

VILLAGE OF ELM GROVE

13600 Juneau Boulevard
Elm Grove, WI 53122

RECREATION COMMITTEE

March 21st, 2019 * 5:30 PM * Park View Room
AGENDA

1. Call meeting to order

2. Review and Approve Meeting Minutes Dated 2/21/2019

Documents:

[RC22219 Minutes.pdf](#)

3. Review and Act on Request from Junior Guild

Documents:

[Splash Pad Party Memo.pdf](#)

4. Summer Update

5. Review and Possible Action on Fourth of July Event

Documents:

[4th of July Memo.pdf](#)

6. Splash Pad Update

7. Review and Recommendation of Splash Pad Bid

8. Review and Act on 2019 Pool Pass Prices

Documents:

[2019 Pool Prices.pdf](#)

9. Review and Act on 2019 Field Reservation Fees

Documents:

[softball diamond use - tournament- strike Thr.pdf](#)

10. Other Business

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires that the meeting or materials for the meeting has to be in an accessible location or format must contact the Village Clerk, Mary S. Stredni, at 262-782-6700 or 13600 Juneau Boulevard by 3:00 PM Friday prior to the meeting so that any necessary arrangements can be made to accommodate your request.

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in the above notice.

RECREATION COMMITTEE

MEETING MINUTES

February 21st, 2019 5:30 P.M., Park View Room

1.) Call meeting to order

Trustee Thomas Michalski called the meeting to order at 5:30pm.

Present:, Trustee Katy Cornell, Trustee Tom Michalski, Ms. Rebekah Schaefer, Ms. Allison Kelly, Mr. Wesley Parkin, Dr. Susan Retzack, Mr. Joe Coffey

Absent: Trustee Patty Kujawa

Also Present: David De Angelis, Village Manager and Mr. Jerod Mikkelsen- Recreation Director

2.) Approval of minutes from December 20th, 2018 meeting

Mr. Coffey moved and Ms. Schaefer seconded the approval of the December 20th, 2018 meeting minutes. The motioned carried 7-0.

3.) Review and Act on Donation Request from Junior Guild

Mr. Mikkelsen informed the board of a new donation request from the Junior Guild for their annual Gala. The Junior Guild had requested a Splash Pad Party be one of the items that would be auctioned off at the event. After discussion the board asked Mr. Mikkelsen to provide more information on what the Splash Pad Party would entail and present the information at the next committee meeting.

4.) Summer Update

Mr. Mikkelsen gave the committee an update on the overall preparation that is happening for the summer season. Mr. Mikkelsen is in the process of securing staff for the summer as well as securing bands for their annual "Tunes on Tuesdays" Ms. Kelly brought attention to having summer registration sign up be an earlier date for future years.

5.) Splash Pad Update

Mr. Mikkelsen informed the board on updates from the fundraising campaign for the Splash Pad. Mr. Mikkelsen updated the board on the fundraising efforts for the Splash Pad, total funds left to raise are \$69,000.

6.) Review and act on Splash Pad Plans for Construction

Mr. De Angelis, and Mr. Mikkelsen presented the Splash Pad Construction Plans and Shade Structure Plans that were put together by R.A. Smith. After the presentation the committee discussed possible changes to the plan. After the discussion Ms. Schaefer moved to approve the Splash Pad Construction Plans and Shade Structure Plans pending on the addition of a lockable fence surrounding the Splash Pad mechanicals, an addition of a 6ft wide double swinging gate for entrance from the Splash Pad to the pool, and an addition to a curved "Y" path leading to the Splash Pad entrance, Dr. Retzack seconded the motion. The motion passed 7-0.

7.) Review and Act on 2019 Field Reservation Fees

Mr. Mikkelsen informed the board of the updates on revising the Field Reservation Policy. Mr. Mikkelsen proposed a possible flat-rate fee. After discussion the board asked for a written form of the new policy in strike through and underline for them to consider for approval for next committee meeting. Ms. Schaefer and Mr. Coffey requested permission to be excused at 6:25pm

8.) Review Potential South Park Facility Titles with Possible Referral to Governmental Body

Mr. Mikkelsen and Mr. De Angelis informed the committee that the Board of Trustees requested that the committee reconsider the renaming of South Park Facility to Sander's Park. A resident made public comment on why he believes the Board of Trustees should consider renaming the park after John Sanders. After discussion the committee requested more information from the Board of Trustees on the renaming of South Park Facility.

9.) Other Business

Mr. Mikkelsen gave a recap of the Winterfest event that took place January 22nd. Mr. Mikkelsen also asked the board to look at a possible revision of the Pavilion Rental Policy for future meetings. Dr. Retzack questioned why there was salting on the path near the sled hill, also brought to attention of a trash can in the park that was hit by a plow and needs to be replaced, and also the lack of quality of the crack sealing that was done on the path in the park as well as the roads in the Village.

