

ELM GROVE PUBLIC LIBRARY BOARD OF TRUSTEES
January 22, 2018 MEETING MINUTES

1. Call to Order.

The meeting was called to order at 4:40 p.m. Board members present were: John Alexander, Dave Hecker, Bonnie Klamik, Kristin Olson, Karen Sopik, Mary Weller and Library Director Sarah Muench, Board Administrative Officer. Excused: Patty Kujawa.

2. Approval of the Agenda.

Upon motion made by John Alexander and seconded by Dave Hecker, the Agenda was unanimously approved.

3. Hearing of the Public. By Janet Wintersberger, FOEGL President.

- a. FOEGL does not meet in January. Janet sent the message that Lights of Love reached their goal of raising over \$17,500.00.

4. Minutes of the Previous Meeting.

The minutes of the December 18, 2017 meeting were reviewed. Upon motion made by Dave Hecker and seconded by John Alexander, the minutes were approved.

5. Future Meeting Dates.

February 19, 2018

March 19, 2018

April 16, 2018

Upon motion made by Dave Hecker and seconded by Kristin Olson, the dates were approved.

6. Treasurer's Report

(a) Operating Budget Accounts Payable

December 2017 (Part 2)

- On a motion by John Alexander and seconded by Mary Weller, the board approved the expenditure of \$2,546.98 in December 2017.

January 2018

- On a motion by John Alexander and seconded by Dave Hecker, the board approved the expenditure of \$4,417.88 in January 2018.

(b) Gift Fund Accounts Payable.

(1) LGIP-4

December 2017 (Part 2)

- On a motion by John Alexander and seconded by Dave Hecker, the board approved the expenditure of \$1,106.89 in December 2017.

January 2018

- On a motion by John Alexander and seconded by Dave Hecker, the board approved the expenditure of \$1,634.36 in January 2018.

(2) LGIP-10 None.

- (c) Gift Fund Status of Accounts. The following Gift Fund account balances were announced:

December 2017

(1) LGIP-4	\$ 7,704.59
(2) LGIP-10	\$32,655.23

7. Director's Report

- a. Library activity report
- b. Youth program report
- c. Gifts

1. On a motion by Kristin Olson and seconded by John Alexander, the board approved the gift of \$100.00 from the Elm Grove Garden Club for the purchase of books and materials related to gardening.
2. On a motion by John Alexander and seconded by Kristin Olson, the board approved the gift of a Kay Sullivan original watercolor painting of Old Saint Mary's Church, from John Buellesbach.
3. On a motion by John Alexander and seconded by Kristin Olson, the board approved the gift of \$100.00 from Patricia Boyd of Elm Grove.

8. Old Business.

- a. Collection development policy.
Sarah will present the completed document to staff for review.
- b. The board reviewed the *"Request for Reconsideration of Library Materials"* and added the words *"of the EG Library collection"* to the title. This specifies that the policy pertains to our collection and not that of other libraries. We suggested consolidating information to one page, with the "staff specifics" listed on the back of the sheet. There were changes to #3 and #4.

9. New Business.

The board reviewed library statistics from 2012 through 2017. There have been some impressive increases in program attendance and library usage.

Upon motion made by Dave Hecker and seconded by John Alexander, the meeting was adjourned at 5:58 p.m.

Respectfully submitted,

Handwritten signature of Karen Sopik in cursive script.

Karen Sopik
Secretary