

VILLAGE OF ELM GROVE

13600 Juneau Boulevard
Elm Grove, WI 53122

LEGISLATIVE COMMITTEE

Thursday, February 9, 2023 * 5:00 PM * Park View Room

AGENDA

1. Call the Meeting to Order and Roll Call.

2. Approval of Minutes

Documents:

[*2022-08-11 LC Minutes DRAFT.pdf*](#)

3. Review and possible action on proposed ordinance amendment to sec. 80-3 to establish a Sustainability Subcommittee of the Public Works/Utilities Committee

Documents:

[*Ord. to Establish a Sustainability Subcommittee of the PWUC 1-26-23.pdf*](#)

4. Other Business

5. Adjournment

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires that the meeting or materials for the meeting has to be in an accessible location or format must contact the Village Clerk at 262-782-6700 or 13600 Juneau Boulevard by 3:00 PM Friday prior to the meeting so that any necessary arrangements can be made to accommodate your request.

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in the above notice.

Village of Elm Grove Legislative Committee
Minutes

DRAFT

Call to Order

The meeting was called to order by the Chair at 5:00 PM.

Roll Call:

Trustee Tom Michalski (Chair)

President Neil Palmer - absent

Trustee Jennifer Stuckert

Committee Member Jeremy Arn

David De Angelis, Village Manager - Absent

Thomas Harrigan, Village Assistant Manager/Zoning Administrator

Hector De La Mora, Village Attorney

Sandee Policello, Village Clerk/Deputy Treasurer - Absent

Review and act on meeting minutes dated 6/9/2022.

MOTION BY TRUSTEE STUCKERT, SECOND BY MEMBER ARN, TO APPROVE.

ALL WERE IN FAVOR. MOTION CARRIED.

Review and act on Draft Model Floodplain Zoning Ordinance as recommended by the Wisconsin Department of Natural Resources.

Zoning Administrator Harrigan went over the proposed floodplain ordinance and identified the changes that have been made since the last meeting. It was explained that subsequent to the June 9th meeting, the Wisconsin Department of Natural Resources contacted the village, indicating that a word change is required on line 866. That modification has been made in this final draft.

**MOTION BY TRUSTEE STUCKERT, SECOND BY MEMBER ARN TO RECOMMEND APPROVAL OF THE AMENDED DRAFT FLOODPLAIN ORDINANCE TO THE VILLAGE BOARD OF TRUSTEES.
MOTION CARRIED.**

Other Business – none.

Adjournment

There was no further business.

MOTION BY MEMBER ARN, SECOND BY TRUSTEE STUCKERT, TO ADJOURN THE MEETING.

ALL WERE IN FAVOR. MOTION CARRIED. MEETING ADJOURNED AT 5:10PM.

Minutes transcribed by: Thomas Harrigan

1 STATE OF WISCONSIN WAUKESHA COUNTY VILLAGE OF ELM GROVE

2 ORDINANCE NO. 2023-_____

3 AN ORDINANCE TO ESTABLISH A SUSTAINABILITY SUBCOMMITTEE OF THE
4 PUBLIC WORKS/UTILITIES COMMITTEE OF THE VILLAGE OF ELM GROVE

5
6
7 THE BOARD OF TRUSTEES OF THE VILLAGE OF ELM GROVE DO ORDAIN AS
8 FOLLOWS:

9 **SECTION 1:** § 80-3 of the Village of Elm Grove Code of Ordinances is hereby amended by the
10 deletion of all and the substitution/addition of **underlined text** in its place.

12 § 80-3 **Standing advisory committees.**

13
14 A. The following shall constitute the standing advisory committees of the Village Board to
15 which there shall be referred, when deemed advisable, questions pertaining to the subject matter
16 appearing under the designation of such committees, as follows, and such other subjects as may
17 be referred to such committees by action of the Village Board. **Except as otherwise indicated**, the
18 terms of such committees shall be for a period of one year and shall extend to the third Tuesday
19 of April of each year.

20 (1) Administrative and Personnel Committee.

21 (a) Administration and personnel matters.

22 (b) Labor and wage negotiations.

23 (c) Claims and litigation.

24 (2) Finance and Licensing Committee.

25 (a) Review of expenditures.

