

VILLAGE OF ELM GROVE

13600 Juneau Boulevard

Elm Grove, WI 53122

ADMINISTRATIVE AND PERSONNEL COMMITTEE

Thursday February 10, 2022 * 8:30 AM * Park View Room

AGENDA

1. Call meeting to order

2. Review and act on minutes

Documents:

AP101921md.pdf

Admin and Personnel memo 2-4-22.pdf

3. Review and possible action on sleeping quarters policy.

Documents:

sleeping quarters policy draft 2-4-22.pdf

EMS Sleeping Quarters policy 2-3-22 draft.pdf

4. Review and possible action regarding job descriptions for the creation of a new parks maintenance position and modifications to the recreation director and zoning and planning administrator/assistant to the village manager.

Documents:

Recreation director job description 01-6-22 draft1.pdf

Assistant Village Manager Zoning and Planning Administrator 1-06-22 draft 1.pdf

PW General Maintenance draft 2-4-22.pdf

5. Review and possible action regarding assessor's services with the City of Brookfield

6. Adjourn

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires that the meeting or materials for the meeting has to be in an accessible location or format **must contact the Village Clerk, Michelle Luedtke**, at 262-782-6700 or 13600 Juneau Boulevard by 3:00 PM Friday prior to the meeting so that any necessary arrangements can be made to accommodate your request.

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in the above notice.