

# **VILLAGE OF ELM GROVE**

**13600 Juneau Boulevard  
Elm Grove, WI 53122**

**RECREATION COMMITTEE  
TUESDAY, JANUARY 9, 2024 \* 5:30 P.M. \* PARK VIEW ROOM**

## **AGENDA**

### **1. Call Meeting to Order**

Documents:

Recreation Memo 01.09.23

### **2. Review and act on meeting minutes dated November 14, 2023**

Documents:

RC111423dm

### **3. Public Comment**

### **4. Basketball Court Update**

### **5. Comprehensive Outdoor Recreation Plan (CORP) Update**

### **6. Discussion and possible action regarding a request made by Tonawanda PTO for a discounted rate for their annual 5th Grade Farewell Event**

Documents:

Tonawanda PTO Letter

### **7. Winter Programming Update**

### **8. Sustainability Committee Recycling Program Bench Donation Discussion**

### **9. Pool Water Slide Discussion**

Documents:

Water Slide Document

### **10. Other Business**

### **11. Adjourn**

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires that the meeting or materials for the meeting have to be in an accessible location or format must contact the Village Clerk at 262-782-6700 or 13600 Juneau Boulevard by 3:00 p.m. the Friday prior to the meeting so that any necessary arrangements can be made to accommodate your request.

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in the above notice.

**DISCLAIMER – THE FOLLOWING ARE DRAFT MINUTES FROM THE RECREATION COMMITTEE AND ARE SUBJECT TO CHANGE UPON APPROVAL FROM THE RECREATION COMMITTEE**

**VILLAGE OF ELM GROVE  
RECREATION COMMITTEE  
MEETING MINUTES**

**Tuesday, November 14, 2023**

**1. Call meeting to order**

Present: Trustee and Chairman Shepherd, Trustee Hillmann, Mr. Black, Mr. McNally, and Ms. Barry-Coffey

Absent: Trustee Sayas, Dr. Retzack, and Ms. Kelly

Also present: Mr. Kein, Recreation Manager, and Ms. Gehl, Assistant Village Manager

Trustee Shepherd called the meeting to order at 5:34 P.M.

**2. Review and act on minutes dated September 12, 2023**

**MR. BLACK MOTIONED TO APPROVE THE MINUTES AS PRESENTED. MR. MCNALLY SECONDED. MOTION PASSED 5-0.**

**3. Public Comment**

None.

**4. Basketball Court Update**

Chairman Shepherd introduced the item and explained that as part of the 2024 Budget Workshops the Finance & Licensing Committee has recommended the budget to the Village Board to include \$60,000 in capital funding for the basketball court update in 2024. Additionally, the Finance & Licensing Committee has recommended the budget to the Village Board to have capital funding in 2024 for a Comprehensive Outdoor Recreation Plan and an ADA Pool Lift Chair. As a result of budget constraints the purchase of a second diving board was moved out of the 2024 Capital Budget and into the 2028 Capital Budget. Chairman Shepherd explained that the Committee has made significant investments in the pool in recent years and it was the opinion that the Finance & Licensing Committee make similar investments into other parts of the park.

Mr. Kein explained that he has been gathering quotes to get a baseline of pricing and scope of work needed for the basketball court renovation and it has been identified that because this project will cost greater than \$25,000 it will have to be bid out, per Village Ordinance. Mr. Kein noted that he is working with the Village's Public Works Director to draft a bid specification that is anticipated to be posted in the New Year following the approval of the 2024 budget with the timeline of work to be in spring/early summer of 2024.

Ms. Barry-Coffey proposed doing some sort of public art on the new basketball court to highlight local residents and/or organizations. Village Staff will look into this possibility.

## **5. Review and act on Junior Guild Tree of Giving Donation Requests**

Mr. Kein introduced the item. The Junior Guild has requested donation items for their 2024 Tree of Giving Gala. The items include a Family Pool Pass, Priority Rec Class Registration for 2024 program, and a Pool/Splash Pad Party.

