

**VILLAGE OF ELM GROVE
BUILDING BOARD
MEETING MINUTES**

Tuesday, October 15th, 2019

Meeting was called to order at 5:30 by Thomas Harrigan.

Mr. Harrigan stated he would entertain a motion to appoint a chair pro tem in absence of Chairman Olson.

Mr. Matola motioned to appoint Mr. Collins as chair pro tem.

Mr. Domaszek seconded.

Motion carried 5-0.

1. Roll Call.

Present: Mr. Janusz, Mr. Collins, Mr. Matola, Mr. Domaszek, and Mr. Koleski.

Absent: Chairman Olson, Mr. Liechty, Ms. Steindorf, and Mr. Schoenecker

Also present: Mr. Harrigan, Ms. Vlach, and applicants.

2. Review and act on meeting minutes dated October 1st, 2019.

Mr. Collins motioned and Mr. Domaszek seconded to approve the minutes as amended.
Motion carried 5-0.

Item 3. Review and act on a request by Mark Kircher, 850 Morningside Lane, for a new shed.

Mark Kircher was on speakerphone.

Mr. Matola asked if the current shed is being replaced.

Mr. Kircher answered in the affirmative.

Mr. Matola confirmed that all light will come through transom windows in the door and that no other windows were present. Asked if the color of the panels of the door would be a different color from the rest of the door.

Mr. Kircher answered that the doors will be all one color.

Mr. Koleski asked if any electricity would be going to the shed.

Mr. Kircher answered that electricity would not be going to the shed.

Mr. Matola asked if the gray was selected to match the color of the house.

Mr. Kircher answered that the color grey of the shed would be the same color as the siding of the house.

Mr. Matola asked if the shingles of the shed would be the same color of the house shingles.

Mr. Kircher answered in the affirmative that the shingles of the shed would be the same color as the shingles of the house.

Mr. Koleski made a motion to approve the request as submitted. Mr. Collins seconded. Motion carried 5-0.

Item 4. Review and act on a new business sign proposed Vantage Financial Group, 13500 Watertown Plank Road #207.

Ramona Marena, project manager, and Jesse Niederbaumer of Vantage Financial Group were present.

Mr. Matola asked if the current sign is illuminated.

Mr. Niederbaumer answered in the affirmative.

Mr. Koleski asked how proportional the proposed sign would be from the current sign.

Mr. Niederbaumer stated that the sign would be the same proportion.

Ms. Marena stated that the height of the sign would be slightly less.

Mr. Matola asked if the sign would glow from behind the lighter, tan part of the sign.

Ms. Marena stated that only the letters and the logo would glow; the tan part of the sign would not glow.

Mr. Koleski asked if the background color of the sign would match the color of the building.

Ms. Marena stated that it is their intent to match the background color of the sign to the color of the building.

Mr. Domaszek motioned to approve the request as submitted. Mr. Collins seconded. Motion carried 5-0.

10. Other business

Mr. Matola provided an update on the subcommittee meetings for 1005 San Jose Drive and 1185 Highland Drive. Stated that the meetings were productive and that he would anticipate submittals for the next Building Board meeting.

11. Adjournment

Mr. Domaszek motioned to adjourn and Mr. Koleski seconded. Motion carried 5-0.

Meeting adjourned at 5:42 pm

Respectfully Submitted,

Gina Vlach
Administrative Intern