

Approved 3/28/16

Village of Elm Grove Finance and Licensing February 22, 2016

Present: Tom Michalski. Glenn Schrubbe, Glen Porter and Martha Kendler. George Haas and Jack Nelson were excused.

Also Present: Monica Hughes, Dave De Angelis, and Mary Stredni

Mr. Michalski called the meeting to order at 7:00 pm.

Minutes

- January 25, 2016 –Mr. Schrubbe and Mr. Porter moved and seconded to approve the minutes. . Motion carried 4-0.

Review and act on resolution 22216 amending the 2015 budget

The committee discussed the proposed budget at the January meeting. A formal amendment is being proposed to transfer available operating funds to the capital fund to support the Watertown Plank Road Bridget project as was discussed during the 2016 budget process. The amendment also includes a number of projects that were approved but not included in the operating budget, the recording of revenue and expense in unbudgeted funds, such as the library gift fund and water project fund. It was noted that the library gift amounts were reversed on the journal entry portion of the resolution and this should be corrected. Ms. Kendler and Mr. Schrubbe moved and seconded to recommend approval of this resolution with the correction to the library gift. Motion carried 4-0.

Review and act on recommendations to the pool fee schedule

The recreation committee approve changes to the pool rental fee schedule to be effective on May 15, 2016. The resident rate would increase from \$250 to \$290 and the non-resident rate would increase from \$375 to \$425. Mr. Porter and Ms. Kendler moved and seconded to approve this fee change. Motion carried 4-0.

Review and act on request to advance capital funds for GIS

Included in the meeting information was a memo and backup information on upgrading the GIS system. The project is currently in the budget for replacement in 2019 at a cost of \$89,000. Our current system is no longer supported. Mr. De Angelis discussed the new proposal using the software- Facility Dude and information from Waukesha County. The village currently uses Facility Dude for public works and this is a new product being offered. The total cost would be \$10,550 plus \$6,000 for initial conversion of layers specific to our village. Mr. De Angelis is requesting the use of capital funds in 2016 to move forward with this project. Ms. Kendler and Mr. Schrubbe moved and seconded to approve this request. Motion carried 4-0.

Vouchers

The following voucher listings were submitted. Below are the totals and the actions taken by the committee.

• <u>Total</u>	• <u>Motion</u>	• <u>Second</u>	• <u>Vote</u>
\$7,705,685.63	Schrubbe	Kendler	4-0
\$63,898.77	Kendler	Porter	4-0
\$34,992.10	Schrubbe	Kendler	4-0
\$21,702.39	Kendler	Porter	4-0
\$1,773.78	Kendler	Porter	4-0
\$96,031.96	Porter	Kendler	4-0
\$25,549.14	Kendler	Schrubbe	4-0

Other Business

No other business

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Adjournment

Ms. Kendler and Mr. Schrubbe moved and seconded to adjourn the meeting at 7:35pm. Motion carried 4-0.

Respectfully,
Monica L. Hughes