

**PLAN COMMISSION
MEETING MINUTES
Monday, April 4, 2016**

Meeting was called to order at 7:00 p.m. by Mr. Nelson

1. Roll Call.

Present: Mr. Cashin, Mr. Higgins, Ms. Hunter, Mr. Kujawa, and Mr. Nelson.

Absent: Mr. Palmer and Mr. Long

Also Present: Mr. De Angelis, Mr. Griffiths, Attorney de La Mora and applicants

2. Review and act on Plan Commission regular meeting minutes dated March 7, 2016

Mr. Kujawa noted an addition to his comment in the minutes, stating his recusal due to his business relationship with both R& R Investments and Wangard Partners.

Ms. Hunter motioned and Mr. Kujawa seconded to approve the meeting minutes as amended.
Motion carried 5-0.

3. Review and act on a request for a plan of operation for Sun West Mortgage Company, Inc. pursuant to §335-85 for a mortgage brokerage located in the B-3 Mid-Rise Office and Professional District located at 13000 Bluemound Road.

Mr. Higgins motioned and Mr. Cashin seconded to approve the plan of operation as submitted.
Motion carried 5-0.

4. Review and possible action on a request for a plan of operation for Areola, LLC pursuant to §335-85 for a tattoo business located in the B-2 Office Business District located at 910 Elm Grove Road.

Tina Provan, owner of Areola, LLC was present before the Plan Commission. Ms. Provan stated that she is a registered nurse, and would like to open her business in a space in the Elm Grove Salon and Spa. The tattoo business would be for women who have had breast reconstruction surgery after breast cancer, through tattoo coloring. Ms. Provan stated that she would have customers by appointment and that she does have a tattoo license through the state. Currently she does tattooing at the Medical College.

Ms. Hunter asked how many times an individual would need to see her after receiving a tattoo. Mr. Provan stated that typically only one appointment is needed, but there are occasions where a follow up appointment may be necessary.

Mr. Nelson noted that staff had discussed the possibility to having the business apply for a conditional use permit. Mr. De Angelis stated that the type of business is not permitted by right, and that the Plan Commission can make the determination that a conditional use permit is needed, which allows the conditional use permit to be tied specifically to this type of use.

Attorney de la Mora asked if the procedure is covered by insurance. Ms. Provan stated that it can be covered by insurance. Mr. De Angelis asked for clarification that the procedure is a personal choice and not medically necessary. Ms. Provan stated that an individual does not need to medical have the tattoo.

Attorney de la Mora asked what area would be used within the spa. Ms. Provan stated that within the spa there are partially walled rooms, with curtains for privacy that are used for spa treatments. One of those areas would be utilized for her business.

Mr. Higgins noted that the application should be amended to be Elm Grove Road not drive. He also recommend that the applicant change the hours of operation to allow for more potential flexibility in when she would be open.

Mr. Griffiths and Mr. De Angelis noted that the applicant will need to submit a request for a conditional use permit, so the plan of operation application can be resubmitted with the requested and recommended changes.

Mr. Kujawa motioned and Ms. Hunter seconded to recommend that Areola, LLC resubmit a conditional use permit application and revised plan of operation as the proposed use is currently unspecified in the B-2 Zoning District and has been found to be similar in character to other uses conditionally permitted. Motion carried 5-0.

5. Other Business

Mr. Griffiths provided a brief update on the Reinders Neighborhood meeting which was held on Tuesday, March 29th.

6. Adjournment

Mr. Kujawa motioned and Ms. Hunter seconded to adjourn the meeting. Motion carried 5-0.

Meeting adjourned at 7:12 p.m.

Respectfully Submitted,

Casey Griffiths
Zoning & Planning Administrator/
Assistant to the Village Manager