

ELM GROVE PUBLIC LIBRARY BOARD OF TRUSTEES

June 27, 2016 MEETING MINUTES

Approved at the July 18, 2016 Library Board meeting
Park View Room, Village Hall

1. Call to Order.

The meeting was called to order at 4:41 p.m. Board members present were: John Alexander, David Hecker, Patty Kujawa, Mary Weller and Library Director Sarah Muench, Board Administrative Officer. Excused: Board President Bonnie Klamik, Board Secretary Karen Sopik and Board Assistant Secretary Kristin Olson.

2. Approval of the Agenda.

Upon motion made by John Alexander and seconded by Patty Kujawa, the Board unanimously approved the Agenda as presented.

3. Hearing of the Public.

Sally Cashin, President of the FOEGL Board, reported that FOEGL:

- a. raised \$1507 from its very successful “bookie cookie” sale;
- b. held a joint board meeting for outgoing and incoming board members;
- c. is conducting its annual membership drive and currently has 135 members;
- d. paid for 1000 new replacement bags for the library; and
- e. is in the process of working on a retractable sign that would read along the lines of “FOEGL—helping our Library grow,” for use at FOEGL sponsored library events.

4. Minutes of the Previous Meeting.

The draft minutes of the May 16, 2016 meeting were reviewed and upon motion made by David Hecker and seconded by John Alexander, the draft minutes were unanimously approved by the Board as final.

5. Future Meeting Dates.

July 18, 2016 @ 4 pm
August 15, 2016 @4:30 pm
September 19, 2016 @ 4:30 pm

Upon motion to approve the meeting dates made by David Hecker and seconded by John Alexander, the Board unanimously approved the above specified meeting dates.

6. Treasurer’s Report.

- a. Operating Budget accounts payable.

(1) On motion by John Alexander and seconded by Patty Kujawa, the Board unanimously approved the expenditure of \$ 5,656.42 in June 2016.

b. Gift Fund accounts payable.

(1) LGIP-4.

a. On motion made by John Alexander and seconded by Patty Kujawa, the Board approved the expenditure of \$3,235.12.

(2) LGIP-10. None.

c. Capital Budget accounts payable. None.

d. Gift Fund Status of Accounts. The following Gift Fund account balances were announced:

(1) LGIP-4 \$44,579.74

(2) LGIP-10 \$32,299.90

7. Director's Report.

a. Library activity report (statistics).

b. Children's program report.

c. Staff news.

d. Gifts.

Upon motion made by David Hecker and seconded by John Alexander, the Board unanimously approved the acceptance of (i) a \$21,000 donation from FOEGL, representing proceeds from the March book sale and (ii) a \$121.00 donation from the Kiwanis Club of Elm Grove for the purchase of children's picture books.

8. Old Business.

David Hecker updated the Board on the strategic planning initiative.

9. New Business.

None

Upon motion to adjourn the meeting made by John Alexander and seconded by Patty Kujawa, the Board adjourned at 5:19 pm.

Respectfully submitted,

David Hecker,
Assistant Secretary