

Approved 9/26/16
Village of Elm Grove
Finance and Licensing
Capital Budget Workshop
September 9, 2016

Present: George Haas Glen Porter, Martha Kendler, and Patty Kujawa

Also Present: Monica Hughes, Dave De Angelis, Tom Harrigan, Jim Gage, Bill Selzer, Richard Paul Jr., Erin Cross, Sarah Muench and Mary Stredni.

Mr. Haas called the meeting to order at 7:34am.

Review and discussion of proposed capital budget

Dave De Angelis opened with a summary comments- indicating this was a preliminary draft. Additional information and changes will be made as the village prepares the operating budget and further discussion will be needed during operating workshops. The current proposal indicates a tax levy needed of \$741,000 which is higher than the approximately \$600,000 that we have funded in recent years. This is mainly attributed to the Watertown Plank Road Bridge. We anticipate completion in the next 2weeks and should have final costs prior to mid-October. Mr. De Angelis indicated that there has only been one change order at a cost of \$7000 and he believes the project may come in under the \$625,000 budgeted. The committee will review the specific items in each departments budget with department heads at today's meeting. Further information will be provided as it develops. The committee then began individual department reviews

Police

Jim Gage, police chief, presented his budget. He indicated that the squad rotation at this time continues with the purchase of 1 squad in odd years and 2 in even years. This year the public works director's car was added to the rotation so he is not yet sure how this will work as increase mileage for the car is expected. Chief Gage updated the committee on the radio project and also noted that replacement radios have been added in 2021 which is only for those not replaced in the current cycle. He reviewed his other items which were all part of the prior year budget and have moved up within the budget cycle. The police request also contains two new equipment items; ballistic vests and active shooter ballistic equipment. The active shooter equipment includes helmets and plates and would be purchased for each vehicle. Chief Gage will also look into outside funding through donations.

Fire

Bill Selzer, fire chief, presented the fire budget noting the only item was the annual requested funds for turnout gear and equipment. The department has received \$17,000 annually for this purpose and is requesting an increase to \$18,000 in 2021. Chief Selzer also reviewed current year expenditures noting that the SCBAs will cost \$121,000 as compared to the \$117,000 budgeted but they have found a buyer for the old models at a price of \$6,000. The department is continuing to design the components needed on the rapid response unit and will be submitting a purchase order in 2016 with anticipated delivery in 2017. The estimated cost is \$185,000 as compared to the \$150,000 budgeted but this item will be purchased from the designated fire replacement fund so there is no levy effect. There was discussion on the replacement fund and if funding levels were adequate. Currently we are funding at \$75,000 annually. It was noted that we would expect to be able to replace an engine in the future but the ladder truck currently has a replacement cost of \$1,000,000 and the feasibility of funding this internally is unlikely. The department will continue to evaluate the current equipment, changing technology, and village needs.

EMS

The only item included in the next five years is the replacement of an ambulance. The secondary ambulance would be replaced and the new ambulance become our primary first responding vehicle. This is scheduled for 2020.

Library

Sarah Muench, library director, reviewed her budget. The library is requesting new lighting in the front area of library. Current lights have had the plastic covers fall a number of times creating a safety issue. The covers are held in place with straps that are failing. New lighting would also provide better visibility for patrons as there are a number of corner and side areas that are darker than optimal. This only replaces the front units of lighting and Ms. Muench is also working with a vendor to get a quote for replacing additional ceiling lights throughout the library. She would anticipate adding this in the future budgeting if not in 2021 then next year to 2022 budget. Computers are also including following their replacement cycle.

Recreation

Erin Cross, recreation director, presented the budgeted requests. Ms. Cross noted that the basketball court rehabilitation is scheduled for 2017, but we will be rehabbing 3 tennis courts this fall and she would like to move this item forward to 2016 to have done at the same time as the courts providing some savings. She also reviewed new equipment items requests which include replacing 24 pool deck chairs and tennis wind screens. The committee questioned the status of the splash pad and /or repair of the wading pool. It was noted that neither item is currently included in the budget. The committee of the whole meeting that was held recently discussed these items and the board supported the idea of a splash pad and recommended the recreation committee further explore this item and bring recommendations forward to the board. At that time financing and timing of the proposed project will need to be considered. The board and committee members expressed interest in moving forward with a splash pad and if so questioned spending funds to repair the wading pool and also questioned waiting 5 years to build the splash pad. Public support through donations was also suggested as this is a project that may interest some individuals or our community groups.

Public Works

Richard Paul Jr., public works director, summarized his department requests. New items include an excavator in 2021 to replace our current equipment. This is sometimes referred to as a backhoe. He is currently looking at a number of brands and what other municipalities are using. The village uses a wheeled vehicle and not a tracked vehicle. This allows us to drive to the worksite and not need a large trailer. Mr. Paul has also looked into leasing and short term financing provided by the vendor. The committee did not seem receptive and would prefer to finance through the capital procedures but understood it may be something to consider if our current equipment needs replacement prior to 2021. Another item included is an asphalt roller. Our current one is from the early 80s and does not work- department staff is doing this task by hand. It is being requested in 2021 but Mr. Paul is also looking into used equipment and if something becomes available he may request moving forward with this item as new equipment. It was noted that the Marcella Bridge is currently included at only the 20% estimated cost. The committee questioned this after the village not receiving support for the Watertown Plank Road Bridge. Mr. De Angelis indicated that he has been told the bridge program will again be administered as it had been. The village is also considering options and design, but this item may need to be adjusted in the future.

General Government

Dave De Angelis reviewed the items requested in the general government section. He noted that there is the planned replacement of an HVAC unit in the police area. One smaller unit was replaced this summer due to failure so this item has been reduced from prior year. Building updates are included in 2019-2021 for police, fire, general village hall and basement. Building was remodeled in 1996 and that was the last major improvements done. Staff is requesting funds for updates/replacements to bathrooms, locker rooms, wall and floor coverings, and painting. He pointed out that repaving of the parking lots is scheduled for 2019 and 2020 though the area in front of the fire department is in bad shape. It is recommended that this section be replaced with reinforced concrete to accommodate the large trucks that are often parked there and idling. Staff is trying to get a price for the concrete and would like to request that piece of the project be moved forward and done in 2018. Mr. Haas suggested possibly moving all of the planned work for 2019 into 2018. That will be considered as more information is available. Street light replacement within the Village grounds is scheduled for 2021 and it was noted this has been moved out a number of times and should remain in 2021. At the committee's suggestion

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after the large number of expenditures on our heating and air conditioning systems, Mr. Paul is looking for a company that would evaluate our building overall and provide a recommendation if warranted for a better system including costs. This item is not included in the current budget but may be added or discussed with the committee in the future.

Other Business

It was noted that the operating budget workshops will be

Thursday October 13th at 7pm

Wednesday October 19th at 7pm

Thursday October 27th at 7pm

Adjournment

Meeting was adjourned at 9:05am.

Respectfully,

Monica L. Hughes