

**BUILDING BOARD
MEETING MINUTES
Tuesday, July 5, 2016**

Meeting was called to order at 5:34 p.m. by Mr. Olson.

1. Roll Call.

Present: Mr. Olson, Mr. Matola, Mr. Schoenecker, Ms. Steindorf, Mr. Wollersheim, and Mr. Liechty.

Absent: Mr. Janusz, Mr. Domaszek and Mr. Riebesehl (all excused).

Also Present: Mr. Harrigan, Ms. Nelson, Applicants.

2. Review and act on meeting minutes dated June 21, 2016.

Mr. Olson stated that in the also present section of the roll call, "Mr. Harrison" should be changed to "Mr. Harrigan."

Mr. Schoenecker arrived at 5:35 p.m.

Mr. Liechty motioned and Mr. Wollersheim seconded to approve the meeting minutes as amended. Motion carried 6-0.

3. Review and act on a request by CR Best Properties at 1265 Woodside Lane for a revised deck design.

Ron Strickland was present before the board.

Mr. Olson asked about the stairs that were shown on the submitted plans but not on the rendering. Mr. Strickland stated that there are stairs with a railing.

Mr. Olson asked if there will be any skirting on the deck. Mr. Strickland said that he was planning on using some type of skirting but had not decided on the material.

Mr. Strickland asked if skirting was a requirement. Mr. Matola said that they would like to have air flow for moisture. Mr. Wollersheim added that the board was more concerned with the appearance of the deck. Mr. Strickland stated that he would use some type of skirting and would recess the piers.

Mr. Liechty asked if the railing would match what was on the north end and if the stairs would be wood. Mr. Strickland said yes.

Mr. Liechty asked if he planned on adding any lighting. Mr. Strickland said that there was already a light on the side of the house and he did not plan on adding any more.

Mr. Matola motioned and Mr. Schoenecker seconded to approve plans as submitted. Motion carried 6-0.

4. Review and act on a request by Robert Sutherland at 13580 Braemar Drive for an accessory structure (wood fired oven).

Robert Sutherland was present before the board.

Mr. Olson stated that the item was tabled from the previous meeting because the board had questions about where the natural stone finish would be on the structure. Mr. Sutherland said that the stone would be on the base portion and would wrap around to the front edge.

Mr. Wollersheim asked if the stone would be on the inside of the base and Mr. Sutherland said no, that would be brick and it would stay open to store wood.

Mr. Olson asked what material would be on the oven part of the structure. Mr. Sutherland said that would be fire brick on the interior and stucco on the exterior.

Mr. Schoenecker asked if the stucco would be painted. Mr. Sutherland said yes, a similar color to the stone.

Mr. Schoenecker asked what the oven would be used for. Mr. Sutherland said you can cook pizzas, breads, meat, basically anything that can be baked in a conventional oven.

Mr. Liechty motioned and Mr. Schoenecker seconded to approve the plans as submitted. Motion carried 6-0.

5. Review and act on a request Wes and Kayte Parkin at 13820 Grant Place for a building addition.

Kayte Parkin and Jake Bohmann from Barenz Builders were present before the board.

Mr. Olson asked if the addition was primarily on the rear on the house and on the first floor. Ms. Parkin said yes.

Mr. Wollersheim asked if they will be matching the same materials. Ms. Parkin said yes.

Mr. Olson asked if there was a reason the windows in the sitting nook and office were not the same height. Ms. Parkin said that the reason the window in the office is a different size is due to a built in desk in the bay window.

Mr. Liechty asked if the office extended out 8 or 10 feet and if it was cantilevered 6 or 8 inches. Ms. Parkin said yes the office extends out and Mr. Bohmann said that it is cantilevered 8 inches.

Mr. Liechty asked about plantings. Ms. Parkin said she planned on leaving it open for now but will possibly put boxwoods in.

Mr. Liechty asked where the exhausts would be located. Mr. Bohmann said that they will either be through the roof or siding.

