

**BUILDING BOARD  
MEETING MINUTES  
Tuesday, June 7, 2016**

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Meeting was called to order at 5:30 p.m. by Mr. Olson.

**1. Roll Call.**

Present: Mr. Olson, Mr. Schoenecker, Mr. Wollersheim, Mr. Domaszek, Mr. Janusz, and Mr. Liechty.

Absent: Mr. Matola, Ms. Steindorf, and Mr. Riebesehl (excused)

Also Present: Mr. De Angelis, Mr. Harrison, Ms. Nelson, Applicants.

**2. Review and act on meeting minutes dated May 17, 2016.**

Mr. Domaszek motioned and Mr. Wollersheim seconded to approve the meeting minutes as submitted.

Mr. Liechty joined the meeting at 5:31 pm.

Mr. Schoenecker stated that he did have one correction: page two, item four, seventh paragraph, the word “they” should be changed to “the.”

Mr. Domaszek amended the motion and Mr. Wollersheim seconded to approve the meeting minutes as amended. Motion carried 6-0.

Mr. Wollersheim and Mr. Domaszek recused themselves from the meeting at 5:33 pm.

**3. Review and act on a request by Joel and Sarah Nack at 14280 Woodlawn Circle for a revised landscape plan.**

Jeff Wiberg from Flagstone Landscaping was present before the board.

Mr. Olson asked if Mr. Wiberg could give the board an overview of the changes made. Mr. Wiberg stated that the retaining wall shown on the upper right of the landscape plans needed to be moved slightly as there was a tree located there that was not shown on original drawings, other trees were added to fill out the lawn, and lilacs were added to the mulch bed.

Mr. Liechty asked if the pines were removed. Mr. Wiberg said yes, they decided that the pines did not make sense with the design or flow of the neighborhood. Mr. Wiberg also stated that they moved a magnolia tree away from the Juliet balcony, the Vanderwolf pines were too open so they were replaced with Norway spruce to create more screening, and the other evergreens were swapped for lilacs.

Mr. Olson asked if the work has been completed. Mr. Wiberg said yes.

Mr. Liechty stated that the landscaping looks attractive and he felt the scale is appropriate.

Mr. Liechty motioned and Mr. Schoenecker seconded to approve plans as submitted.

Mr. De Angelis stated that the adjoining property owner had brought up a screening issue on the northeast side of the property and asked if Mr. Wiberg felt the lilacs would provide enough screening. Mr. Wiberg said they would grow to be approximately 10 feet in height and would provide enough screening.

Motion carried 4-0.

Mr. Wollersheim and Mr. Domaszek rejoined the meeting at 5:43 pm.

#### **4. Review and act on a request by Mary Jane Jorgensen at 1935 Fairfax Drive for a new deck and patio door.**

Mary Jane Jorgensen was present before the board.

Ms. Jorgensen stated that after recent remodeling she decided she wanted to add a door and a deck off the new kitchen. She presented pictures of sample materials and stated the railings would be cedar.

Mr. Schoenecker asked if she planned on adding any skirting in addition to what was shown on the submitted plans. Ms. Jorgensen stated that she had instructed her contractor to add skirting all the way down to prevent animals from getting underneath the deck. Mr. Schoenecker suggested that she should add lattice.

Mr. Olson stated that the submitted drawings do not show any skirting. Ms. Jorgensen said she did want the skirting and had already requested it be added and was not sure why it was not shown on the plans.

Mr. Schoenecker asked if the railing would be white. Ms. Jorgensen said that it would not be white and that she wanted them natural. Ms. Jorgensen stated that the spindles would be black aluminum and the deck is natural cedar.

Mr. Liechty asked if the contractor had planned to address the basement window that would be covered by the deck. Ms. Jorgensen said that the window was the reason that they would not be putting concrete under the deck. Mr. Liechty said that he was concerned about accessing the window for any maintenance issues down the road.

Mr. Liechty asked if the hose bib was located underneath the deck. Ms. Jorgensen said no. Mr. Liechty stated that the way it was shown in the submitted plans, it appeared to be underneath the deck. Ms. Jorgensen said that it is possible the plans were not correct as she had no intention of covering the hose bib.

Mr. Liechty asked if the electric meter would be staying to the right of the window. Ms. Jorgensen said yes. Mr. Liechty stated that the window in the drawings isn't correct and

asked if the window was changing. Ms. Jorgensen said that the window would be staying the same.

Mr. Schoenecker motioned and Mr. Wollersheim seconded to approve plans as submitted. Motion carried 6-0.

**5. Other Business**

No other business.

**8. Adjournment**

Mr. Wollersheim motioned and Mr. Domaszek seconded to adjourn the meeting. Motion carried 6-0.

Meeting adjourned at 5:50 p.m.

Respectfully Submitted,

Carey Nelson  
Administrative Assistant