

ELM GROVE PUBLIC LIBRARY BOARD OF TRUSTEES

January 18, 2016 MEETING MINUTES

Approved at the February 15, 2016 Meeting

Reinders Room, Village Hall

1. Call to Order.

The meeting was called to order at 5:06 p.m. Board members present were: John Alexander, David Hecker, Bonnie Klamik, Jack Nelson, Karen Sopik, Mary Weller and Library Director Sarah Muench, Board Administrative Officer. Excused: Kristin Olson.

2. Approval of the Agenda.

A motion to approve the agenda was made by John Alexander, seconded by Jack Nelson. Approved.

3. Hearing of the Public.

FOEGL does not meet in January so there is no official FOEGL report. The *Lights of Love* receipts and expenses are still being tallied. An official figure will be presented to the board in February.

4. Minutes of the Previous Meeting.

The minutes of the December 21, 2015 meeting were reviewed. Jack Nelson added the following statement to #11. "The board expressed pleasure with the job being done by Library Director Sarah Muench." A motion to approve the minutes as amended was made by Jack Nelson, seconded by John Alexander. Approved.

5. Future Meeting Dates.

February 15, 2016

March 21, 2016

April 18, 2016

A motion to approve the meeting dates was made by John Alexander, seconded by David Hecker. Approved.

6. Treasurer's Report.

a. Operating Budget accounts payable.

(1) On a motion by John Alexander and a second by Mary Weller, the board approved the expenditure of \$1,752.26 in December 2015.

(2) On a motion by John Alexander and a second by Mary Weller, the board approved the expenditure of \$2,895.24 in January 2016.

b. Gift Fund accounts payable.

(1) LGIP-4.

A. On a motion by John Alexander and a second by David Hecker, the board approved the expenditure of \$793.32 in December 2015.

B. On a motion by John Alexander and a second by Jack Nelson, the board approved the expenditure of \$1,973.56 in January 2016.

(2) LGIP-10. None.

- c. Gift Fund Status of Accounts. The following Gift Fund account balances were announced:
 - (1) LGIP-4 \$18,928.51
 - (2) LGIP-10 \$32,246.99

7. Director's Report.

- a. Library activity report (statistics).
- b. Children's program report.
- c. Staff news.
- d. Gifts

[1] On a motion by John Alexander and a second by Jack Nelson, the board voted to accept the following gifts: \$25.00 from the Elm Grove Garden Club; and \$800.00 from Richard Gustafson in memory of his wife Susan Gustafson.

8. Old Business.

- a. Strategic plan update. No news to report.
- b. Outreach opportunity at St. A's. No news to report.

9. New Business.

None.

A motion to adjourn the meeting was made by John Alexander, seconded by David Hecker. Approved. The meeting was adjourned at 5:45 p.m.

Respectfully submitted,

Karen A. Sopik
Secretary