



MEMO

TO: Board of Trustees
FROM: David De Angelis
DATE: 12-14-18
RE: Board Agenda Items

A. Horizon Development Rezoning Request

Please find attached the request from Horizon development to rezone the property located at 13040 Bluemound Road from B-3 Mid Rise business to RM-2 Senior multi-family dwellings. Also attached is a review memo from Mr. Harrigan regarding the initial request. This request for rezoning needs to be reviewed by the Board of Trustees as prescribed under 335-78 and then forwarded to the Plan Commission for full vetting on the request. It is appropriate at this time for the Village Board, if they so desire, to provide guidance for the plan commission if there are specific items of concern or review and wish to receive the opinion of the Plan Commission.

B. MMSD Conservation Easement

Please find attached a copy of the conservation easement that is necessary for the Green Infrastructure grant from the MMSD for the Tonawanda/Underwood River Parkway restoration project. The Elmbrook School District has already approved their easement and this will complete our paperwork to finalize the grant for reimbursement once the project is complete. I am recommending approval of this item.

C. State Trust Fund Loan Application

Please find attached the memo and documents from the Finance committee regarding the approval of the resolution application for the public trust fund loan for \$1,000,000 for the purpose of financing our HVAC replacement for Village Hall. This item is under my agenda portion so the approval of the financing will precede the final award of bid for the HVAC contract. As stated in the memo this loan provides us with a favorable rate and the greatest flexibility moving forward with the financing of other projects.

D. Award of Bid for HVAC Replacement for Village Hall

Please find attached a copy of the memo from the last Board of Trustees meeting outlining the bid received from Mared Mechanical in the amount of \$963,000. Since the last meeting staff in conjunction with the Village Attorney have worked on modifying the contract per the discussion at that time, including the change to payment schedule allowing progress payments and a 10% retainage.

As of the time of this memo we are still waiting for the final insurance endorsements and the performance bond. Once received and reviewed by the attorney the contract will be ready for execution. Once executed it is expected that work would begin in late January to early February depending on delivery of material. It is my recommendation the Board approve the award of bid to Mared Mechanical in the amount of \$963,000 authorizing the Village Manager to execute the final documents after the approval of the Village Attorney.