

ELM GROVE PUBLIC LIBRARY BOARD OF TRUSTEES  
APRIL 16, 2018 MEETING MINUTES

1. Call to Order.

The meeting was called to order at 4:41 p.m. Board members present were: John Alexander, David Hecker, Bonnie Klamik, Patty Kujawa, Karen Sopik, Mary Weller and Library Director Sarah Muench, Board Administrative Officer. Excused: Kristin Olson.

2. Approval of the Agenda.

Upon motion made by Patty Kujawa and seconded by John Alexander, the Agenda was changed to move "#9 New Business, Allowable Cost Worksheet" to a separate meeting that will take place on Friday, April 20<sup>th</sup>, at 1:00 p.m. This was unanimously approved by the board.

3. Hearing of the Public. By Janet Wintersberger, FOEGL President.

- a. The current FOEGL membership is 223.
- b. There were 50 people in attendance at last week's *Poetry and Pizza* program.
- c. FOEGL's Used Book Committee is donating \$20,000 to the library, representing the proceeds of the book sale.
- d. The latest Newsletter will be distributed before April 26<sup>th</sup>, to include FOEGL's new slate of officers.
- e. Refunds for the Anita Shrieve event have been mailed.
- f. On June 26<sup>th</sup> Boswell Books will present "*Lillian Boxfish Takes a Walk,*" to be held at the library.
- g. The proposed list of new FOEGL officers are: Janet Wintersberger, president; Lilly Harris, Adult Programs; Larissa Gerard, 2<sup>nd</sup> Vice President of Membership; Dave Cronin, Treasurer; Julie Di Fonzo, Secretary; and Kate Kelly and Jill Varick, members-at-large. Kathleen Cavalco and Shelia Reynolds will also have a role on the board. Voting will take place at the May annual meeting.
- h. The ad hoc committee revealed plans for the \$50,000 bequest. It will be used to refresh the adult and young adult sections of the library. The footprint will remain the same, but the furnishings, wallpaper and overall look will be updated. Right now the committee is taking bids from design firms.
- i. On May 10<sup>th</sup> the annual meeting will start at 10:15 in the courtroom. The election will take place.
- j. There will be no bookie cookie sale this year at the Memorial Day parade. No one would chair the planning committee.

4. Minutes of the Previous Meeting.

The minutes of the March 19, 2018 meeting were reviewed. Upon motion made by Patty Kujawa and seconded by John Alexander, the minutes were approved as written.

5. Future Meeting Dates.

May 21, 2018

June 18, 2018

July 16, 2018

Upon motion made by John Alexander and seconded by Dave Hecker, the dates were approved.

6. Treasurer's Report

(a) Operating Budget Accounts Payable

**April 2018**

- On a motion by John Alexander and seconded by Mary Weller, the board approved the expenditure of \$7,048.01 in April 2018.

(b) Gift Fund Accounts Payable.

(1) LGIP-4

**April 2018**

- On a motion by John Alexander and seconded by Mary Weller, the board approved the expenditure of \$1,707.72 in April 2018.

(2) LGIP-10 None.

(c) Gift Fund Status of Accounts. The following Gift Fund account balances were announced:

**March 2018**

i. LGIP-4	\$17,291.36
ii. LGIP-10	\$32,770.96

7. Director's Report

- a. Activity report
- b. Youth report
- c. Gifts (No gifts)

8. Old Business

Update on Collection Development Policy

Staff members are evaluating our draft policy and will give feedback to Sarah.

9. New Business.

Allowable Cost Worksheet.

Discussion moved to Friday, April 20<sup>th</sup>, at 1:00 p.m.

Upon motion made by John Alexander and seconded by Patty Kujawa, the meeting was adjourned at 5:42 p.m.

Respectfully submitted,

*Karen Sopik*

Karen Sopik  
Secretary