

Approved 9/24/18

Village of Elm Grove Finance and Licensing Capital Budget Workshop September 20, 2018

Present: George Haas, Martha Kendler, Patty Kujawa, Glen Porter, and Glenn Schrubbe.
Also Present: Monica Hughes, Dave De Angelis, Bill Selzer, Jim Gage, Jon Robinson, Sarah Muench, Richard Paul Jr. and Mary Stredni.

Mr. Haas called the meeting to order at 7:30 am.

Discussion of Proposed Capital Budget

There was a brief summary of the current budget by Village Manager, Dave De Angelis, noting that the budget is at a level similar to last year. He noted 2 items that are causing the levy needed to be higher than prior year. One, the receivables from ATT and OHM (One Hour Martinizing), for work done on Watertown Plank Road Bridge that were to be reimbursed. We are currently pursuing collection but those funds are not available for current project needs. The second item is the savings that was anticipated from replacing the interior lights. The savings was to be used for the cost of these improvements. Due to problems with our HVAC system our utility usage has been higher and the village is not seeing a utility savings currently. When our air conditioning needs change with the season, electrical savings should become more evident.

Dave De Angelis also noted that the village is currently working on 3 projects identified by the board to move forward with: splash pad, HVAC, and Watertown Plank Road pathway. Additional information is included in the memo provided with the budget. These projects are not included in the capital budget. The Village is looking for assistance through donations, grants and debt financing.

Departments have prepared their requests and were present to discuss and answer questions. The budget can again be discussed in conjunction with the operating budget in October.

EMS

Jon Robinson, EMS director, explained his budget which includes a replacement ambulance in 2020. The project is currently shown in the 2021 budget which would allow us an additional year of funding after purchase in 2020. The cost was also increased to include a power lift which would assist in getting the patient into the ambulance. His budget also included, under new equipment, a chest compression system, which would replace manual CPR and provide consistent compressions that would provide the best patient care. Dr Robinson answered questions on the department's service from committee members.

Fire

Fire Chief, Bill Selzer, discussed his budget noting the only item currently budgeted is the annual appropriation for equipment and turnout gear. This budget allows the department to annually replace equipment and turnout gear as needed for its members.

Police

Police Chief Jim Gage presented his budget. The committee discussed the squad replacement schedule as we have been made aware Ford will no longer produce the Explorer model that the department is using. Chief Gage noted that he has been told by Ford to anticipate price increases but currently these are not reflected in the budget. The department will be exploring other vehicle options also and more should be known in 2019. Future costs may need to be increased. He

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reviewed the other items included. He noted that the radios previously scheduled for replacement in 2021 have been moved to 2022 but also include a price increase from \$85,000 to \$128,500 for encryption. He noted that the new digital system is still not in operation and is now expected to be operational in the next 6 months. The committee discussed the history of the radios and our dependence on the county for this program.

Library

Library Director, Sarah Muench, presented her budget. The only items included are the replacement of current computers on the 4 year cycle.

Sarah Muench also updated the committee on a donation received by the Friends of the Elm Grove Library (FOEGL) which they are generously using to update the library furniture and walls coverings. The updates are almost complete and complements from patrons have been received. This donation allows these updates, which would otherwise need to be included in the capital budget. The committee noted that the community should be made aware this generosity perhaps through a local newspaper.

Public Works

Richard Paul Jr., public works director, presented the budget. He noted that many of his vendors are warning of price increases due to the new tariff. The price of the plow truck next year and skid loader were increased to reflect this change. The hydroseeder budgeted for 2020 was increased to \$29,000 but after further discussion and using a demo model, he feels that the original \$14,000 will be what is required for the model the department should purchase. This reduction will be reflected in the next draft of the budget. He discussed the items included in 2023 which include a plow truck and roof replacement of the main building. The 2 new items are a hydraulic lift to replace the current lift which is original to the building and not operating as it should. The second items would be a storage building allowing inside storage of more equipment and materials. At the same time he sees changes to the yard layout itself which would provide efficiencies for the department and residents using the yard. This building would protect our equipment and materials but also clean up the facility.

The Marcella Bridge replacement is included but only at the village's 20% share. Due to changes in the bridge program staff and committee members believe the total cost will be the village's responsibility with perhaps a small contribution from the county. The village is currently waiting for the bridge report (due in the next month) which will provide information on what and when improvement will need to be planned. It was suggested that the total cost should be included. At this time the current funding has been left as in prior years but it is understood that this is not enough and as discussed at the committee of the whole- this project may need outside financing.

Patty Kujawa left the meeting at this point for another commitment.

Recreation

The department is currently without a director but a replacement is expected in October. Dave De Angelis and Monica Hughes presented the recreation budget noting the scheduled costs for pool, baseball diamonds and tennis court. Playground equipment costs of \$10,000 were added in 2023 for repairs and replacement of components of the current equipment. It was noted that the equipment was installed in the early 2000s and due to wear, updates are needed.

General Government

Monica Hughes, finance director, started the discussion noting the roof replacement scheduled next year and again in 2023. The village obtained a quote from a roofing contract for various areas of the

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building and the DPW garage. A small portion was replaced in 2018 due to leaking and additional sections of the flat roof will be done in 2019 and the final sections in 2023. Building upgrades are scheduled over the next few years in different areas of the building. Next year will begin with the police department- the main area of expense will be the locker rooms and shower facilities.

Dave De Angelis reviewed the other items noting that our pressure tank will need to be inspected in early 2019 and that will give us more information on its life expectancy and costs. The computer/server replacement is being done right now and is again scheduled in 2022 using a 4 year cycle.

Other Business

No other business was discussed.

Adjournment

Martha Kendler and Glenn Schrubbe moved and seconded to adjourn at 9:05am. Motion carried.

Respectfully,
Monica L. Hughes