

VILLAGE OF ELM GROVE

13600 Juneau Boulevard
Elm Grove, WI 53122

RECREATION COMMITTEE
August 15th, 2019 * 5:30 PM * Park View Room
AGENDA

1. Call meeting to order

2. Approve Meeting Minutes Dated- July 19th, 2019

Documents:

[RC 7.19.19 Minutes.pdf](#)

3. Summer Update

4. 2019 Summer Pool/Incident Report

Documents:

[2019 Summer Pool Saves-Incident Report.pdf](#)

5. The Great Elm Grove Campout

6. Splash Pad Update

7. Personal Floation Device and Pool Safety Subcommittee Report

8. Pool Concession Stand Subcommittee Report

9. Other Business

Transitioning from Door to Door Recreation Guide Mailing to all electronic

10. Adjourn

requires that the meeting or materials for the meeting has to be in an accessible location or format must contact the Village Clerk, Mary S. Stredni, at 262-782-6700 or 13600 Juneau Boulevard by 3:00 PM Friday prior to the meeting so that any necessary arrangements can be made to accommodate your request.

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in the above notice.

RECREATION COMMITTEE

MEETING MINUTES

July 19th, 2019 5:30 P.M., Park View Room

1.) Call meeting to order

Trustee and Chair Kim Irwin called the meeting to order at 5:30pm.

Present: Trustee and Chair Kim Irwin, Trustee Katy Cornell, Dr. Susan Retzack, Mr. Joe Coffey, Mr. Wes Parkin, Mr. Ryan Black, Ms. Allison Kelly, Trustee Tom Michalski

Absent: None

Also Present: Mr. Jerod Mikkelsen- Recreation Director

2.) Approval of minutes from June 20th, 2019 meeting

Mr. Coffey asked to make a change in the minutes concerning the Tonawanda PTO Fundraiser request to have the motion passing 6-0 changed to 5-0 since he recused himself from the vote. Mr. Coffey motioned to approve the minutes dated June 20th 2019, and Dr. Retzack seconded the motion.

3.) Summer Update

Mr. Mikkelsen gave the committee an update on the summer programs and events. Mr. Mikkelsen stated that the programs and camps are going well and Session 4 of programs are starting on Monday and starting to wrap up for the summer. Mr. Mikkelsen updated the board on Tunes on Tuesday and Monday Movies in the Park and was very pleased with how well they are going and was very happy with the Dive-In movie that took place on Monday and excited to offer that again next summer. Mr. Mikkelsen brought to the board's attention that he may be changing the structure of Camp and Swim Lessons for next summer, he will update the board once he has more information. After Mr. Mikkelsen gave an update on the Great Elm Grove Camp Out and stated that registration is low as of right now, the board discussed possible marketing ideas.

4.) Splash Pad Update

Mr. Mikkelsen updated the committee on the status of the Splash Pad Bid. The Splash Pad Bid and Plans will be available by the beginning of next week. The timeline is still to have the Splash Pad complete by summer 2020.

5.) 4th of July Recap

4th of July committee chairperson Mrs. Mary Inden gave her recap of the 4th of July event. Mrs. Inden described the event in detail and had that she believes could have worked better for next year.

6.) Pool Saves/Near Save Report for the month of June-July 15th

Mr. Mikkelsen gave the report to the committee and stated that there were: 1 near save, 4 saves, 3 deep water rescues, 1 shallow water rescue and 3 minor injuries that were recorded. The committee asked if this amount of saves were higher than usual, Mr. Mikkelsen believed that it was and multiple committee members asked if the pool did swim tests during general hours of operation. Mr. Mikkelsen explained that they swim test for private parties and when camps come to the pool. After discussion and suggestions the committee asked Mr. Mikkelsen to draft a policy and strategy to be able to test swimmers before having them swim at the pool.

7.) Review and Discuss Pool Incident on July 10th, 2019

Mr. Mikkelsen gave a report of the events that happened at the Elm Grove Pool on July 10th, 2019. He explained the actions taken that day by lifeguards, other pool staff, and EMS.

8.) Review and Act on Pool Pass Policy

Mr. Mikkelsen drafted a policy that specifies guidelines when purchasing a Family Season Pool Pass. The committees concern was a Grandparent section listed in the policy, after discussion and revision Trustee and Chairperson Mrs. Irwin motioned to pass the Pool Pass Policy with Grandparents being able to purchase a family pool pass and include a max of 6 grandchildren with the ability to add additional grandchild at a price of \$20 per grandchild. Mrs. Kelly seconded the motion and the motion passes 8-0. Trustee and Chairperson Mrs. Irwin

made a second motion to add a specific line item in the policy to state the allowance of caregivers, au pairs, nannies and grandparents to be added to a Family Season Pool Pass for an additional \$40. Dr. Retzack seconded the motion and the motion passed 8-0. After the discussion the committee asked Mr. Mikkelsen to do research on other pool policies that make parents give written consent to the pool for the caregivers to take their child to the pool and medical emergencies?

9.) Review and Approve Policy on U.S. Coast Guard Approved Floatation Devices at Elm Grove Pool

The committee reviewed the policy that Mr. Mikkelsen put together as asked from last month's meeting. After reviewing Dr. Retzack provided some materials on Types of U.S. Coast Guard Approved Floatation Devices and what should be acceptable at the pool. Dr. Retzack also brought other material such as "Notes to Float" which lay out guidelines that parents and patrons of the pool need to follow when wearing a U.S. Coast Guard Approved Floatation Devices. The committee also discussed the maximum depth that should be allowed for children wearing U.S. Coast Guard Approved Floatation Devices which was decided at 4ft. The committee asked Mr. Mikkelsen to have a pool rope to be a visual for where the 4ft depth is so the pool patrons know not to let their children go past that point. After discussion and revision of the policy the Recreation Committee asked Mr. Mikkelsen to table the motion until the subcommittee reviews a more comprehensive swim safety policy.

10.) Other Business

Dr. Retzack was approached by a resident about a pool party that they had at the pool and wanted clarification on exactly what time they have access to the pool. Mr. Mikkelsen said that he would look at the policy and make adjustments if need me so there is clear time limit in the future. Trustee and Chairperson Mrs. Irwin asked to create a subcommittee for the purpose of researching and putting together information on the possibility of selling hotdogs at the pool concession stands.

11.) Adjourn

Trustee Mr. Michalski made a motioned and Mr. Parkin seconded the approval to adjourn. The motioned carried 8-0 meeting concluded at 7:24pm

Respectfully Submitted,

Jerod K. Mikkelsen, Recreation Director

2019 Summer Pool Save/Incident Report

	Save	Rescue Asst.	Major Injury	Minor Injury	Fecal Release	Vomit
June						
25		1				
27	2					
Total:	2	1				
July						
3				1		
5				1		
7	1					1
10	1		1			
12				1		
19	1					
21	1					
30				1		
Total:	4		1	4		1
August						
2					1	
5				1		
Total:				1		
NET TOAL:	6	1	1	5	1	1