

DISCLAIMER – THE FOLLOWING ARE DRAFT MINUTES FROM THE BUILDING BOARD AND ARE SUBJECT TO CHANGE UPON APPROVAL FROM THE BUILDING BOARD

**BUILDING BOARD
MEETING MINUTES
Tuesday, February 6, 2018**

Meeting was called to order at 5:30 p.m. by Mr. Olson.

1. Roll Call.

Present: Mr. Olson, Mr. Domaszek, Mr. Janusz, Mr. Matola, Mr. Liechty, Ms. Steindorf, and Mr. Koleski

Absent: Mr. Schoenecker and Mr. Collins (both excused)

Also Present: Mr. Harrigan, Ms. Nelson, Applicants

2. Review and act on meeting minutes dated December 19, 2017.

Mr. Domaszek motioned and Mr. Liechty seconded to approve the meeting minutes as submitted. Motion carried 7-0.

3. Review and act on a request by Peter and Kelly Linn at 1225 Lakeside Drive for a building addition.

Applicants were present before the board.

Applicant provided overview of plans noting that the materials will match existing, the roof pitch on the addition will be kept low, and the new casement windows will be white.

Mr. Liechty asked if the existing fan was for attic ventilation. Applicant said yes and that they understand it may need to be modified.

Mr. Liechty asked if the ceiling would follow the roof pitch or if it would be flat. Applicant stated it would be flat.

Mr. Liechty asked if that attic space above would be vented. Applicant said that they are not sure yet on the specifics of the ventilation and would leave that up to the builder.

Mr. Matola asked if they would be modifying any of the siding on the first floor. Applicant said no.

Mr. Matola suggested that the applicants move the frieze board up to the height of the existing gutters on the home to make the addition look less forced. Applicant stated that they could do that.

Mr. Liechty asked if the existing exhaust vent would remain. Applicant said yes, that is the kitchen vent and it would remain.

Mr. Matola asked if they would be adding new lighting. Applicant said they were not sure yet what exact lighting would be used, but that they do plan to illuminate the patio area and will keep the light focused downward.

Mr. Liechty asked if there would be downspouts on both sides of the addition. Applicant said yes.

Mr. Liechty stated that the gutter and downspouts on the addition will now be picking up quite a bit more water from the steeply sloped roof and suggested a six inch gutter. Applicant stated that the flatter slope on the addition would slow the water a bit but that he was correct and they would keep that in mind.

Mr. Liechty motioned and Ms. Steindorf seconded to approve the plans as submitted.

Mr. Domaszek asked if the motion should include moving the frieze board.

Mr. Liechty amended his motion to approve the plans as submitted with the notation that the frieze board will be moved up to match the existing fascia line on the rear of the home. Ms. Steindorf seconded. Motion carried 7-0.

4. Other business.

1905 Hollyhock Drive –

Mr. Harrigan stated that he sent an email to the homeowner and that we are currently waiting to receive revised plans before the item will be placed back on the agenda.

14980 Juneau Boulevard –

Mr. Harrigan handed out additional copies of the as-built and original plan sets and reminded the board that they will all need to visit the property and compile a list of questions and key points that need to be addressed. He stated that once this was complete, he would put the item back on the agenda for a future meeting.

Mr. Olson stated that there was still the issue of the impervious surface area overage. Mr. Harrigan stated that the Village is aware of how much needs to be removed and that we would allow the homeowner to decide where to remove it from.

Ms. Steindorf asked if she would need to recuse herself as she sold the applicants the property. Mr. Harrigan stated that would probably be a good idea.

Mr. Domaszek stated that he wanted it to be made clear to the applicants that the list of questions and issues the board develops would not be exhaustive and that there may be additional items brought up during the meeting that would also need to be addressed.

Mr. Matola asked if the builder would be attending the meeting. Mr. Harrigan stated that it was his understanding that the builder was staying out of the situation until the

homeowner asked them to get involved but that at the last meeting the board did stress the importance of having the builder appear in person so he does anticipate them being at the meeting.

Mr. Domaszek asked if Mr. Harrigan could determine how many building permits had been issued to Rob Miller Homes in the last five years. Mr. Harrigan stated that he would look into that and provide that information.

Mr. Liechty asked if there is a timeline or deadline to have the questions complete. Mr. Harrigan said no, but that we should probably try to resolve this item as soon as possible before the spring building rush.

Mr. Domaszek asked for the status of the applicant's occupancy permit. Mr. Harrigan stated that the temporary occupancy permit is expired.

Mr. Olson asked how this situation was discovered by the Village. Mr. Harrigan stated that he was the one inspecting the property and noticed all of the differences between the submitted plans and what was actually built.

Mr. Domaszek asked Mr. Harrigan to get in touch with the Village Attorney and Village Manager to determine what the next steps would be to terminate occupancy.

Mr. Olson stated that the board should plan to have all the questions completed within two weeks so that the item can be placed on the agenda for the first meeting in March.

Potential dates for next meeting –

Mr. Harrigan stated that due to the Spring Primary Election being held on February 20, the building board meeting scheduled for that evening will need to be moved. He will be sending out an email polling the members on their availability for either the 21st or 22nd.

8. Adjournment

Mr. Matola motioned and Mr. Domaszek seconded to adjourn the meeting. Motion carried 7-0.

Meeting adjourned at 5:45 p.m.

Respectfully Submitted,

Carey Nelson
Administrative Assistant