

ELM GROVE PUBLIC LIBRARY BOARD OF TRUSTEES  
May 21, 2018 MEETING MINUTES

1. Call to Order.

The meeting was called to order at 4:40 p.m. Board members present were: John Alexander, Bonnie Klamik, Kristin Olson, Karen Sopik and Library Director Sarah Muench, Board Administrative Officer. Excused: David Hecker, Patty Kujawa and Mary Weller.

2. Approval of the Agenda.

Upon motion made by Kristin Olson and seconded by Karen Sopik, the Agenda was approved by the board.

3. Hearing of the Public. By Janet Wintersberger, FOEGL President. The annual accomplishments of the 2017-2018 year are as follows:

- a. FOEGL received a 2017 beautification award for the garden outside of the library.
- b. The village recognized Great Harvest Bread for their Bookie Cookie contributions.
- c. FOEGL assisted with memory café, homebound delivery, and First Friday movies.
- d. FOEGL distributed flyers for library programs.
- e. Made financial donations to the library of \$20,000 from Used Book Sale; \$15,400 from Lights of Love; and \$2,079 towards adult programs.
- f. Provide large posters for the library's programs. The approximate cost was \$725.
- g. Furnish refreshments at adult programs \$400.
- h. \$550 in see-through book bags for the library to give out.
- i. \$2,100 for book shelves.
- j. Replaced 21 tables for Used Book Sale \$2,000.
- k. \$43,254 total financial contributions made for the year.
- l. Designating \$50,000 for the refurbishing of the adult section. Will probably add \$20,000 for painting and new signage as well.
- m. So far there have been some negative comments about canceling Bookie Cookie.
- n. Sent email asking people to march in the parade in support of the library.
- o. Elected a new board of directors (see April minutes for names of officers).

4. Minutes of the Previous Meeting.

The minutes of the April 16, 2018 meeting were reviewed. Upon motion made by John Alexander and seconded by Kristin Olson, the minutes were approved as written.

The minutes of the April 20, 2018 meeting were reviewed. Upon motion made by John Alexander and seconded by Kristin Olson, the minutes were approved as written.

5. Future Meeting Dates.

June 18, 2018

July 16, 2018  
August 20, 2018

Upon motion made by John Alexander and seconded by Karen Sopik, the dates were approved.

6. Treasurer's Report

(a) Operating Budget Accounts Payable

**May 2018**

- On a motion by John Alexander and seconded by Kristin Olson, the board approved the expenditure of \$7,563.14 in April 2018.

(b) Gift Fund Accounts Payable.

(1) LGIP-4

**May 2018**

- On a motion by John Alexander and seconded by Kristin Olson, the board approved the expenditure of \$1,736.78 in April 2018.

(2) LGIP-10 None.

(c) Capital Budget Accounts Payable

**May 2018**

- On a motion by John Alexander and seconded by Karen Sopik, the board approved the expenditure of \$219.97.

(d) Gift Fund Status of Accounts. The following Gift Fund account balances were announced:

**April 2018**

- |             |             |
|-------------|-------------|
| i. LGIP-4   | \$15,728.79 |
| ii. LGIP-10 | \$32,817.68 |

7. Director's Report

- a. Library and staff activities
- b. Statistics report
- c. Youth report
- d. Gifts (3)

- i. Upon motion made by John Alexander and seconded by Kristin Olson, the board approved the acceptance of \$20,000 from FOEGL, representing the proceeds from the 2018 used book sale.
- ii. Upon motion made by John Alexander and seconded by Kristin Olson, the board approved the acceptance of \$120 from the Kiwanis Club of Elm Grove Golden K, for the purchase of children's books in recognition of speakers during the past calendar quarter.

iii. Upon motion made by John Alexander and seconded by Kristin Olson, the board approved the acceptance of a new copy of *Love and Ruin* by Paula McLain, from Pat Ruttum.

8. Old Business

No old business.

9. New Business.

Election of Officers.

President: Bonnie Klamik

Vice Present: Mary Weller

Treasurer: John Alexander

Assistant Treasurer: Kristin Olson

Secretary: Karen Sopik

Assistant Secretary: David Hecker

Upon motion made by John Alexander and seconded by Kristen Olson, the board voted to approve the slate of officers listed above.

Upon motion made by John Alexander and seconded by Kristin Olson, the meeting was adjourned at 5:15 p.m.

Respectfully submitted,

Karen Sopik  
Secretary