Mr. Liechty asked if the basement window is being eliminated. Ms. Parkin said that it will just be relocated to a west facing window.

Mr. Matola asked if there will be insulation under the cantilevers. Mr. Bohmann said yes, 5 inches of spray foam insulation.

Mr. Liechty stated that in the submitted plans there are two pages labeled "C-1" and asked which one was correct. Mr. Harrigan stated that the top page with the revised site plan is correct.

Mr. Liechty motioned and Mr. Schoenecker seconded to approve plans as submitted. Motion carried 6-0.

6. Review and act on a request by Markos and Margaret Ramirez at 955 Brinsmere Drive for a building alteration.

Markos Ramirez was present before the board.

Mr. Liechty stated that he felt this would be a nice improvement to the home. Mr. Ramirez stated that the initial plan was just to reinforce the failing roof structure but they have now decided to add living space and create a guest suite.

Mr. Liechty asked if they will be replacing the header over the garage door. Mr. Ramirez said that they were looking into it and would probably replace it and not use brick.

Mr. Liechty asked if they were replacing the windows and doors. Mr. Ramirez said yes, they are planning on aluminum clad and wood interior. He said that they are also considering adding a sidelight to the front door.

Mr. Liechty asked if the window on the front that is being changed will have the same opening. Mr. Ramirez said yes and it is being changed from a bay window to a box window.

Mr. Wollersheim asked about colors and materials. Mr. Ramirez said they will be leaving the brick as is since it is in very good shape, they will use LP Smartside trim boards and siding, and they have not decided on an exact color. He stated they will be using a natural gray, green, or brown. Mr. Ramirez added that the roof will have asphalt shingles.

Mr. Wollersheim said that the board would like to see the color palette. Mr. Ramirez said he would be happy to submit samples as soon as they decide.

Mr. Liechty asked if the basement windows were being eliminated on the south elevation since they are not shown on the rendering. Mr. Ramirez said no, the windows are not being eliminated or changed.

Mr. Ramirez stated that they have been advised to wait a year before landscaping due to possible foundation work needed. Mr. Liechty asked if everything drains to the southwest. Mr. Ramirez said yes and they planned on doing some grading and adding new gutters and downspouts.

Mr. Olson stated that he was concerned about the design on the east elevation. He stated that he would like to see a double set of windows. Ms. Steindorf and Mr. Matola agreed.

Mr. Wollersheim stated that the west elevation design looked much better and perhaps on the east elevation they could center a double window with the box window below. Mr. Ramirez said that they were not committed to the submitted design and that they could change it.

Mr. Matola asked if the chimney was necessary. Mr. Ramirez said yes, because they have a fireplace but they plan on eliminating one flew.

Mr. Liechty asked about the vents on the back side of the roof. Mr. Ramirez stated they will try to avoid using box vents and would prefer ridge vents.

Mr. Wollersheim motioned to approve the plans contingent on a revised east elevation design and specific colors.

Mr. Matola asked if there will be any issues matching the brick for the chimney. Mr. Ramirez said he did not anticipate any issues.

Mr. Wollersheim said he had concerns about losing the brick on the side of the box window if a sidelight was added to the front door. Mr. Matola suggested making the sidelight smaller. Mr. Liechty asked what the reason was for adding the sidelight. Mr. Ramirez said that the architect had added it and that it would not be a problem to eliminate it. Mr. Liechty suggested using a larger front door instead of adding a sidelight. Mr. Ramirez said that they could do that.

Mr. Matola seconded the motion contingent on the revised east elevation and color samples. Motion carried 6-0.

7. Other Business

No other business.

8. Adjournment

Mr. Liechty motioned and Mr. Matola seconded to adjourn the meeting. Motion carried 6-0.

Meeting adjourned at 6:13 p.m.

Respectfully Submitted,

Carey Nelson
Administrative Assistant