Mr. Black asked if this request was similar to previous year requests. Ms. Gehl noted that Staff did not find the previous requests from the Junior Guild but that it seemed in line with what has been requested in the past.

Mr. Black noted that it's important to identify that the Committee is fulfilling these requests to the Junior Guild because of the large contributions they give to the Village annually.

**MR. BLACK MOTIONED TO APPROVE THE JUNIOR GUILD TREE OF GIVING DONATION REQUESTS AS PRESENTED. MR. MCNALLY SECONDED. MOTION PASSED 5-0.**

## **6. Fall Programming Update**

Mr. Kein introduced the item. Fall programming is wrapping up with classes concluding on December 14th. He has been in contact with the majority of the instructors on changes they would like to have for the upcoming winter program period and summer 2024.

Chairman Shepherd asked if pickleball programming extended into fall. Ms. Gehl stated the pickleball open play ran through September 30<sup>th</sup> but there were no programs beyond that although the courts are still open for first come, first serve use. Chairman Shepherd asked that Staff take a look at how pickleball programming is currently handled and how to adjust it to solve some issues that were identified this past year.

## **7. Winter Programming Update**

Mr. Kein introduced the item. The Winter Recreation Guide was finalized and sent to printing on Friday, November 3<sup>rd</sup> and final approval was given on Monday, November 6<sup>th</sup>. Mr. Kein noted that he received the printed guides on November 14<sup>th</sup> so they are anticipated to be hitting residents' mailboxes in the coming week. Winter Programming registration starts December 4<sup>th</sup> for residents and December 6<sup>th</sup> for non-residents. New programs of note include Nutrition for Primetimers, Crocheting, and youth sports programming being instructed by Skyhawk's Sports Academy. A program that we will not be offered this winter/spring program period is knitting. Additionally, New Berlin has decided to not continue their co-op partnership with the Village for this coming winter season.

## **8. Revenue Report**

Mr. Kein introduced the item. The Committee reviewed the year-to-date 2023 Revenue Report as well as the proposed 2024-2028 Capital Budget as recommended by the Finance & Licensing Committee.

Chairman Shepherd expressed his interest in a focus being made on revitalizing the swim programs in the upcoming summer program season with the potential to host meets, etc.

Ms. Barry-Coffey asked Staff to consider alternate pool pass options to consider weekly passes, guest passes, parent/guardian rates, etc. and how Staff would be able to implement them and to bring this back to the Committee for consideration.

### **9. Beer Garden Report**

Mr. Kein introduced the item. Mr. Kein explained that the Beer Garden was open 70 days this season as compared to 52 days in 2022 resulting in an increase in revenue of 43%. The Beer Garden was open an additional day on Thursdays and also hosted more nights with live music, trivia, and food trucks. The Beer Garden's current contract allows the Beer Garden to operate through the 2024 season after providing written notice to the Village Manager on February 1<sup>st</sup> preceding the upcoming season.

The Committee was in agreement that the Beer Garden has been very successful and is an added amenity to the Village. They would live to review the contract following the 2024 season if the Beer Garden chooses to return for an additional year.

Ms. Barry-Coffey stated she would like to see if the Beer Garden would be interested in hosting more sponsorship nights with local organizations after the successful nights they have hosted with the Junior Guild.

### **10. Review and act on Tennis Court and Baseball Field Fees**

Mr. Kein introduced the item. Mr. Kein explained that at the request of the Recreation Committee following the most recent fee increases that the Committee approved in February 2023 he has looked at surrounding communities and what the hourly rate is to rent a tennis court. Elm Grove is currently the lowest at \$5.00 per hour and Mr. Kein proposed to increase the fee to \$7.50 per hour for residents and 2x that for non-residents.

