

ELM GROVE PUBLIC LIBRARY BOARD OF TRUSTEES
October 16, 2018 MEETING MINUTES
Approved at the November 19, 2018 Meeting
Park View Room, Village Hall

1. Call to Order.

The meeting was called to order at 2:00 p.m. Board members present were: John Alexander, Dave Hecker, Bonnie Klamik, Patty Kujawa, Kristin Olson and Library Director Sarah Muench, Board Administrative Officer. Excused: Karen Sopik and Mary Weller.

2. Approval of the Agenda.

Upon motion made by Patty Kujawa and seconded by John Alexander, the Agenda was unanimously approved.

3. Hearing of the Public. By President Bonnie Klamik on behalf Janet Wintersberger, FOEGL President.

- a) Foegl hosted about fifty people at a Project Refresh reception in the Village Court room at 7pm on October 11; Richard Burany was present with nine friends and family members. The Project is now 99% complete.
- b) Foegl's annual membership drive is proceeding and currently stands at 188 members; a gift basket is being offered to encourage joining.
- c) Lights of Love mailing preparation will take place on October 23.
- d) The "mini" book sale will occur on November 10 between 10am and 4pm.
- e) The Children's Mad Science program (Marvels of Motion) had fifty attendees and the Sunset Playhouse presented a free Mary Poppins production on October 13.
- f) Based on information provided by Pat Ruttum, a member of the Foegl Garden Committee, it was reported that new perennial plants were planted in front of the bay window in the children's area and adjacent areas, thanks to the work of Christopher Fehlhaber (a former Elm Grove resident who was responsible for the redesign of the Library Garden in 2015) in cooperation with Ron Hill, the Village Forester. In addition, a new sign acknowledging Foegl's care and garden maintenance will be installed soon, having received EGL Board and Village Board approval.

4. Minutes of the Previous Meeting.

The minutes of the September 17, 2018 meeting were reviewed. Upon motion made by David Hecker and seconded by John Alexander, the minutes were approved as drafted, except that the date in the heading was changed from October 15 to October 16

5. Future Meeting Dates.
 - November 19, 2018
 - December 17, 2018
 - January 21, 2019

Upon motion made by David Hecker and seconded by John Alexander, the dates were approved.

6. Treasurer's Report
 - (a) Operating Budget Accounts Payable
October 2018
 - On a motion made by John Alexander and seconded by David Hecker, the board approved the expenditure of \$6,455.39 in September 2018.
 - (b) Gift Fund Accounts Payable.
 - (1) LGIP-4
 - On a motion made by John Alexander and seconded by Patty Kujawa, the board approved the expenditure of \$4,393.71 in September 2018.
 - (2) LGIP-10 None.
 - (c) Capital Funds Account.
 - On motion made by John Alexander and seconded by Patty Kujawa, the Board approved the expenditure of \$2,575.00 in September 2018.
 - (d) Gift Fund Status of Accounts. The following Gift Fund account balances were announced:
August 2018
 - LGIP-4 \$26,189.11
 - LGIP-10 \$33,084.81

7. Director's Report
 - a. Library and staff activities
 - b. Statistics and programming report
 - c. Youth report

8. Old Business.
 - No old business

9. New Business.

- 2019-2023 Capital Budget:
 - On motion made by John Alexander and seconded by Patty Kujawa, the 2019-2023 Capital Budget was approved as presented and for submittal to the Village Board for its review and approval.
- The Board reviewed the library's 2019 proposed Operating budget:
 - On motion made by David Hecker and seconded by John Alexander, the 2019 EGL Operating Budget was approved as presented and for submittal to the Village Board for its review and approval.

Upon motion made by John Alexander and seconded by Kristin Olson, the meeting was adjourned at 2:53 p.m.

Respectfully submitted,

David Hecker
Assistant Secretary