

ELM GROVE PUBLIC LIBRARY BOARD OF TRUSTEES

May 16, 2016 MEETING MINUTES

Approved at the June 20, 2016 Meeting

Park View Room, Village Hall

1. Call to Order.

The meeting was called to order at 5:10 p.m. Board members present were: John Alexander, Bonnie Klamik, Patty Kujawa, Kristin Olson, Karen Sopik, Mary Weller and Library Director Sarah Muench, Board Administrative Officer. Excused: Dave Hecker.

2. Approval of the Agenda.

A motion to approve the agenda was made by John Alexander, seconded by Kristin Olson. Approved.

3. Hearing of the Public.

Presented by Sally Cashin, President of the FOEGL Board.

- a. FOEGL's annual meeting took place on May 12th. In the 2015-2016 fiscal year, FOEGL donated \$38,711.52 to the library. The monies were used primarily for collection enhancement, improvements to the children's area and a subscription to Book Page.
- b. FOEGL has 220 members, including approximately 12 lifetime members.
- c. FOEGL's new website went live in October.
- d. There is a new Garden Committee, which maintains the gardens around the library.
- e. During the past year FOEGL and the library very successfully partnered together to provide programs.

Jack Nelson Retirement.

Jack Nelson's contribution to the village library board was acknowledged by the board president, who presented Jack with a letter from the board thanking him for his years of service.

4. Minutes of the Previous Meeting.

The minutes of the April 18, 2016 meeting were reviewed. A motion to approve the minutes was made by John Alexander, seconded by Kristin Olson. Approved.

5. Future Meeting Dates.

June 20, 2016

July 18, 2016

August 15, 2016

A motion to approve the meeting dates was made by John Alexander, seconded by Patty Kujawa. Approved.

A motion to change the time of the library board meetings from 5:00 p.m. to 4:30 p.m. was made by Patty Kujawa, seconded by John Alexander. Approved.

6. Treasurer's Report.

- a. Operating Budget accounts payable.

(1) On a motion by John Alexander and a second by Mary Weller, the board approved the expenditure of \$3,572.08 in May 2016.

- b. Gift Fund accounts payable.
 - (1) LGIP-4.
 - A. On a motion by John Alexander and a second by Kristin Olson, the board approved the expenditure of \$1,105.78 in April 2016.
 - (2) LGIP-10. None.
- c. Gift Fund Status of Accounts. The following Gift Fund account balances were announced:
 - (1) LGIP-4 \$24,477.28
 - (2) LGIP-10 \$32,288.41

7. Director's Report.

- a. Library activity report (statistics).
- b. Youth program report.
- c. Staff news.

8. Old Business.

None.

9. New Business.

Election of Officers.

On a motion by Karen Sopik and a second by John Alexander, the board approved the following board positions:

President – Bonnie Klamik
Vice President – Mary Weller
Secretary – Karen Sopik
Assistant Secretary – Dave Hecker
Treasurer – John Alexander
Assistant Treasurer – Kristin Olson
Village Trustee – Patty Kujawa

10. Convene into Closed Session.

At 5:55 by unanimous vote the board convened into closed session pursuant to WSS Section 19.85[1][c] to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, regarding staffing issues. May reconvene into open session to take action on items discussed in closed session.

11. Reconvene into Open Session.

On a motion by Patty Kujawa and a second by John Alexander, the board voted to combine two part-time librarian positions into one full time position. Five trustees voted in favor; Mary Weller abstained.

A motion to adjourn the meeting was made by John Alexander, seconded by Kristin Olson. Approved. The meeting was adjourned at 6:40 p.m.

Respectfully submitted,
Karen A. Sopik, Secretary