

**VILLAGE OF ELM GROVE
BOARD OF TRUSTEES
April 23, 2018**

Present: President Palmer, Trustees Kujawa, Domaszek, Haas, Cornell, Kressin, and Michalski.

Also Present: Village Manager David De Angelis, Village Clerk Mary S Stredni, Zoning Administrator Thomas Harrigan, and Attorney Hector de la mora.

President Palmer brought the meeting to order at 7:32 p.m. Mary S Stredni took the roll.

Pledge of Allegiance. President Palmer led the Pledge of Allegiance.

1. Public Hearing
Conditional Use Permit – GPT of Autumn Grove LLC dba Shred415 – 12910 Bluemound Road
As there were no comments, President Palmer closed the Public Hearing.
2. Public Comment
Beth Sadowski and Susan Freedy briefly spoke regarding the 2018 Village Market. Dates are July 11, 2018 to August 29, 2018.
Mary Inden, 14745 Watertown Plank Road – Spoke regarding possible Underwood Creek daylighting; suggestion to consider including a pedestrian bridge.
Spoke as President of the Elm Grove Business Association stated Shred Day will be May 12, 2018.

As there were no other comments, President Palmer closed the public comment.
3. Agenda
President Palmer called to have Village Manager item D. Review and act on Proposals for Downtown Master Plan moved to the end of the agenda.
4. Minutes
Trustees Michalski and Kujawa moved and seconded to approve the March 26, 2018 minutes. Motion carried.
5. Report of the Village President
President Palmer and Trustee Kressin moved and seconded to approve the appointments for 2018 – 2019 committee, commission, and boards as presented.
6. Fire Department – monthly report in binder
7. Police Department– monthly report in binder
8. No EMS
9. Report of the Village Clerk
Trustees Domaszek and Kujawa moved and seconded to change the May 28, 2018 Board of Trustees meeting to Monday May 21, 2018. Motion carried.
10. Report of the Village Manager
 - A. Trustees Michalski and Cornell moved and seconded to approve the Crusin the Grove special event permit for Sunday August 5, 2018. Motion carried.
 - B. Trustees Kujawa and Domaszek moved and seconded to approve the Oktoberfest special event permit for September 29, 2018. Motion carried.
 - C. Trustees Haas and Domaszek moved and seconded to approve the Elm Grove Village Market special event permit for July 11, 2018 to August 29, 2018. Motion carried.
11. Report of the Village Attorney – No report
12. Standing Committees

- A. Plan Commission
Trustees Michalski and Cornell moved and seconded to approve the Conditional Use Permit for GPT of Autumn Grove LLC dba Shred415 – 12910 Bluemound Road. Motion carried.
- B. Library Board
Trustee Kujawa noted that FOEGL is donating \$20,000 from the Used Book sale.
- C. Public Works/Utilities
Trustee Kressin noted that the Committee continues to work with Stantec regarding Underwood Creek daylighting engineering. The RFP for floodplain restoration and stormwater infiltration project of the area near Tonawanda is complete.
- D. Public Safety
Trustee Cornell noted that the Committee approved stop signs on Fairhaven Blvd. at Wrayburn Road.
- E. Legislative Committee - no report
- F. Park and Recreation Committee
Trustee Kujawa noted that the Committee continues to work on information for the splash pad. The Committee will also be working on renaming the southeast facility.
- G. Administrative and Personnel – no report
- H. Finance and Licensing
 - 1. Trustees Haas and Kressin moved and seconded to approve new operator licenses for William Govin, Jacy R Workman, and Patrick Hoskins. Motion carried.
 - 2. Trustees Haas and Kressin moved and seconded to approve the total write off of \$3113.73 in 2016 delinquent personal property taxes. Motion carried.
 - 3. Trustees Haas and Kujawa moved and seconded to approve the vouchers in the amount of \$2,084,616.15. Motion carried.

- 10. Continue Village Manager report – D. Proposals for Downtown Master Plan
The Board of Trustees interviewed three firms which completed a RFP for a Downtown Master Plan. Each company gave a short presentation and answered questions from the Board.
Foth - Vanderwalle & Associates – Short Elliot Hendrickson, Inc. (SEH)

13. No Other Business

14. Closed session

By roll call vote at 9:50 p.m. the Board convened into closed session as permitted under Wisconsin §19.85(1)(c) to consider employment and compensation data over which the governmental body has jurisdiction and exercises responsibility, more specifically performance review and wages for the Village Manager and as permitted under Wisconsin §19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session with respect to the proposals for Downtown Master Plan.

- 15. The Board reconvened into open session at 10:20 p.m.
Trustees Kujawa and Domaszek moved and seconded to accept the proposal from Short Elliot Hendrickson Inc. (SEH) in the amount of \$53,000. Motion carried.

- 16. Adjourn
Trustees Haas and Domaszek moved and seconded to adjourn at 10:22 p.m. Motion carried.

Respectfully submitted,

Mary S Stredni
Village Clerk