

# VILLAGE OF ELM GROVE

13600 Juneau Boulevard  
Elm Grove, WI 53122

RECREATION COMMITTEE

**February 18th, 2021 \* 4:00 PM \* Park View Room**  
AGENDA

1. **Call meeting to order**
2. **Review and Approve Meeting Minutes Dates January 21st, 2021**

*Documents:*

[RC01212021m.pdf](#)

3. **Winterfest Update**
4. **Summer 2021 Planning Update**
5. **Old Business**
6. **New Business**
7. **Adjourn**

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires that the meeting or materials for the meeting has to be in an accessible location or format must contact the Village Clerk, Michelle Luedtke, at 262-782-6700 or 13600 Juneau Boulevard by 3:00 PM Friday prior to the meeting so that any necessary arrangements can be made to accommodate your request.

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in the above notice.

## RECREATION COMMITTEE

### MEETING MINUTES

January 21, 2021 4:00pm P.M., Park View Room

1.) Call meeting to order

Trustee and Chairperson Irwin called the meeting to order at 4:01pm.

Present: Mr. Coffey

Present by Zoom: Trustee and Chairperson Kim Irwin, Mrs. Allison Kelly, Trustee Tom Michalski, Trustee Katy Cornell present, Mr. Ryan Black, Dr. Retzack

Absent: Mr. Wes Parkin

Also Present: Mr. Jerod Mikkelsen, Recreation Director

2.) Review and Approve Meeting Minutes Dated December 17th, 2020

Dr. Retzack motioned to approve minutes as written, Mr. Black seconded the motion. Motion passed 7-0.

3.) Review and Discuss Winterfest

Mr. Mikkelsen presented his memo to the committee requesting guidance with possible cancelation of Winterfest for 2021. Mr. Mikkelsen stated that most of the popular events for Winterfest were held indoors. Due to COVID-19 there will be no indoor activities being held in the Village Hall for the event. There are outdoor events that are planned to take place at this time but attendance has averaged 40-60 participants the last two years. After discussion Dr. Retzack made a motion to have Winterfest as planned with added outdoor activities. Mr. Coffey seconded the motion. Motion passed 7-0.

4.) Review and Discuss Halloween Trick or Treat 2021 Date

Mr. Mikkelsen presented the committee with the request of a recommendation to change the 2021 Trick or Treat date from Sunday October 31<sup>st</sup>, to Saturday October 30<sup>th</sup>. Trustee Cornell gave more background on the request stating that many parents of Elm Grove would prefer Trick or Treat be held on a Saturday compared to a Sunday. After further discussion Mr. Coffey made a motion to recommend the Trick or Treat in Elm Grove be moved to Saturday October 30<sup>th</sup>, 2021 with the alternative date of October 31<sup>st</sup>, 2021 from 2:00-5:00pm in case of inclement weather. Mrs. Kelly seconded the motion. Motion did not pass 2-5. After further discussion Dr. Retzack made a motion to recommend the Trick or Treat date in Elm Grove be moved to Saturday October 30<sup>th</sup>, 2021. Trustee Cornell seconded the motion. Motion passed 7-0.

5.) Elm Grove Park Ice Rink Update

Mr. Mikkelsen gave the Recreation Committee an update on the ice rink stating that the ice rink is in good condition and has been able to be open for 11 days. Mr. Mikkelsen stated that the amount of hours that have been needed to install and maintain the ice rink since its delivery on December 17<sup>th</sup> have been 82 hours of labor. Dr. Retzack inquired in there would be a possibility to hire a part-time employee to install and maintain the ice rink in future years.

6.) Review and Discuss Elm brook United Soccer Contract

Mr. Mikkelsen presented the committee with his memo on the Elm brook United Soccer contract. Mr. Coffey expressed his concern with the validity of the agreement since there was no signature obtained from the Elm brook United Soccer Club. Trustee Kim Irwin stated that she had been able to talk the EBU president and he was not aware that an agreement was in place. Herself, and Mr. Mikkelsen will be meeting with the president to discuss further on the agreement, with a possibility of the EBU president coming to the committee to discuss the agreement further.

7.) Old Business

Mr. Mikkelsen gave the committee an update on the process of the Elm Grove Tennis Academy and stated that Mr. DeAngelis, Trustee and Chairperson Irwin, Mr. Bonfilio and Mr. Mikkelsen met and discussed and Mr. Mikkelsen and Mr. DeAngelis will be working together to structure a program and will present it to the committee in a future meeting.

Mr. Coffey asked for an update on re-naming process for the South Park Facility. Mr. Mikkelsen stated that there was one submission so far. The committee requested that Mr. Mikkelsen place an advertisement in this summer's Recreation Guide.

8.) New Business

Trustee Michalski asked when the bathrooms outside will be open. Mr. Mikkelsen stated that the bathrooms will be open in March depending on weather. Mr. Michalski asked if people were allowed to use the bathrooms in the Village Hall. Mr. Mikkelsen stated that the bathrooms in the Village Hall were open and the public are allowed to use them.

9.) Adjourn

Dr. Retzack motioned to adjourn meeting and Mr. Coffey seconded the motion. Motion passed 7-0. Meeting adjourned at 4:42pm.

Respectfully Submitted,

Jerod K. Mikkelsen, Recreation Director

DRAFT