26 (b) Budget.

27 (c) Village financial policy and control.

28 (d) Bond issues and other indebtedness.

29 (e) Insurance matters.

30 (f) Licensing.

31 (g) Elm Grove Sewer District budget.

32 (3) Public Safety Committee.

33 (a) Promote health, safety and welfare.

34 (b) Traffic signals and signs.

35 (4) Legislative Committee.

36 (a) Preparation of ordinances and resolutions.

37 (b) Consideration of legislation affecting the Village.

38 (5) Public Works/Utilities Committee.

39 (a) Public Works Department policy.

40 (b) Public buildings and grounds.

41 (c) Surface drainage and flood control.

42 (d) Public works equipment and materials.

- 43 (e) Road improvements and weight signs.
44 (f) Duties and responsibilities concerning sanitary sewers set forth in Chapter 232,
45 Sewers.
46 (g) Sustainability Subcommittee

47
48 [1] Jurisdiction of this subcommittee shall entail providing guidance on and
49 supporting projects as approved by the Public Works/Utilities Committee and the Village
50 Board in an attempt to achieve balance in the Village of Elm Grove between economic,
51 social and ecological needs of its residents and businesses. Any recommendation
52 advanced by the Sustainability Subcommittee needs to be supported by the Public
53 Works/Utilities Committee before advancing to the Board of Trustees for consideration.

54 [2] Shall consist of up to eight members plus a Trustee member of the Public
55 Works/Utilities Committee who has been designated to serve on this subcommittee
56 pursuant to §80-2 (H) who shall serve as the representative of the subcommittee to the
57 Public Works/Utilities Committee.

58 [3] May be led by a chair or co-chairs elected by the entire membership of the
59 subcommittee.

60 [4] Except for the Trustee member per §80-2(H) and notwithstanding §80-
61 3B.(1) and (3), may consist of non-elected Elm Grove residents and no more than 1 non-
62 resident.

63 [5] Except for the Trustee member per §80-2(H) all members of this
64 subcommittee may self-nominate themselves to the Village President and be appointed
65 by a majority vote of the Board of Trustees, notwithstanding §80-2(H), for a term
66 commencing on May 1 of each year and ending on the Monday before the 3rd Tuesday in
67 April of the following year. The initial term of each non-trustee subcommittee member
68 shall commence upon appointment by a majority of the Board of Trustees, and shall end
69 on the Monday before the 3rd Tuesday in April of the following year.

70 [6] No social media page independent of the one maintained officially by the
71 Village of Elm Grove may be established on behalf of the Sustainability Subcommittee.

72 (6) Recreation and Park Committee.

- 73 (a) Recreational program policy.
74 (b) Formulation and maintenance of a master plan for the Village center.
75 (c) Designation of uses within the Village center.

76 B. Non-trustee members.

77 (1) The Chairperson of any standing advisory committee of the Village Board may recommend
78 to the Board of Trustees for approval the appointment of non-trustee members to such
79 committee, whether residents or persons engaged in business in the Village, not to exceed two in
80 number per committee except as follows:

81 (a) The Finance and Licensing Committee may, upon recommendation of its
82 Chairperson, include not more than three non-trustee members; and

83 (b) The Public Safety Committee, Public Works/Utilities Committee, and Recreation
84 and Park Committee may each, upon recommendation of their respective Chairpersons, include
85 not more than five non-trustee members.

86 [1] The Sustainability Subcommittee may include not more than eight non-trustee
87 members including one non-resident business owner.

88 (2) Non-trustee members shall participate in all discussions of such committees and shall be
89 voting members thereof.

90 (3) The number of non-trustee members not residents of the Village shall not exceed one in
91 number per committee.

92 **SECTION 2:** If any section, sentence, clause, phrase or portion of this ordinance is for any
93 reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall
94 be deemed a separate, distinct and independent provision, and such holding shall not affect the
95 validity of the remainder of such ordinance.

96 **SECTION 3:** This ordinance shall take effect and be in full force from and after its passage and
97 publication by posting.

98 Passed and approved this ____ day of _____, 2023,

VILLAGE OF ELM GROVE

By: _____
_____, Village President

105 ATTEST:

109 _____
110 Sandee Policello, Village Clerk