

**BUILDING BOARD  
MEETING MINUTES  
Tuesday, August 7, 2018**

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Meeting was called to order at 5:30 p.m. by Mr. Olson.

**1. Roll Call.**

Present: Mr. Olson, Ms. Steindorf, Mr. Koleski, Mr. Collins, Mr. Domaszek  
Absent: Mr. Liechty, Mr. Janusz, Mr. Schoenecker, Mr. Matola  
Also Present: Mr. Harrigan, Applicants

**2. Review and act on meeting minutes dated July 24, 2018.**

Mr. Domaszek motioned and Mrs. Steindorf seconded to approve the minutes as amended. Motion carried 5-0.

**3. Review and act on a request by Pedro and Margaret Salinas, 1015 Madera Circle, for a home addition and alterations.**

Mrs. Salinas was present before the Board.

Mrs. Salinas summarized the scope of the home addition and alteration project for the Board. She stated the sunroom addition is full of holes and rotting wood. This area will be addressed with new siding and a new roof will also be placed on the home. All the windows in the home will be replaced in kind.

Mrs. Steindorf asked if there will be a combination of double hung and casement windows being installed.

Mrs. Salinas stated the new windows will have the same style as those being replaced.

Mr. Koleski asked what color the new roof singles will be.

Mrs. Salinas stated the new roofing shingles will be dark gray in color. The new addition off of the existing kitchen will have a Thermoplastic Polyolefin (TPO) roof installed.

Mr. Domaszek motioned and Mr. Collins seconded to approve the plans as submitted. Motion carried 5-0.

**4. Review and act on a request by Home Path Financial, 13905 Lloyd Street, for a home alteration.**

Jared Johnson of Home Path Financial was present before the Board.

Mr. Koleski asked Mr. Johnson to review the materials for the Board.

Mr. Johnson stated all new asphalt shingles will be installed on the home along with new vinyl siding.

Mr. Koleski asked if all the siding will be replaced.

Mr. Johnson confirmed all the siding will be replaced.

Mrs. Steindorf asked if there is any reason why the front bay window on the north elevation is not a double hung style.

Mr. Johnson said there is not any specific reason and stated a split double hung style could be an option.

Mr. Olson commented a large picture window with a double hung window on both sides would also be OK.

Mr. Domaszek motioned to approve the plans as submitted with the change to the front (north elevation) large window to be a picture window with two double hung windows on either side of the picture window, Mrs. Steindorf seconded. Motion carried 5-0.

**5. Review and act on a request by Eric Peter, 14161 Juneau Boulevard, for a home addition and alterations.**

Matt Retzak of Bartelt Remodeling was present before the Board.

Mr. Retzak provided a summary of the proposed scope of work for the home alteration project. The façade on the home will be altered with the existing brick being covered with a stucco application and stone veneer. Several architectural elements such as finials, cupolas and brick piers will also be utilized. All the windows on the home will be replaced with Marvin windows.

Mr. Olson asked if there will be any soffit lighting.

Mr. Retzak stated there will be none.

Mr. Olson asked if the dormers on the south elevation will be true window dormers.

Mr. Retzak stated that they will not, rather they will serve as an architectural feature.

Mr. Olson asked why the eyebrow window over the great room windows is needed.

Mr. Retzak indicated the home owner request this feature be included on the plan.

Mr. Olson asked if there is any existing detail for the railing to be installed on the south elevation.

Mr. Retzak stated there is no existing detail however one can be provided for Board review.

Mrs. Steindorf asked if all the windows will have mullions.

Mr. Retzak stated that all the windows will be of the same style as the door windows on the second level (rear elevation) under the arched windows.

Mr. Olson asked if there will be clay chimney pots.

Mr. Retzak confirmed there will be clay chimney pots.

Mr. Olson asked if the metal that is shown will be true copper.

Mr. Retzak stated the metal work will be true copper.

Mr. Domaszek motioned to approve the plans as submitted contingent upon a railing detail for the southern elevation of the home being submitted for Building Board review/approval with the recommendation, but not a requirement, that the dormers and the eyebrow window in the rear of the home (south elevation) be removed from the plan set, Mrs. Steindorf seconded. Motion carried 4-1.

**6. Review and act on a request by John Bonfilio, 14980 Juneau Boulevard, for a revised grading/stormwater management plan and proposed decorative feature on the rear of the garage.**

Item withdrawn.

**7. Other business.**

None.

**8. Adjournment**

Mr. Domaszek motioned and Mr. Collins seconded to adjourn the meeting. Motion carried 5-0

Meeting adjourned at 6:28 p.m.

Respectfully Submitted,

Thomas Harrigan  
Zoning and Planning Administrator/  
Assistant to the Village Manager