

# Approved 2/22/16

## Village of Elm Grove Finance and Licensing January 25, 2016

Present: George Haas, Tom Michalski, Glenn Schrubbe, Glen Porter and Martha Kendler. Jack Nelson was excused.  
Also Present: Monica Hughes, Dave De Angelis, Mary Stredni, and Casey Griffiths

Mr. Haas called the meeting to order at 7:00 pm.

### Minutes

- November 21, 2015 –Mr. Michalski and Ms. Kendler moved and seconded to approve the minutes with a correction under the approval of operator’s licenses to note that Mr. Porter made the motion. Motion carried 5-0.

### Review and act on new operator licenses applications

Two new operator license applications were submitted, Wendy O’Neil and Todd Klipstein. All paperwork is complete and no problems identified in the background checks. Ms. Kendler and Mr. Schrubbe moved and seconded to recommend approval. Motion carried 5-0.

### Discussion of 2015 projects and 2015 draft budget amendment

Committee members were given an updated project summary and the proposed 2015 budget amendment. An amendment is being proposed to transfer available operating funds to the capital fund to support the Watertown Plank Road Bridget project as was discussed during the 2016 budget process. The amendment also includes a number of projects that were approved but not included in the operating budget, the recording of revenue and expense in unbudgeted funds, such as the library gift fund and water project fund. Currently this represents a draft and the proposed amendment will be brought to the committee at the February meeting as the 2015 financial statements are prepared. The committee discussed both items and Mr. De Angelis answered specific questions.

### Vouchers

The following voucher listings were submitted. Below are the totals and the actions taken by the committee.

• <u>Total</u>	• <u>Motion</u>	• <u>Second</u>	• <u>Vote</u>
\$93,015.76	Schrubbe	Porter	5-0
\$6,616.56	Michalski	Kendler	5-0
\$36,207.26	Kendler	Schrubbe	5-0
\$924.52	Porter	Michalski	5-0
\$22,242.19	Schrubbe	Porter	5-0
\$723.20	Michalski	Schrubbe	5-0
\$2086.51	Schrubbe	Porter	5-0
\$4,403.35	Porter	Kendler	5-0
\$169,980.91	Michalski	Schrubbe	5-0
\$144,91.52	Michalski	Porter	5-0

### Other Business

Mr. De Angelis informed the committee that staff is still working with SafeBuilt on permits and the permit fees will probably be updated during the 1<sup>st</sup> quarter of 2016.

### Adjournment

Ms. Kendler and Mr. Schrubbe moved and seconded to adjourn the meeting at 7:30pm. Motion carried 5-0.

Respectfully,  
Monica L. Hughes