

ELM GROVE PUBLIC LIBRARY BOARD OF TRUSTEES
September 17, 2018 MEETING MINUTES
Approved at the October 16, 2018 Meeting
Park View Room, Village Hall

1. Call to Order.

The meeting was called to order at 4:40 p.m. Board members present were: John Alexander, Dave Hecker, Bonnie Klamik, Patty Kujawa and Library Director Sarah Muench, Board Administrative Officer. Excused: Kristin Olson, Karen Sopik and Mary Weller.

2. Approval of the Agenda.

Upon motion made by David Hecker and seconded by Patty Kujawa, the Agenda was unanimously approved.

3. Hearing of the Public. By Janet Wintersberger, FOEGL President.

- a) The Refresh Project is on schedule for new signage installation and furniture delivery in September.
- b) Foegl will host a Project Refresh dedication in the Village Court room at 7pm on October 11; Richard Burany, the son of the deceased donor Frank Burany, is expected to attend. The Foegl member appreciation basket will be on display.
- c) Foegl plans to attach a sign to the building which reads "Gardens Lovingly Maintained by Friends of Elm Grove Library."
 - Upon motion made by Patty Kujawa and seconded by John Alexander, the sign and its installation were approved.
- d) Foegl's annual membership drive is proceeding and currently stands at 178 members.
- e) Foegl is sponsoring a children's program on Saturday, September 29 at 10:30 am in the Community Room; the program is called Marvels of Motion and will be presented by Mad Science of Milwaukee.

4. Minutes of the Previous Meeting.

The minutes of the August 27, 2018 meeting were reviewed. Upon motion made by Patty Kujawa and seconded by John Alexander, the minutes were approved.

5. Future Meeting Dates.
 - October 15, 2018
 - November 19, 2018
 - December 17, 2018

Upon motion made by David Hecker and seconded by John Alexander, the dates were approved.

6. Treasurer's Report
 - (a) Operating Budget Accounts Payable
 - September 2018
 - On a motion by John Alexander and seconded by David Hecker, the board approved the expenditure of \$3,947.59 in August 2018.
 - (b) Gift Fund Accounts Payable.
 - (1) LGIP-4
 - On a motion by John Alexander and seconded by Patty Kujawa, the board approved the expenditure of \$2,260.66 in August 2018.
 - (2) LGIP-10 None.
 - (c) Gift Fund Status of Accounts. The following Gift Fund account balances were announced:
 - August 2018
 - LGIP-4 \$28,393.71
 - LGIP-10 \$33,029.10

7. Director's Report
 - a. Library staff and activities
 - b. Statistics report
 - c. Youth report
 - d. Updates regarding the collections policy, capital budget and computer issues.

8. Old Business.
 - No old business

9. New Business.
 - No new business

Upon motion made by Patty Kujawa and seconded by John Alexander, the meeting was adjourned at 5:17p.m.

Respectfully submitted,

David Hecker
Assistant Secretary