**TRUSTEE HILLMANN MOTIONED TO INCREASE THE HOURLY TENNIS COURT RENTAL FEE TO \$7.50 FOR RESIDENTS AND \$15.00 FOR NON-RESIDENTS. MS. BARRY-COFFEY SECONDED. MOTION PASSED 5-0.**

Mr. Kein introduced the item. Mr. Kein explained that the Village appears to be at the low end of baseball field rental fees at \$50.00 per day; however, this fee has been set as a per day fee because the Village offers field preparation with every rental and we do not have the staff capacity to prepare a field twice if there were two rentals in one day.

Ms. Gehl stated that there is little opportunity for one-time rentals of the fields due to a number of outside organizations that rent the fields for most of the summer so a rental fee increase would essentially only impact those organizations.

**MR. BLACK MOTIONED TO INCREASE THE BASEBALL FIELD RENTAL FEE TO \$75.00 PER DAY FOR RESIDENTS AND \$150.00 PER DAY FOR NON-RESIDENTS. TRUSTEE HILLMANN SECONDED. MOTION PASSED 5-0.**

### **11. Review and act on Park Bench Donation Requests**

Mr. Kein introduced the item. He noted that he has received interest from a few residents looking to donate benches to the Village to be placed in the park. Mr. Kein reviewed previous Recreation Committee minutes where it was noted that the Committee was not interested at this time in placing any more benches around the pond in the park but wanted staff to look at other potential areas.

Chairman Shepherd said there could be an opportunity for bench donations around the basketball court.

Mr. Black also noted that the Committee stated that they would be open to having residents donate benches and/or picnic tables in the pool area and the area outside of the pool house.

Mr. Kein also noted that there could be opportunities for bench donations at South Park.

The Committee was in agreement that if there is interest in bench donations that areas to focus on are the pool area, the area to the east of the basketball court, and South Park.

### **12. Other Business**

Ms. Barry-Coffey asked if the Committee would consider allowing a box to be installed near the volleyball courts to hold sand toys that are often left in the courts. Following discussion, Ms. Barry-Coffey will find potential toy boxes and present them to the Committee at a future meeting.

### **13. Adjourn**

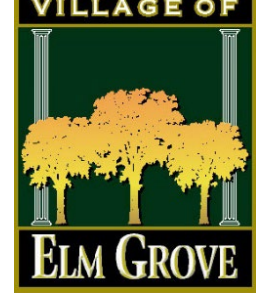
**TRUSTEE HILLMANN MOTIONED TO ADJOURN. MR. MCNALLY SECONDED. MOTION PASSED 5-0.**

Meeting adjourned at 7:00 P.M.

Respectfully Submitted,

Katherine Gehl  
Assistant Manager/Zoning & Planning Administrator

# Memo



To: Recreation Committee  
From: Logan Kein  
Date: January 09<sup>th</sup>, 2024  
Re: Review of Agenda for Wednesday, November 14<sup>th</sup>, 2024

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## **Item 4. Basketball Court Update**

A bid spec for the basketball court renovation project was posted January 2<sup>nd</sup> with a deadline of January 19<sup>th</sup>. I have already received feedback and questions on the bid spec with a positive outlook.

## **Item 5. Comprehensive Outdoor Recreation Plan (CORP) Update**

The 2024 CORP Request for Proposal is being finalized and will be ready for review at the February Recreation Committee meeting. The purpose for this discussion is to see how the Recreation Committee would like to review proposals before sending the final proposal to the Board of Trustees. The standard process is to review proposals as a whole committee or as a subcommittee consisting of 3 Recreation Committee members, myself (Recreation Manager) and the Village Manager.

## **Item 6. Discussion and possible action regarding a request made by Tonawanda PTO for a discounted rate for their annual 5th Grade Farewell Event**

Per a request from the Committee following last year's event, the Tonawanda PTO is putting in their request earlier in the year for a discounted rate for their 5<sup>th</sup> Grade Farewell Event. Last year the Committee offered the rental at a resident pool party rate of \$400. This year they have also requested the use of the Pavilion free of charge, this is a new request.