10.) Adjourn

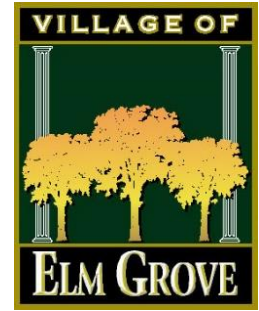
Ms. Cornell moved and Dr. Retzack seconded the approval to adjourn. The motion carried 5-0 meeting concluded at 6:55pm

Respectfully Submitted,

Jerod K. Mikkelsen, Recreation Director

DRAFT

Memo



To: Recreation Committee

From: Jerod Mikkelsen

Date: February 15, 2019

Re: Review of Agenda for Thursday, February 21st, 2019.

Item 3. Review and act on Donation Request from the Junior Guild

The Junior Guild is requesting a new donation item for their Annual Gala. They would like to have a Splash Pad Party be an item they will auction off. What the package will offer is: exclusive access to the Splash Pad, Pool, and the Gazebo.

Memo

To: Recreation Committee
CC: David DeAngelis, Village Manager
From: Jerod Mikkelsen, Recreation Director
Date: 03/15/19
Re: 4th of July

On the schedule for the annual 4th of July is the appearance of the American Revolutionary War Re-enactment members. It has been brought to the attention of the Village that British Revolutionary War Re-enactment members would like to join the festival and have a re-enactment battle on the 4th of July. They would also like to stay overnight at the Village Park and have access to camp fires, bathrooms, and showers.

City of Brookfield-2018-2019

| Daily Fees | City Resident | Non-Resident |
|-----------------------------------------|---------------|--------------|
| Adult (Ages 18 & above) | \$4.50 | \$6.50 |
| Youth (Ages 3 - 17) & Seniors (Age 55+) | \$3.50 | \$5.25 |

| Pool Pass Fees | City Resident | Non-Resident |
|--------------------|---------------|------------------------|
| Senior (Age 55 +) | \$40.00 | Only sold daily passes |
| Senior with "Aide" | \$60.00 | Only sold daily passes |
| | | |

Village of Elm Grove-2018

| Daily Fees | Resident | Non-Resident |
|------------------|----------|--------------|
| | \$4.00 | \$6.00 |
| Children Under 3 | Free | Free |

| Pool Pass Fees | Resident | Non-Resident |
|----------------|----------|--------------|
| Individual | \$60.00 | \$90.00 |
| Family | \$220 | \$330.00 |

Village of Elm Grove-2019

| Daily Fees | Resident | Non-Resident |
|------------------|----------|--------------|
| | \$5.00 | \$7.00 |
| Children Under 3 | Free | Free |

| Pool Pass Fees | Resident | Non-Resident |
|----------------|----------|--------------|
| Individual | \$65.00 | \$95.00 |
| Family | \$225 | \$335.00 |

Village of Elm Grove Recreation Department

Tournament Policy Softball Diamonds

The two softball diamonds in Village Park are available for softball tournaments on the following basis:

Resident Sponsor

- A. Sponsor must be a Village of Elm Grove civic organization, team or individual.
- B. Purpose of the tournament must be charitable in nature; with no gain of private profit.
- C. The purpose of any profit, and the disbursement thereof, must be declared before permission is granted.
- D. Sponsor must provide total tournament financial accounting within one week after completion.
- E. Village teams must be eligible to participate in the tournament.
- F. Sponsor is responsible for general clean up.
- G. A bond in the amount of ~~\$500~~ \$250 must be provided. All or a portion of this may be withheld if there is a breach of agreement, excessive litter and/or property damage. Any amount withheld will be determined by the Recreation Department.
- H. Proof of indemnification insurance must be presented to the Recreation Department prior to play.

Important Information & Fees

A letter of written request must be submitted to the Recreation Department. The letter must include:

- Dates and times of the tournament,
- Purpose of profit, if applicable,
- Estimated amount of attendees, and
- How many diamonds preparation needed.

Fee: \$375.00 per day of tournament

- **Fees include:** Supervision during all scheduled games, all minor maintenance needed, and all diamonds will be dragged and lined prior to the first game each day.

~~Supervision Fee: \$15.00 per hour during all scheduled games if needed.~~

~~Diamond Use Fee: \$10.00 per hour per diamond. Fee includes minor diamond maintenance as needed. All diamonds will be dragged and lined prior to the first game each day.~~

Vendors: Outside vendors must obtain a vendor permit from the Village Clerk. The Village of Elm Grove offers soda machines and snack vending when the pool house is open.

Permits are available, and necessary, if beer or wine is consumed in the park. Daily tournament operation must conclude by 10:00 pm.