the Fun Run. After further discussion the Recreation Committee asked Mr. Mikkelsen to continue planning and look for a further update in the next meeting.
- 4.) Summer Planning Update
Mr. Mikkelsen gave the Recreation Committee an update on his planning progress for summer 2022. Mr. Mikkelsen stated that his goal is to have everything complete and ready for the new Recreation Manager so no planning is needed to be done. Mr. Mikkelsen is also working on summer staffing and expecting more applicants through April. Mr. Mikkelsen also stated that all summer recreation programs are online to view, and the Recreation Guide will be sent out soon.
- 5.) Pool House Renovation Update
Mr. Mikkelsen and Mr. DeAngelis gave the Recreation Committee an update on the pool house renovation including information on timeline and overall progress.
- 6.) Old Business
Dr. Retzack asked Mr. Mikkelsen about the basketball hoops that needs to be replaced and Mr. Mikkelsen stated that he will get it replaced once the weather is warmer.
- 7.) New Business
The Recreation Committee thanked Mr. Mikkelsen for his service as Recreation Director and wished him well in his new career.
- 8.) Adjourn
Mrs. Barry-Coffey motioned to adjourn meeting and Dr. Retzack seconded the motion. Motion passed 5-0. Meeting adjourned at 6:21pm.

Respectfully Submitted,

Jerod K. Mikkelsen, Recreation Director

RECREATION COMMITTEE

MEETING MINUTES

February 17th, 2022 5:30pm P.M., Park View Room

1.) Call meeting to order

Trustee Michalski called the meeting to order at 5:34pm

Present: Trustee Tom Michalski, Mrs. Stacy Barry-Coffey, Dr. Susan Retzack Mrs. Allison Kelly

Present by Zoom: Mr. Ryan Black

Absent: Trustee and Chairperson Katy Cornell, Village President Neil Palmer, Mr. Wes Parkin

Also Present: Mr. Jerod Mikkelsen, Recreation Director

2.) Review and Approve Meeting Minutes Dated January 20th, 2022

After discussion, Mrs. Kelly made a motion to approve the minutes as written, Dr. Retzack seconded the motion.

Motion was approved 5-0.

3.) Discussion & Possible Action on Elm Grove Pickleball

Mr. Mikkelsen presented recommendations made by himself and Mr. McIntrye as requested by the committee in

January's meeting. After further discussion Dr. Retzack made a motion to approve the Elm Grove Pickle ball

Proposal as written, Mrs. Barry-Coffey seconded the motion. Motion passed 5-0

4.) Third Space Brewing Presentation

Mr. Gehl and Ms. Olds were present to provide a presentation for the committee on the proposals of the 2022

Elm Grove Beer Garden. During the presentation they proposed 2 versions of Beer garden layouts. With further

discussion the Recreation Committee preferred layout #2 which included barrels and lighting surrounding 8

organized picnic tables. The Recreation Committee asked if there were any complaints from surrounding

residents and other patrons using the park at the time of the Beer Garden, which Third Space and Mr. Mikkelsen

stated that there were no complaints from surrounding residents or patrons using the park. After discussion

and edits that included, revisiting the fee structure during contract time period and also including the revision of

structure in paragraph #5 and #25 done by Village attorney and Village Staff. Trustee Michalski made a motion

to recommend to the Village Board that the 2022 Elm Grove Beer Garden proposal and agreement with further

modifications made by Village Attorney and Village staff, Mrs. Kelly seconded the motion. Motion passed 4-1

5.) Discussion and Possible Approval of Arbor Day Event in the Village Park

Mr. Mikkelsen presented his memo on the Beautification Committee Arbor Day event. The event proposal

included food trucks, a small farmers market, and environmental education. After discussion Mrs. Barry-Coffey

motioned to recommend the approval of Arbor Day to the Village Board, Mr. Black seconded the motion.

Motion passed 4-1.

6.) Discussion & Possible Action on Elm Grove Pool Diving Boards

Mr. Mikkelsen presented his memo on the Elm Grove pool diving board quote that he received. He stated that

\$30,000 was originally budgeted for the diving board replacements. With the quote almost double the amount

budgeted Mr. Mikkelsen requested that there would be one diving board replaced. After further discussion Mrs.

Kelly motioned to replace one diving board and budget or fundraise for the cost of the additional diving board

for Summer 2023, Mrs. Barry-Coffey seconded the motion. Motion passed 5-0.

7.) Discussion & Possible Action on Village of Elm Grove Summer Staff Wages

Mr. Mikkelsen presented his memo that included the proposed wages from summer staff for Summer 2022 and

compared the wage expenses to 2021. Mr. Mikkelsen stated that the wage increases will keep them competitive

with surrounding areas. After discussion Dr. Retzack motioned to approve the 2022 Summer Staff wages, Mrs.

Kelly seconded the motion. Motion passed 5-0.

8.) Winterfest Recap

Mr. Mikkelsen stated that the Winterfest went very well. It was a warmer day which he believed contributed to

the amount of people in the park. He approximated that there were 60-70 people at the event.

9.) Summer Planning Update

Mr. Mikkelsen updated the committee on his progress for planning for summer. Mr. Mikkelsen stated that he is

working on wrapping up the recreation guide, summer program planning, special event planning as well as 4th of

July planning.

10.) New Business

No new business was reported

11.) Old Business

Mrs. Barry –Coffey asked about the progress of the Comprehensive Park Plan, Mr.Mikkelsen stated that once the new Recreation Director starts more focused work will begin.

12.) Adjourn

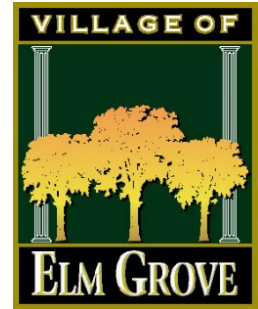
Dr. Retzack motioned to adjourn meeting and Mrs. Kelly seconded the motion. Motion passed 5-0. Meeting adjourned at 7:22pm.

Respectfully Submitted,

Jerod K. Mikkelsen, Recreation Director

DRAFT

Memo



To: Recreation Committee

From: Jerod Mikkelsen

Date: 04/14/2022

Re: Discussion & Possible Approval of Clothing Vendor in Elm Grove Park

Discussion & Possible Approval of Clothing Vendor in Elm Grove Park

Elm Grove resident Austin Kearny is requesting permission to sell his Elm Grove themed clothing apparel to the public during the 4th of July Family Festival. The clothing line is named EG Clothing and is fitness apparel. EG Clothing has its Wisconsin Sellers Permit as well as its Business Tax Registration Certificate.