## **Item 7. Winter Programming Update**

Winter programming sign-ups have slowed since opening. Unfortunately, this had led to low enrollment for some of our newer classes and may lead to possible cancelations. I am looking to partner with local communities on some programs come summer if low enrollment continues.

## **Item 8. Sustainability Committee Recycling Program Bench Donation Discussion**

The Sustainability Committee has been very successful in their plastic recycling program. They have attained enough recycled material for a bench donation and foresee another bench donation in the near future. This may become a yearly item for bench donations. Per review we have limited spots in the main park and multiple spots available in the south park facility.

## **Item 9. Pool Water Slide Discussion**

At the direction of Recreation Committee members, I researched a water slide as an alternative to a second diving board to the pool. Water slides start around the \$20,000 mark. Water slides pose similar safety risks to diving boards; however, they would provide a unique experience many local pools do not possess.



**TONAWANDA ELEMENTARY PTO**  
13605 Underwood River Parkway  
Elm Grove, WI 53122

TO:

JANUARY 2, 2024

**VILLAGE OF ELM GROVE**

**Recreation Committee**

13600 Juneau Boulevard  
Elm Grove, WI 53122

**Re: Tonawanda Fifth Grade Graduation Celebration Pool Rental**

To the Members of the Recreation Department:

Tonawanda Elementary School's PTO is organizing a graduation celebration picnic for the fifth grade graduating class during the school day on Thursday, June 6th, 2024. As in past years, we plan to host the picnic for these 65 students at Elm Grove Park.

The PTO would like to request the use of the Elm Grove pool on June 6th, 2024 for Tonawanda's fifth grade students at the discounted residential pool party rate of \$400.00 as well as the use of the pavilion free of charge. This would allow the PTO to keep graduation celebration costs per student to an amount that is accessible to all Tonawanda families.

We appreciate your consideration of this request as well as your help in making this a special day for our graduating class.

Sincerely,

Sumner Welsh  
VP Academic Enrichment  
Tonawanda Elementary PTO



01/05/2024

## Yukon River Water Slide

Brand: PF Slides

Price: **\$23,800.00**

### Features:

Slides only require 10 to 20 gallons per minute making them more economical than other slides  
2 climbs made from polyethylene decks help ensure a safe ascent  
30" flume diameter  
260 pound weight capacity per slide

### Materials:

Soft foam padding covers the metal pipes to protect riders  
Aircraft Grade Aluminum Structure  
UV resistant Polyethylene Roofs & tubes

### Specification Details:

T6-6061 Schedule 80 Aircraft Grade Aluminum Structure  
Soft foam padding covers the metal pipes to protect riders  
UV Resistant High Tenacity Polypropylene Netting  
316 Marine Grade Stainless Steel Hardware  
Polyethylene Roofs made with UV resistant resins  
Polyethylene tubes made with the highest quality UV resistant resin

### Customize:

Custom colors available and can be viewed [here](#)  
Installation available for quote  
Freight is an estimate of these slides the exact freight quote will be quoted to you by our customer service  
System price does not include any plumbing or electrical hardware and services (i.e. water pumps, pipes, and wiring, etc.)  
Hardware and services are the customer's responsibility, recommended to be done by a local contractor  
260 pound weight capacity per slide

### Product Specifications:

Capacity: 260 pound weight capacity per slide  
Equipment Weight: 2000 lb  
Deck Height: 8 ft  
Fall Height: 96 in  
Use Zone: The recommended depth at the slide exit point is 4 feet  
Slide Count: 1  
.usa-bw-green(fill:#2f734f;stroke:none;).usa-bw-dark-green(fill:#193d2a;stroke:none; } Made In USA

### Description:

The Yukon River Water Slide features one curved 28 foot water slide that is perfect for a small area. Watch as users cruise to the water on a summer day, only to climb the 8 foot deck again and again. The Yukon River is guaranteed to add another element of fun to your pool area.

