CITY OF BROOKFIELD

Inspection Services Department
2000 North Calhoun Road
Brookfield, WI 53005
Phone: 262-796-6683

PROPERTY TAX ID
APPLICATION #
DSPS #
Date Issued

Village of Elm Grove Water Service Application

I- Job Location:

Street Address

☐ Residential ☐ Commercial ☐ New ☐ Alteration

II-Property Information:

Property Owner Name

Mailing Address | City | State | Zip Code

Phone Number - - | Fax - - -

III-Contractor Information:

Name of Plumbing Contractor

Mailing Address | City | State | Zip Code

Phone Number | Fax | Master Plumber #

IV-Laterals & Connections: Fee is for first 100 feet. .42¢/ft. over 100'

	Fee	# Items	Total
Water Service	$52		
Water Distribution	$52		
Connection to City Water Size:	$52		
Meter Setup/Deduct Meter	$52		
Re-Inspection Fee	$52		
Additional Footage	.42¢		
Backflow Device	$12.50		
Dishwasher/Air Gap	$12.50		
Hose Bibb	$12.50		
Hub/Funnel	$12.50		
Water Outlet	$12.50		
Water Treatment	$12.50		
Other/Misc.:	$12.50		
Subtotal:		$	

V- Fee Calculations	
Section IV Subtotal	=
TRIPLE FEE x 3	=
Total Permit Fee	$
Approved by:	Date:

Pressure Reducing Valve, Pressure Gauge and Expansion Tank is required for all connections.

Signatures: Master Plumber and Property Owner must sign.

GENERAL: The application must be filled out completely and submitted with the required fees, or it will be rejected and returned. Plumbing work shall not commence until the approved plumbing permit is received by the contractor. Work started prior to receiving an approved permit will result in a triple permit fee. By signing this application, I understand that: I am subject to all applicable codes, laws, statutes and ordinances, including those described on the reverse side of this form; am subject to any conditions of this permit; understand that the issuance of this permit creates no legal liability, express or implied, on the State of Wisconsin or City of Brookfield; and certify that all the above information is accurate. I expressly grant the Plumbing Inspector, in conjunction with water department personnel, permission to enter the premises for said property during reasonable hours for the express purpose of inspecting the work which is being done. The undersigned applicant agrees to comply with the ordinances of the City of Brookfield and all laws of the State of Wisconsin. The premises will be checked for existing cross-connection hazards, which, if present, must be corrected at the time of connection to the water service. Applicant is obligated to ensure that all required inspections and final inspection are completed.

Master Plumber : _____/___/_____ Date

Property Owner: _____/___/____ Date

Step 1:
Applicant has the option of submitting the application in person or by mail. They may not be faxed or emailed.

If in person: The applicant must submit an application form with all required information and all applicable fees. Fees can be paid utilizing the following payment methods: Cash or Personal/Business check.

If by mail: The application form with all required information and all applicable fees may be mailed to:
City of Brookfield
Plumbing Inspector
2000 North Calhoun Road,
Brookfield, WI 53005

Fees can be paid utilizing the following payment methods: Personal/Business check.

Step 2:
When a permit application is received, staff will verify that all necessary information has been provided and will review the application for any potential problems. The required credentials are verified with the State of Wisconsin. If further information or fees are required, the permit will be placed on hold and you will be notified by phone of any additional requirements or fees.

If the Plumbing Inspector reviews and verifies the information on the application as accurate, then the application is approved and an application number is issued. The approved plumbing permit is mailed to the contractor. Please allow 3-4 days for plumbing permit applications to be processed.

Step 3:
After the approved plumbing permit is received by the applicant, the work may begin and inspections requested.

INSPECTIONS: The telephone number to request plumbing inspections is 262-796-6683. Requests received before 8:00 am will, if possible, be scheduled for that day. When calling for an inspection the following information must be provided:

1. APPLICATION #
2. TYPE OF INSPECTION
3. AM (8:00am-Noon) or PM (Noon-2:30pm)

METER SIZES:

Residential Existing Home Connection to City Water:
¾” X 9” Meter (Ford Horn #3)

Commercial properties must submit fixture counts to determine meter size.