

ELM GROVE PUBLIC LIBRARY BOARD OF TRUSTEES

July 18, 2016 MEETING MINUTES

Approved at the August 15, 2016 Meeting

Park View Room, Village Hall

1. Call to Order.

The meeting was called to order at 4:10 p.m. Board members present were: John Alexander, Dave Hecker, Bonnie Klamik, Patty Kujawa, Kristin Olson, Karen Sopik, Mary Weller and Library Director Sarah Muench, Board Administrative Officer. Guest: Paul Byrne.

2. Approval of the Agenda.

A motion to approve the agenda was made by John Alexander, seconded by Patty Kujawa. Approved.

3. Hearing of the Public.

There is no FOEGL meeting in July, so no FOEGL report this month.

4. Review and Possible Approval of Strategic Plan.

Paul Byrne reviewed the results of the strategic planning process and presented the group with the draft of a plan. A great deal of discussion took place, with revisions made to the draft. The revised draft will be presented at the August board meeting for approval.

5. Minutes of the Previous Meeting.

The minutes of the June 27, 2016 meeting were reviewed. A change was made to #1, Call to Order, that Kristin Olson is the Board Assistant Treasurer. A motion to approve the minutes as amended was made by John Alexander, seconded by Kristin Olson. Approved.

6. Future Meeting Dates.

August 15, 2016

September 19, 2016

October 17, 2016

A motion to approve the meeting dates was made by John Alexander, seconded by Patty Kujawa. Approved.

7. Treasurer's Report.

a. Operating Budget accounts payable.

(1) On a motion by John Alexander and a second by Dave Hecker, the board approved the expenditure of \$3,044.99 in July 2016.

b. Gift Fund accounts payable.

(1) LGIP-4.

A. On a motion by John Alexander and a second by Patty Kujawa, the board approved the expenditure of \$3,221.62 in July 2016.

(2) LGIP-10. None.

c. Gift Fund Status of Accounts. The following Gift Fund account balances were announced:

(1) LGIP-4 \$41,381.81

(2) LGIP-10 \$32,311.12

8. Director's Report.

- a. Library activity report (statistics).
- b. Youth program report.
- c. Staff news.

9. Old Business.

None.

10. New Business.

None.

A motion to adjourn the meeting was made by John Alexander, seconded by Dave Hecker. Approved. The meeting was adjourned at 5:50 p.m.

Respectfully submitted,

Karen A. Sopik
Secretary