

**VILLAGE OF ELM GROVE  
BOARD OF TRUSTEES  
January 25, 2016**

Present: President Palmer, Trustees Haas, Kressin, Michalski, and Kujawa. Trustee Domaszek arrived 7:50 p.m. Trustee Nelson excused.

Also Present: Village Manager David De Angelis, Village Clerk Mary Stredni, Zoning/Planning Administrator Casey Griffiths, and Attorney de la Mora and members of the public.

Roll Call

President Palmer brought the meeting to order at 7:30 p.m. Mary Stredni took the roll.

Pledge of Allegiance

President Palmer led the Pledge of Allegiance.

1. No Public Hearing.
2. No Public Comment
3. Agenda  
Trustees Kressin and Kujawa moved and seconded to approve the submitted agenda. Motion carried.
4. Minutes  
Trustees Kujawa and Kressin moved and seconded to approve the December 21, 2015 minutes. Motion carried.
5. No Report of the Village President
6. Fire Department – in binder
7. Police Department- in binder
8. EMS report - in binder
9. Report of the Village Clerk
  - A. Trustees Haas and Michalski moved and seconded to approve Resolution 012516 to Accept 2015 Palpable Error by Assessor for EGV 1102162 and Rescind Taxes. Motion carried 5-0.
  - B. Trustees Haas and Michalski moved and seconded to approve Resolution 012516B to Disallow Claim for Excessive Assessment for EGV 1099072 – Dawn Stoller Balcom – 15205 Gebhardt as no evidence was provided. Motion carried 5-0. *Domaszek arrived*
  - C. Trustees Kressin and Domaszek moved and seconded to approve refund for 2010 – 2013 special charges for EGV 1100070 – Michael Hamilton – 1375 Woodlawn Circle. This property became vacant in 2009 due to a fire and the special charges; sewer, stormwater, and garbage were not taken off of the tax bill. Mr. Hamilton is now requesting reimbursement. As the State Statutes do not address this issue it is before the Board. Members of the Board expressed concern that refunding the amount would set a precedent, but on the other hand the Village made a mistake. President Palmer noted that Mr. Hamilton has not come forward until this year. The Village Clerk has refunded the 2014 amounts and has changed the 2015 property tax bill. Motion carried 4-0. Haas and Michalski voting nay.
10. Report of the Village Manager
  - A. Update on ongoing projects. In process of discussing fees with Safeway Inspections. Item will be on March agenda.
  - B. Village Hall was on generator power from January 1 to January 19 with limited heat. The transmitter went out and Village Hall had to be connected to the transmitter near the fire department.
  - C. The Fire Department furnaces had to be replaced. They were out from January 3 to the 13.
  - D. Underwood Creek interceptor – Gebhardt intersection will be cleaned up soon.

- E. Should receive the contracts for Watertown Plank Bridge late this week.
- F. On next month's agenda – Limited Term Conservation Easement with MMSD.

11. No Report of the Village Attorney

12. Standing Committees

A. Plan Commission

- 1. President Palmer and Trustee Michalski moved and seconded to approve the Certified Survey Map for combination of 13475 Watertown Plank Road and 940 Elm Grove Road – Siepmann Family Trust owner. Motion carried.

B. Library Board

In Trustees Nelson's absence it was noted that the Library minutes are in the packet.

C. No Public Works/Utilities

D. Public Safety

Trustee Kressin noted that the Committee met January 14, 2016 and discussed the dog ordinance due to a citizen request. The Committee recommended that the ordinance go to the Legislative Committee for review to improve public safety as there is inconsistency in the current ordinance which causes a safety concern.

E. No Legislative Committee

F. Park and Recreation Committee

Trustee Kujawa noted that a section of the pond has been shoveled for skating. This Saturday, January 30<sup>th</sup> is the first Winter Festival.

G. Administrative and Personnel

Trustee Michalski stated that the Committee met and approved a change in the payroll date. The employee manual must be changed and then the item will come to the Board of Trustees.

H. Finance and Licensing

- 1. Trustees Haas and Michalski moved and seconded to approve new operator licenses for Wendy O'Neill and Todd Klipstein. Motion carried.

- 2. Trustees Haas and Michalski moved and seconded to approve the following vouchers:

ACH - December	93,015.76
AP - 2 - 2015	6,616.56
Tax Refund - 2015	36,207.26
Chase Library 2015	924.52
Chase 2015	22,242.19
Chase 2016	723.20
Library 2015	2,086.51
Library 2016	4,403.35
AP - charged to 2015	169,980.91
AP - charged to 2016	144,091.52

480,291.78
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Motion carried.

13. No Other business

14. By roll call vote at 8:20 p.m. the Board adjourned to closed session as permitted under Wisconsin §19.85(1)(c) to consider employment and compensation data over which the governmental body has jurisdiction and exercises responsibility, specifically the Maintenance Position and Public Works personnel.
  
15. The Board reconvened into open session at 8:31 p.m. President Palmer and Trustee Michalski moved and seconded to approve the creation of a new maintenance position job description and hiring Brian Naylor, current Public Works employee, for the position. Motion carried.
  
16. Adjourn  
Trustees Haas and Domaszek moved and seconded at 8:33 p.m. to adjourn. Motion carried.

Respectfully submitted,

Mary S Stredni  
Village Clerk