

ELM GROVE PUBLIC LIBRARY BOARD OF TRUSTEES  
May 20, 2019 MEETING MINUTES  
For approval at the June 17, 2019 Meeting  
Park View Room, Village Hall

1. Call to Order.

The meeting was called to order at 4:33 p.m. Board members present were: John Alexander, Sally Cashin, Dave Hecker, Kim Irwin, Bonnie Klamik, Karen Sopik, and Library Director Sarah Muench, Board Administrative Officer. Excused: Kristin Olson.

2. Approval of the Agenda.

Upon motion made by Dave Hecker and seconded by John Alexander, the Agenda was approved by the board.

3. Hearing of the Public.

- a. Thank you to Patty Kujawa for her service to the library board.
- b. Welcome to Kim Irwin, newest member of the library board.
- c. Thank you to Janet Wintersberger for her two years as FOEGL president.
- d. Introduction of Kathy Cavalco who will begin her FOEGL presidency in June.
- e. There is a now a sign at the side of the library building talking about the gardens and their relationship to FOEGL. There is also a new banner, making it easier for visitors to find the library.
- f. There are 211 current FOEGL members.
- g. There are 12 lifetime members. A new plaque has been ordered to commemorate lifetime members.
- h. Lights of Love will be led by Kayte Parkin, who will be staying on for the next year.
- i. Book sale receipts consists of the mini-sale, the big sale, and online sales. A committee of 9 people are in charge of book sales.
- j. FOEGL supported 30 library events this past year, including hospitality.
- k. FOEGL board meetings will change to the third Thursday of the month, which does not conflict with Tonawanda PTO meetings.

4. Minutes of the Previous Meeting.

The minutes of the April 22, 2019 meeting were reviewed. Upon motion made by John Alexander and seconded by Dave Hecker, the minutes were approved as written.

5. Future Meeting Dates.

June 17, 2019

July 22, 2019

August 19, 2019

Upon motion made by John Alexander and seconded by Dave Hecker, the dates were approved. (Beginning in September the meeting times will be moved from 4:30 to 5:00 p.m.)

6. Treasurer's Report

(a) Operating Budget Accounts Payable

**May 2019**

- On a motion by John Alexander and seconded by Dave Hecker, the board approved the expenditure of \$4,782.65 in April 2019.

(b) Gift Fund Accounts Payable.

(1) LGIP-4

**May 2019**

- On a motion by John Alexander and seconded by Karen Sopik, the board approved the expenditure of \$2,575.90 in April 2019.

(c) Capital Fund Accounts Payable

**May 2019**

- On a motion by John Alexander and seconded by Dave Hecker, the board approved the expenditure of \$481.23 in April 2019.

(d) Gift Fund Status of Accounts. The following Gift Fund account balances were announced:

**May 2019**

i. LGIP-4	\$59,270.11
ii. LGIP-10	\$23,422.68

7. Director's Report

- Library and staff activities
- Statistics and programming
- Youth report
- Gifts

1) Upon motion by John Alexander and seconded by Sally Cashin, the board accepted the following gifts for the purchase of large print books and children's materials and programs in memory of Ann Wille:

- \$75.00 from Caring Solutions, LLC
- \$100.00 from Mark and Janet Dahlman
- \$25.00 from Peter and Jodi Ells
- \$50.00 from Christopher Leadley and Ellen King
- \$75.00 from Mary Ann McCabe
- \$25.00 from Maureen McMahan
- \$50.00 Terence and Jeni Norton
- \$100.00 from the St. Dominic Church Men's Ministry in Brookfield
- \$25.00 from George and Kathleen Schneider

j. \$25.00 from Jerilee Swisher

8. Old Business

No old business.

9. New Business

a. Election of officers

Upon motion made by Dave Hecker and seconded by John Alexander, the board approved the following slate of officers for 2019-2020.

President: Bonnie Klamik

Vice President: Sally Cashin

Treasurer: John Alexander

Assistant Treasurer: Kristin Olson

Secretary: Karen Sopik

Assistant Secretary: Dave Hecker

b. Review of past years' statistics

c. Strategic plan update

Sarah provided an update of the accomplishments from the strategic plan.

d. Library standards certification

Upon motion made by John Alexander and seconded by Dave Hecker, the board approved the Library standards certification as written.

Upon motion made by John Alexander and seconded by Dave Hecker, the meeting was adjourned at 6:35 p.m.

Respectfully submitted,

Karen Sopik  
Secretary